

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



**SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
EXECUTIVE SESSION - 6:30pm
THURSDAY, MAY 12, 2016**

www.somersny.com

6:30pm – Executive Session

7:00pm – Regular Meeting

I. PLEDGE OF ALLEGIANCE:

II. ROLL CALL:

III. PUBLIC HEARINGS:

PUBLIC COMMENT

Please limit your comments to no more than 3 minutes.

IV. APPROVAL OF MINUTES:

V. DEPARTMENT REPORTS: The Town Clerk announces receipt of the following monthly reports: Town Clerk, Building Inspector, Zoning Board of Appeals, Plumbing, Bureau of Fire Prevention, Parks & Recreation, Planning & Engineering, Tax Receiver, Director of Finance and Department Heads

VI. BUSINESS OF THE BOARD:

SOMERS TOWN BOARD
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THURSDAY, MAY 12, 2016

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A. PARKS & RECREATION:

1. Authorize the following per May 5 memo from Steven Ralston, Superintendent of Parks and Recreation:
 - a. Hiring of Mr. Jayme Andersen, part time Maintenance Laborer at an hourly rate of \$12.00.
 - b. Award bid for Summer Camp trip transportation to Royal Coach Line Inc. in the amount of \$18,125.00.

B. TOWN BOARD:

1. Presentation of the Somers Water Quality Improvement Program and Business Historic District Sewer Project by Joseph Barbagallo, Consulting Engineer.
2. Authorize Request for Proposals for the following per May 10, 2016 memo from Syrette Dym, Director of Planner:
 - a. Solar Carport at the Somers Highway Garage.
 - b. Solar Panels at the Somers Library or Parks & Recreation Building.

C. FINANCIAL: - No additional business.

D. HIGHWAY: - No additional business.

E. PERSONNEL:

1. Current Vacancies:
 - Somers Energy Environment Committee
 - Affordable Housing Board (3 – unexpired 2 year terms) ending 7/11/2017
2. Upcoming Vacancies:
3. Authorize the hiring of Mr. Thomas Johanson and Mr. Nicola Boncardo as, Part Time Police Officers at an hourly salary of \$30.20 effective May 13, 2016.

SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
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THURSDAY, MAY 12, 2016

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F. PLANNING & ENGINEERING:

1. For review and comments:
Somers Crossing Site Plan & Subdivision Preliminary Grading Plan & Preliminary Plat.

G. POLICE: - No additional business.

H. CONSENSUS AGENDA:

1. Authorize the following per April 28, 2016 memo from Steven Ralston, Superintendent of Parks and Recreation:
 - a. Request to allocate \$12,000 from Rec Fees to complete the work for replacement of the basketball court lights in the amount of \$11,620.00 plus \$380.00 contingency.
 - b. Hiring of Tyler Silva as Seasonal Maintenance Worker at an hourly rate of \$12.00.
2. Discussion held with Robert Russell and Efreem Citarella of the Bureau of Fire Prevention regarding any road surface servicing three or more homes be assigned a road name by the Town for easily identifiable vehicle access – authorize Resolution of Support.
3. Authorize additional \$3,600.00 escrow for the SEQRA Review of the Somers Crossing Application per April 29, 2016 request from Fred Wells, Tim Miller Associates.
4. Authorize Town Attorney execute Consent Judgment in the matter of Coolidge Somers ag. Town of Somers, per April 25, 2016 memo from Roland Baroni, Town Attorney.
5. Acknowledge the resignation of Ms. Lauren McDonald Carway from the Somers Partners in Prevention effective April 11, 2016 (Term ending 12/31/2017).
6. Appoint Dr. Jerry Stern to the Somers Energy Environment Committee.
7. Appoint Ms. Michele Werney to the Parks and Recreation Board to fill the unexpired term ending March 9, 2019.

SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
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THURSDAY, MAY 12, 2016

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8. For review and comment:
The Crossroad at Baldwin Place – no comment.
9. Authorize amendment to the Emergency Evacuation Procedures for the Town House by including the Carbon Monoxide Alarm per request from William Premuroso, Fire Inspector.
10. Authorize return of the following bonds:
 - a. \$200.00 Delloruso - Delluorusso/DeVito Stormwater Management and Erosion and Sediment Control Permit – 47.08-1-28.
 - b. \$100.00 Newman - Steep Slope Permit – 28.09-1-15
 - c. \$300.00 Vataj Stormwater Management and Erosion and Sediment Control Permit – 16.09-1-7
11. Accept the following bonds:
 - a, \$500.00 Mastrantoni (Gibbons) Stormwater Management and Erosion and Sediment Control and Tree Permit.
12. Authorize selling of 2 Town Owned properties to Mr. Douglas Lee – 6 Hemlock Drive 5.15-3-37 and 3 Geranium Drive 5.15-3-40 in the amount of \$4,820.00.
13. Authorize sale of Paper Road known as Bud Court to Rena M. Riccardi in the amount of \$2,500.00 contingent upon receipt of survey of Bud Court.
14. Authorize sale of lot located at 11 Geranium Drive known as 5.15-3-44 in the amount of \$2,400 to Mr. Joseph Curry.
15. Authorize 30 day Waiver for the issuance of a new liquor license to 202 Steakhouse.
16. Authorize additional \$500.00 onetime compensation pay to Patricia Nicolosi for extra work performed between January 15, 2016 to March 11, 2016. due to shortage of staff, per March 25, 2016 memo from Teresa Stegner, Assessor.
17. Declare May as National Trust for National Historic Preservation Month in the Town of Somers.

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18. Authorize Supervisor to execute agreement with The Leahy Company for a complete review of the Towns' Workers Compensation Experience Ratings for July 2013 – July 2016.

19. Authorize the Supervisor to execute the following per May 5, 2016 memos from Barbara Taberer, Nutrition Program Director:
 - a. 2016 IIIB Federal Service Agreement for \$3,483.00 in funding.
 - b. 2016 IIIC-1 Federal Funds - \$15,747 & corresponding NSIP Funds \$6,660.00.
 - c. 2016 IIIC-2 Federal Funds - \$13,449 & corresponding NSIP Funds \$6,635.00.

20. Adopt Annual MS4 Report as prepared by Syrette Dym, Town Planner.

2016 CALENDAR

May 12, 2016	7:00pm	Town Board Regular Meeting
June 2, 2016	7:00pm	Town Board Work Session
June 9, 2016	7:00pm	Town Board Regular Meeting
July 14, 2016	7:00pm	Combined Work Session & Regular Meeting
August 4, 2016	7:00pm	Combined Work Session & Regular Meeting

5/10/2016 10:24 AM

Z:\Supervisor\bsherry\Barbara\My Documents\agenda\2016 Agenda\May 12, 2016 Regular Meeting.docx

Somers Department of Parks & Recreation

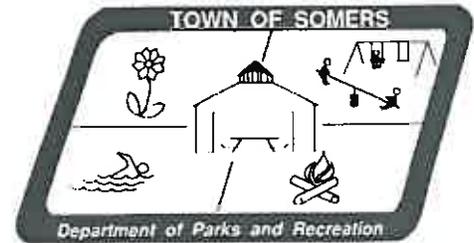
PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

Steven Ralston
Superintendent

*May 12 10:41 AM
EC - all 5/16/16 SRP*



May 5, 2016



To: Town Board

From: Steven Ralston
Superintendent of Parks and Recreation

Re: Request for Approval

Request permission to hire

Jayne Andersen
7 Side Way
Purdys, NY 10578

Maintenance Labor - Part time, not to exceed 17 hours per week
\$12.00 per hour
To begin May 16, 2016.

Following approval, I will forward all necessary paperwork and tax information to the Finance Office.

Thank you for your consideration

C: Park Board
Director of Finance
Town Clerk

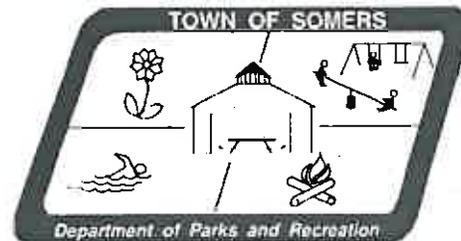
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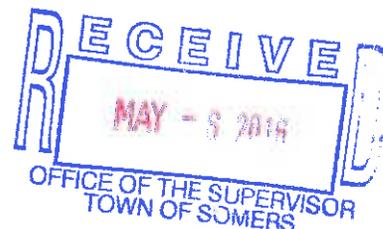
OFF: (914)-232-8441

FAX: (914)-232-8548

Steven Ralston
Superintendent



May 4, 2016



To: Town Board

From: Steven Ralston
Superintendent of Parks and Recreation

Re: Request for Approval

Bids for Summer Camp trip transportation were opened in the Town Clerk's office on Tuesday, May 3, as follows;

Royal Coach Lines Inc. \$18,125.00

Baumann & Sons Buses Inc. \$18,214.00

Request that the bid be awarded to Royal Coach Lines Inc., lowest responsive bidder.

Original bids have been filed with the Town Clerk, as well as a list of companies that the bid proposal was sent to.

C: Park Board
Director of Finance
Town Clerk
Town Attorney

Bid Proposal

To: Town of Somers, Westchester County, New York

Bid Proposal Submitted by or on behalf of:

(Name) Royal Coach Lines, Inc. (Telephone No.) 914.733.7009

(Address) 1010 Nepperhan Ave, Yonkers NY 10703

1. The Bidder declares that the Bidder has carefully examined the Bid Documents including but not limited to the Specifications and any Plans relating to the above-entitled matter and the work, and have also examined the site of the work, hereby offer and agree to furnish all materials, to fully and faithfully construct, perform, install, test, operate, and execute all work in the above-entitled matter in accordance with the Bid Documents relating thereto, and to furnish all labor, tools, implements, models, forms, transportation and materials necessary and proper for the purpose and the price/prices as given in the Bid Proposal.

2. The Bidder declares that, if the contract is awarded to the Bidder, the Bidder will execute the contract therefore, pursuant to the Bid Documents, and will furnish required insurance, within ten (10) days after the award of the contract, and if the Bidder fails to execute said contract within said period of time, and furnish the required insurance, that the Town of Somers (Town) shall have the power to rescind said award and pursue such remedies against the bidder to which the Town is entitled. The Bidder declares and agrees that the Bidder will commence the work after the contract execution in accordance with the directions of the Town and will complete the work fully and in every respect on or before the time specified in said contract.

3. The Bidder agrees that this is a firm Bid Proposal and shall remain in effect for a period of at least forty five (45) days from the date of the opening of Bids, and that within said period of forty-five (45) days, the Town may accept or reject this proposal, or this period may be extended by mutual agreement.

4. Somers Day Camp, and Teen Travel Camp – June 27 -August 5, 2016. Indicate cost per bus for each of the listed destinations attached. The bid is to include all tolls, permits and parking fees. It is the responsibility of the bus company to secure accurate directions to each destination. ***The required school buses shall be air conditioned and accommodate at least 44 adults or 66 children. The required coach buses shall accommodate at least 53 passengers.***

All trips will be held on weekdays and will depart from and return to Reis Park, Route 139, Somers, NY, Van Tassell Park, Route 139, Somers, NY, or Somers Middle School, Route 202 Somers, NY.

NOTE: An exact list of trips, dates, times, type of bus and number of busses will be provided to the successful bidder based on registration for each trip. Several trips will require more than one bus.

TUSKER TRAX CAMP TRIPS

June 27th-August 5th, 2016

Tusker Trax trips will leave from and return to the **Recreation Center in Van Tassell Park** rain or shine. In the event of cancellation due inclement weather those trips will be made up on the following Fridays: (7/1, 7/15, 7/22, 7/29 or 8/5).

The bid is to include all tolls, permits and parking fees. It is the responsibility of the bus company to secure accurate directions to each destination.

Tusker Trax Camp Address: Van Tassell Recreation Center 98 Primrose Street, Somers NY 10589

SESSION 1				
1 bus				
Trip	Date	Leave/ Return	Bus Type	Price Per Bus
Bowlmor 47 Tarrytown Rd. White Plains, NY 10607	6/27	9:00 a.m. - 3:00 p.m.	School Bus w/AC	295 ⁰⁰
Lake Compounce Amusement Park, 822 Lake Avenue Bristol CT	6/28	9:00 a.m. - 6:00 p.m.	School Bus w/AC	650 ⁰⁰
Bounce! Trampoline 2 Neptune Road Poughkeepsie, NY 12601	6/29	9:00 a.m. - 3:00 p.m.	School Bus w/AC	295 ⁰⁰
The Adventure Park 4450 Park Avenue Bridgeport, CT 06604	6/30	9:00 a.m. - 5:00 p.m.	School Bus w/AC	650 ⁰⁰
Loews IMAX Theatre 61 Eagle Rd, Danbury, CT 06810	7/5	9:00 a.m. - 3:00 p.m.	School Bus w/AC	295 ⁰⁰
Mountain Creek 200 Route 94 Vernon, NJ 07462	7/6	9:00 a.m. - 6:00 p.m.	School Bus w/AC	650 ⁰⁰
Dave & Buster's Palisades Center Dr West Nyack, NY 10994	7/7	9:00 a.m. - 3:00 p.m.	School Bus w/AC	345 ⁰⁰
The Funplex 182 Rt 10 East Hanover, NJ 07936	7/8	9:00 a.m. 5:00 p.m.	School Bus w/AC	475 ⁰⁰

SOMERS DAY CAMP

June 27th-August 5th, 2016

- Indicate cost per bus for each of the listed destinations.
- Trips will be held on weekdays and will depart from and return either Reis Park, Van Tassell Park, address are below.
- **The bid is to include all tolls, permits and parking fees. It is the responsibility of the bus company to secure accurate directions to each destination.**

Trip	Date	Leave/ Return	Bus Type	Price Per Bus
LEGOLAND Discovery Center 39 Fitzgerald Street Yonkers, NY 10710	7/7	9:15 a.m.- 2:30 p.m.	School Bus	Number: 275 ⁰⁰ Words: Two Hundred Seventy Five Dollars
Rockin Jump 333 N. Bedford Rd Mt. Kisco, NY 10549	7/7	9:15 a.m.- 2:30 p.m.	School Bus	Number: 275 ⁰⁰ Words: Two Hundred Seventy Five Dollars
J.V. Bowling Lanes 3699 Hill Blvd Jefferson Valley, NY 10535	7/11 7/18 7/25 8/1	9:15 a.m.- 1:00 p.m.	School Bus	Number: 265 ⁰⁰ Each Bus Words: Two Hundred Sixty Five Dollars
Empire Cinemas 1620 New York 22 Brewster, NY 10509	7/12 7/14	9:15 a.m.- 1:00 p.m.	School Bus	Number: 265 ⁰⁰ Each Bus Words: Two Hundred Sixty Five Dollars
Life the Place to Be 2 Lawrence St, Ardsley, NY 10502	7/21	9:15 a.m.- 2:30 p.m.	School Bus	Number: 275 ⁰⁰ Words: Two Hundred Seventy Five Dollars
Bounce U of Elmsford 150 Clearbrook Rd Elmsford, NY 10523	7/28	9:15 a.m.- 2:30 p.m.	School Bus	Number: 275 ⁰⁰ Words: Two Hundred Seventy Five Dollars
Quassy Amusement Park, Lake Quassapaug, Rt. 64 (2132 Middlebury Road) - Middlebury, CT 06762	8/3 Rain Date- 8/4	9:15 a.m.- 4:00 p.m.	School Bus w/AC	Number: 375 ⁰⁰ Words: Three Hundred Seventy Five Dollars

Day Camp Address:

Reis Park
82 Primrose Street/Route 139
Somers, NY 10589

Rain Site Address:

Somers Middle School
250 Route 202
Somers, New York 10589

NOTE: An exact list of trips, dates and number of busses will be provided to the successful bidder based on registration for each trip. Several trips will require more than one bus.

SESSION 3

1 bus

Trip	Date	Leave/ Return	Bus Type	Price Per Bus
Bowlmor 47 Tarrytown Rd. White Plains, NY 10607	7/25	9:00 a.m. - 3:00 p.m.	School Bus w/AC	295 ⁰⁰
Lake Compounce Amusement Park, 822 Lake Avenue Bristol CT	7/26	9:00 a.m. - 6:00 p.m.	School Bus w/AC	650 ⁰⁰
The Funplex 182 Rt 10 East Hanover, NJ 07936	7/27	9:00 a.m. - 5:00 p.m.	School Bus w/AC	475 ⁰⁰
Playland Playland Parkway Rye, NY 10580	7/28	9:00 a.m. - 4:00 p.m.	School Bus w/AC	325 ⁰⁰
Bounce 612 Corporate Way, Valley Cottage, NY 10989	8/1	9:00 a.m. - 3:00 p.m.	School Bus w/AC	345 ⁰⁰
Mountain Creek 200 Route 94 Vernon, NJ 07462	8/2	9:00 a.m. - 6:00 p.m.	School Bus w/AC	650 ⁰⁰
Dave & Buster's Palisades Center Dr West Nyack, NY 10994	8/3	9:00 a.m. - 3:00 p.m.	School Bus w/AC	345 ⁰⁰
Jiminy Peak Adventure Park 37 Corey Rd, Hancock, MA 01237	8/4	8:15 a.m. 6:00 p.m.	Coach Bus	1250 ⁰⁰

TOTAL BID FOR CONTRACT:

\$12,465.00 (written in numbers)

Twelve Thousand Four Hundred Sixty Five Dollars and zero cents. (written in words)

Royal Coach Lines, Inc. (Legal Name of Bidder)

By: [Signature]
(Authorized Signatory)

Type of entity: corporation, partnership, individual (circle one)

I certify that all drivers who will operate buses under the terms of this contract are duly licensed for the operation of buses by the State of New York and meet the age requirements specified by this document.

Company Name: ROYAL COACH LINES INC

Address: 1010 NEPESHAN AVE YORKTOWN NY 10783

Telephone: 914-733-2009

Signature of Bidder: 

Print Name of Bidder: Steward D. Poole

Title: Pres / CEO

Date: 4/29/16

OFFICE OF THE SUPERVISOR

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(914) 277-3637
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Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



May 9, 2016

Dear Business Historic Preservation District Resident:

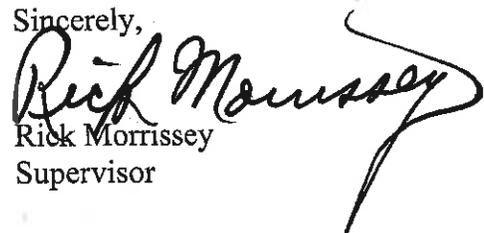
The Town of Somers is currently studying the development of a central sewer and water system to serve the Business Historic Preservation District (BHPD) hamlet. Our 1994 Master Plan recognized that central sewage collection and treatment was needed and our current Updated Comprehensive Plan states "Development of these parcels should depend on and require development of a central sewer and water systems, tying into those systems available from Heritage Hills."

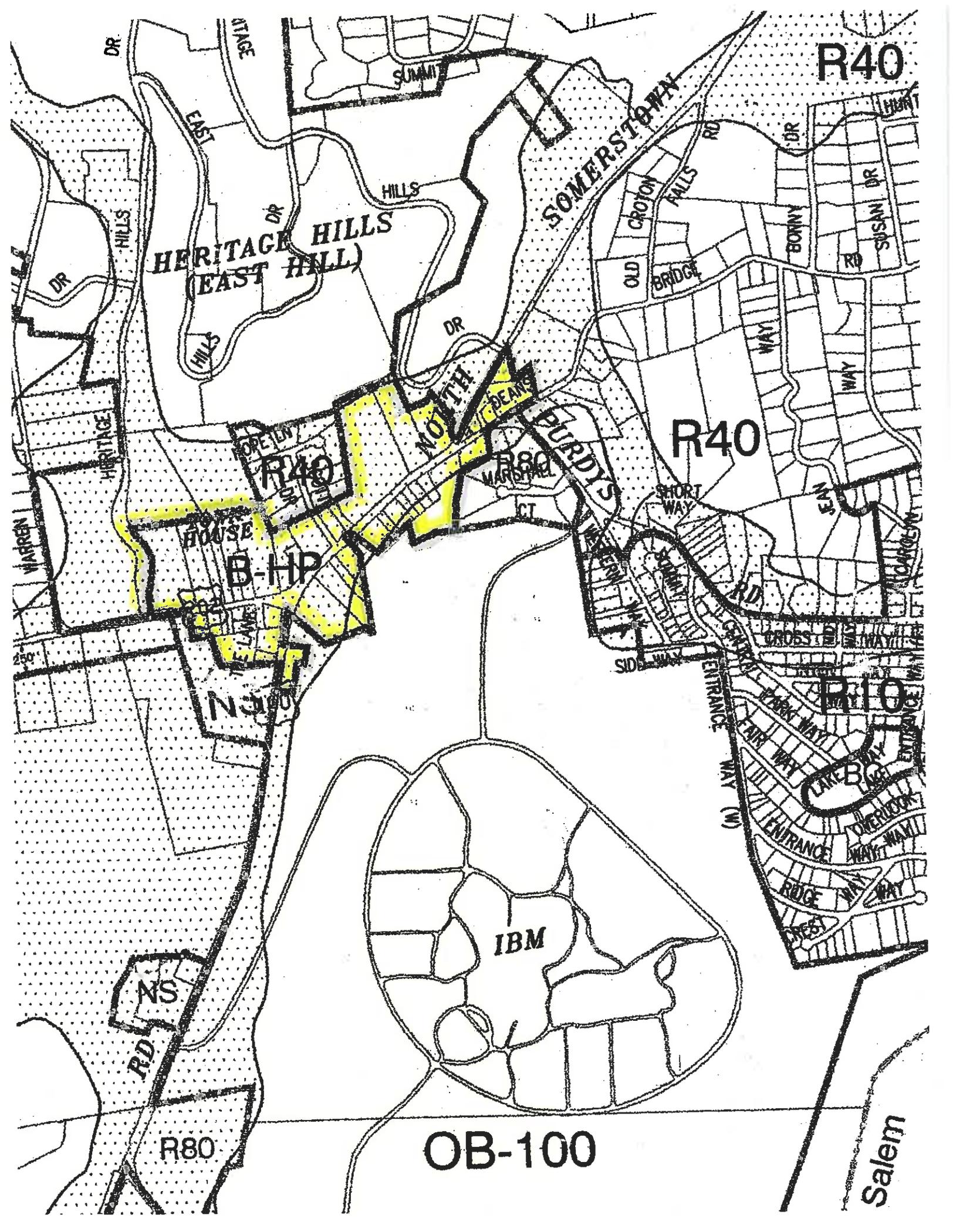
As you may be aware the new proposed Somers Crossing development, if approved and developed, would be a new Hamlet anchor. Critical elements of this mixed-use proposal are its water and sewage connections to Heritage Hills, vehicular and pedestrian connection to the adjacent Towne Centre at Somers; coordination of traffic at the existing signalized entrance to Heritage Hills on Route 202; buffering along Route 100, a minimum setback of the grocery store as consistent with the historic development pattern along Route 202 and development of a sidewalk, at a minimum along the Route 202 frontage.

The Town Board will be discussing the proposed BHPD sewer & water projects at this week's Town Board meeting to be held on Thursday, May 12, 2016 at 7:00pm at the Somers Town House, 335 Route 202. Your attendance at this meeting would serve to further your involvement in the process and your input is most important to the Board. This will be the first of several meeting which will be held to explore these potential projects.

If you have any questions or require any further information please contact my office at (914) 277-3637.

Sincerely,


Rick Morrissey
Supervisor



R40

HERITAGE HILLS
(EAST HILL)

R40

R40

R80

R10

R80

OB-100

Salem

HOUSE
B-HP

IBM

EC -
TB/TA
5/11/16 DP

PLANNING AND ENGINEERING DEPARTMENTS

RECEIVED
MAY 11 2016

Telephone
(914) 277-5366
Fax
(914) 277-4098

Town of Somers
WESTCHESTER COUNTY, N.Y.

OFFICE OF THE SUPERVISOR
TOWN OF SOMERS
SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Syrette Dym, AICP
Director of Planning
sdym@somersny.com

MEMORANDUM

TO: Town of Somers Town Board
FROM: Syrette Dym, Director of Planning
DATE: May 11, 2016
RE: Request for Proposal Somers Highway Garage Solar Carport, and Library and Parks and Recreation Building Solar Panels

The Town of Somers has been pursuing a grant from Senator Murphy's office that would make \$100,000 available to the Town to further its goals of reducing energy consumption and electricity costs by installing solar panels at appropriate Town facilities. Additional Town contribution could be about \$40,000. The facilities that were initially identified included the highway garage where the concept of a solar carport to cover outdoor equipment was conceived and consideration of solar panels on the Library. The possible need for tree pruning in front of the library to enhance its feasibility as a solar panel location lead to the additional consideration of the Parks and Recreation Building as a possible facility.

To secure the information needed to submit an effective grant application, input from solar providers is necessary. After much discussion with the Energy and Environment Committee and the Supervisor, it has been determined that the issuance of an RFP is the best way to gain this information.

Therefore, the RFP you are being asked to approve will accomplish two things. First, it will provide the information needed to write a successful grant application, identifying the most appropriate facility or facilities that would receive solar treatment, what those systems will consist of and the projected electric savings they will generate. Second, it will provide proposals early on from which the Town Board can select a solar provider once the grant is secured.

Cc: Michael Blum

Z:\PE\General files\Grants\Solar Power\Solar Panels - Hwy. Garage-Library\Town Board Memorandum 05-11-16.docx

TOWN BOARD

Town of Somers

WESTCHESTER COUNTY, N.Y.

Supervisor
RICK MORRISSEY

Town Council
ANTHONY J. CIRIECO
RICHARD CLINCHY
THOMAS A. GARRITY
WILLIAM FAULKNER

Town Clerk
PATRICIA KALBA

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
(914) 277-3637
(914) 277-3323
FAX (914) 276-0082



May 12, 2016

Request for Proposal
Somers Highway Garage Solar Carport, and
Library and Parks and Recreation Building Solar Panels

INTENT

The Town of Somers is soliciting proposals from qualified Solar Companies to install a solar carport at the Somers Highway Garage and/or to install solar panels on the roofs of the Somers Town Library and/or the Parks and Recreation Building.

PROPOSAL DUE DATE

Proposals will be accepted up until 3PM on June 9, 2016 in the Office of the Town Clerk, Town House 335 Route 202, and Somers, NY 10589. It should be mailed to the attention of the Town Clerk, Patricia Kalba.

PROJECT OVERVIEW

The proposed project is located at three (3) separate sites in the Town of Somers, as follows:

1. The Highway garage is located at 250 Route 100, Tax Map 28.10-2-1 and 28.10-2-2 (.29 acres and 4.3 acres respectively) in an OLI Zoning District. This property is owned by the Town of Somers. The Town is looking to install a solar carport in the parking lot behind the Somers Highway Garage. The average electric bills for the period March 2015 through April 2016 (based on bi-monthly billing) for the Highway Garage is \$ 854.57 per month.
2. The Somers Library is part of Reis Park located at 80-84 and 94 Route 139, Tax Map 27.16-2-2 (81.68 acres for all of the park) in and R-120 Zoning District. This property is owned by the Town of Somers. The Town is looking to install solar panels on the roof of the Somers Town Library. The average electric bills for the period March 2015 through February 2016 is \$1,297.75 per month.

- a. Within two months a 5kw solar system will be installed on the roof as a donation from Direct Energy Solar upon reaching our Solarize goals.
3. The Somers Parks and Recreation Building is part of Reis Park located at 80-84 and 94 Route 139, Tax Map 27.16-2-2 (81.68 acres for all of the park) in and R-120 Zoning District. This property is owned by the Town of Somers. The Town is looking to install solar panels on the roof of the building. The average electric bills for the period May 15, 2015 through April 2016 is \$627.50 per month.

The intent is to identify what the cost of a facility on each site would be to help the Town determine which site or sites is most feasible both physically and electricity savings wise for installation of one or more solar facilities.

Maps of each site and a map of overall site location is provided in the rear of this RFP.

Work area

The Contractor shall see that the site is maintained in a neat and orderly fashion at all times. No debris, waste, unused material or equipment shall be allowed to accumulate on site and shall be removed daily. The contractor shall provide and place a safety fence as may be necessary to protect the public using the building and maintaining full access to maintenance vehicles. Upon completion of the work all construction material will be removed from the premises promptly by the contractor.

Warranty

The Contractor warrants to the Owner that materials furnished under the contract will be of good quality and new. The Contractor warrants to the Owner that their work will be free from any defects for duration of not less than three (3) years from the date of completion. Should any failure to conform to any of the warranties occur within the applicable warranty period the contractor manufacturer shall upon notification in writing of the defect, correct such nonconformity by repairing any defective part or parts part within thirty (30) days of the written notification, this shall be the owner's exclusive remedy. The contractor shall deliver and install or replace the part or parts free of charge. Replacement part shall be guaranteed for the balance of the original warranty period.

Affirmative Action

Contractors must take affirmative action to ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or origin.

The Contractor shall comply with all the provisions of all applicable Federal, State, County, and municipal laws, rules, regulations and requirements applicable to the Contractor as an employer of labor or otherwise and in the performance of work under this Agreement.

Wage and Hour Provisions

If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its

subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the NYS Department of Labor.

The Contractor is hereby bound to pay all labor on this project at rates no less than the prevailing wage scales as prepared by the NYS Department of Labor.

The Contractor shall agree that every mechanic, laborer and workman employed by the Contractor or any subcontractor, or any other person doing or contracting to do the whole or any part of the work contemplated by the service agreement, shall be paid not less than the prevailing rate of wages, and provided not less than the prevailing supplements, as provided for by Section 220 of the New York State Labor Law, as amended from time to time. A schedule of such rates of wages as provided by the New York State Department of Labor has been requested and will be included or be made part of the contract.

The Contractor, and his subcontractors, shall post in a prominent accessible place on the site of the work a legible statement of all wage rates and supplements as specified herein to be paid or provided for the various classes of mechanics, workmen or laborers employed for the work contemplated by the service agreement, and showing all authorized deductions, if any, from unpaid wages actually earned.

The Contractor and each subcontractor or other person doing or contracting to do the whole or any part of the work contemplated by the service agreement shall pay each and every one of his employees engaged in such work or any part thereof the full and proper wage without any deduction or kickback whatever, excepting such deductions as are made mandatory by law. Payment on each and every employee shall be made not less often than once per week and shall be made in cash, unless payment by check is authorized by certificate of the Commissioner of Labor of the State of New York as provided by law.

Required Insurance

As specified in Schedule A attached

References

A minimum of three (3) references must be submitted with all proposals.

Payment

Payment will be made by the Town to the Contractor after the satisfactory completion of all of the work and its acceptance by the Town. Payment shall be made after the submission of a properly itemized claim by the Contractor to the Town. All claims submitted by the Contractor for payment shall be subject to audit and approval by the Town.

PROPOSAL CONTENT

The proposal must include your estimated cost to provide all of the following elements:

1. Company Overview - Provide a document providing the following company information:
 - a. Year founded and number of continuous years in business.
 - b. Ownership status (publicly or privately held).
 - c. Corporate Office location.

- d. Local Office location.
 - e. Number of employees in local branch office at time of submittal (full time employees, excluding contractors).
 - f. A description of any ongoing or previous litigation your firm has been involved in and a statement that the respondent is not debarred, suspended or otherwise prohibited from practice by any federal, state or local agency.
 - g. Your firm's Experience Modification Rate (EMR) for each of the past three (3) years, as well as your firm's OSHA ratings (Recordable Incidence Rates and Lost Workday Incident Rates) for the past three (3) years.
 - h. A list of state-specific contracting licenses held, including classification and number.
 - i. Evidence of certification and participation in NYSERDA NY-Sun Incentive Program for less than 200 kW and greater than 200 kW programs.
2. Project Team – Provide information about the key personnel to be assigned to this project, including:
- a. Resume of key personnel, provided in an appendix to the proposal
 - b. Evidence of NABCEP, Professional Engineer (P.E.), or Master Electrician certification where applicable
3. Qualifications and Reference - Describe previous solar installation experience, drawing particular attention to projects done on behalf of municipalities and other governmental entities (and any projects reflecting project-specific attributes, such as landfill or brownfield projects, projects of a given size, etc.)

In addition to this description, provide references for at least five (5) completed and currently operating non-residential NYSEG-connected PV systems, including:

- a. System size (kW DC)
 - b. Host Customer and /or Owner contract information (name, email, address, and phone).
 - c. Location and Utility Company name.
 - d. Date completed.
 - e. Any other relevant installation-specific information
4. Project Plans - Provide a detailed plan of the proposed project. Project plans must include the following:
- a. Proposed Project Timeline -
 - a. Interconnection Application Submitted
 - b. Completion of System Design
 - c. Permitting
 - d. Secure System Equipment and Assets
 - e. Commence Construction
 - f. Substantial Completion
 - g. Interconnection

h. Final Completion

- b. Typical Systems Design and Components - System Design and Components are not binding at the proposal stage, but this information will be used to evaluate respondent price proposals.

Components: Include an overview of the proposed photovoltaic system, including brief descriptions of the main components (at a minimum, modules, inverters and mounting system). Respondents are encouraged to provide specification sheets for any proposed technologies as an appendix.

Design: Include Preliminary Drawings for the proposed PV system that include (at a minimum):

- System size (in kW DC and kW AC).
- Location of modules (including tilt).
- Location of micro inverters.
- % of power demand met during the day.
- Any other site-specific information that will aid in overall evaluation.

Warranty: Describe any warranties associated with the installation, including full system coverage and/or warranties associated with individual components, including warranties from the Proposer and manufacturers.

- c. Expected System Generation - Provide expected annual system generation in kilowatt-hours.
- d. Permitting Plan - Respondents must demonstrate a firm understanding of SEQRA and other approvals and permits required to successfully execute the Project. Proposals should include a plan for acquiring SEQRA approval and other necessary permits. The selected respondent will be responsible for all necessary environmental testing, permitting and compliance. To the extent possible, Respondents should identify the regulatory and permit conditions relevant to their proposals, potential conflicts between the project and existing permit conditions, and variance that might be required.
- e. Construction Plans – Provide a detailed narrative description of the approach taken in installing the proposed project, including how the respondent will work with subcontractors, municipal agencies and other relevant stakeholders.
5. Financing Plan - Provide all costs associated with each project separately (Highway Garage, Library, Parks and Recreation Building) for Direct Costs which consists of, but not limited to, the following:
- a. Cost to purchase each system.
 - b. Cost to install each system.
 - c. Cost to certify each system.
 - d. Cost to permit each system.
 - e. Cost and number of panels, inverters required for each system.

6. Provide all costs associated with each project separately (Highway Garage, Library, Parks and Recreation Building) for Indirect/Soft Costs which consists of, but not limited, to the following:
 - a. Engineer fees.
 - b. Architectural fees
 - c. Preparation and review of plans
 - d. Field inspections.

7. Operations and Maintenance Plan - The selected respondent will provide Operation & Maintenance (O&M) services for the full term of the Agreement. Please describe the proposed O&M procedures for the system, detailing duties performed and if the contract will be maintained with the Proposer or a third-party provider. Please briefly describe the respondent's experience providing such services for similar installations and name the key personnel in charge of handling O&M services.

SELECTION CRITERIA AND PROCESS

The Town intends to employ a qualifications-based selection process. Proposals should address the issues outlined in the Proposal Content and be concise, yet thorough. In selecting the company to provide the services outlined previously, the following factors will be considered:

Qualifications - Include overall company qualifications and experience on similar projects for individual(s) who will be assigned to this project. Provide resumes of individuals who will be assigned to the project. Provide detailed description of services provided and references (including names and phone numbers) for at least three projects. In addition, disclose if you are working or have worked for the applicant or its representatives.

Price Proposal – Price proposals should be provided using the form contained in Attachment 1 of this RFP. This price proposal must be provided in a separate sealed envelope marked "Price Proposal". Price proposals shall be valid for a minimum of 120 days.

Project Timing- Provide your availability to commence the project, time to complete the requested scope of work and an explanation of how the respondent will approach the various tasks, including scheduling, methods and sources.

Insurance – As specified in Schedule A attached.

Upon review, the Town Board will conduct interviews with a selected number of applicants. Any company not selected will be notified in writing once a contract has been signed between the Town and the selected company.

Proposals should be submitted in a sealed envelope to the Town Clerk's Office by 3:00 PM on June 2, 2016 and be addressed as follows:

Patricia Kalba

**Town Clerk
Town of Somers
335 Route 202
Somers, NY 10589**

This is a request for proposals and not an offer of a Contract. The Town reserves the right to reject any or all proposals.

Z:\PE\General files\Grants\Solar Power\Solar Panels - Hwy. Garage-Library\RFP 3.2016.doc

REQUEST FOR PRICE

I/We hereby propose to furnish all labor, materials, insurance and equipment, in accordance with the specifications for the installation of a solar carport at the Somers Highway Department), and/or solar panels at the Somers Library and/or Parks and Recreation Building.

Proposals will be received by the Town of Somers in person or by mail until 3:00 p.m. Thursday June 2, 2016. at the Office of the Town Clerk of the Town of Somers, Town House, 335 Route 202, Somers, New York, 10589.

SUMMARY ITEMS	UNIT PRICE	SUB-TOTAL
1. Furnish and install roof mounted solar panels at Somers Library \$ _____		
2. Furnish and install roof mounted solar panels at Parks and Recreation Building \$ _____		
3. Furnish and install solar carport at Highway Garage \$ _____		

Total = \$ _____

Company Name _____

License # _____

Mailing Address _____

Telephone # _____

Facsimile _____

Contact name _____

Title _____

Signature _____

Dated _____

TOWN OF SOMERS SOLAR FACILITIES AGREEMENT

THIS AGREEMENT made the _____ day of _____, 2016, by and between the

TOWN OF SOMERS, a municipal corporation of the State of New York, having offices at the Town House, 335 Route 202, Somers, New York 10589 (hereinafter referred to as the "Town"),

And

(hereinafter referred to as the "Contractor").

WHEREAS, the Town has received a proposal from the Contractor to perform certain work, generally consisting of the installation of _____ at the Somers _____, located at _____

NOW, THEREFORE, the Town of Somers and, the Contractor, _____ by and for the considerations hereinafter set forth, agree as follows:

1. The Contractor shall provide, furnish and perform all of the work specified above including all labor, materials, tools and equipment to satisfactorily complete the work in accordance with this Agreement. All work shall be performed by competent and skilled workers and in accordance with good trade practices and all applicable codes. All materials and articles furnished shall be new unless otherwise specified, and shall be of the appropriate grade for the particular purpose. The Contractor warrants that it is experienced in, is capable of, and is fully familiar with the work to be performed and the work site.

2. For the performance of all of the work in accordance with the provisions of this Agreement, the Town will pay the Contractor a sum not to exceed \$_____. Payment will be made by the Town to the Contractor after the completion of all of the work and the acceptance of the work by the Town, unless a different payment schedule is required by Section 106-b of the General Municipal Law. Payment shall be made after the submission of a properly itemized claim by the Contractor to the Town. All claims submitted by the Contractor for payment shall be subject to audit and approval by the Town.

3. The Contractor shall promptly commence work after the full execution of this Agreement, upon the written directions of the Town and complete the work under this Agreement by _____. The time for completion of the work may be extended, in the discretion of the Town, upon the request of the Contractor, for good cause shown, with

the grant of any extension by the Town to be in writing.

4. The Contractor shall issue progress reports concerning the performance of the work, and will meet with representatives of the Town, as the Town may, from time to time, direct. The Contractor shall promptly inform the Town in writing of any cause for delay in the performance of the Contractor's obligations under this Agreement.
5. The Contractor shall prosecute the work without undue interference with the operations of the Town or the comfort, repose, health, safety and welfare of the inhabitants of the Town. Unless otherwise authorized by the Town in writing, the Contractor's use or operation of construction equipment in performing the work shall be limited to the hours between 7:00 a.m. in the morning and 6:00 p.m. in the evening. All work shall be performed during regular business days and hours of operation of the Town, unless otherwise directed by the Town.
5. The Contractor shall be responsible for the proper care and protection of the work and for all materials and articles delivered to the site where the work will be performed, until completion and final acceptance of the work by the Town. The Contractor shall exercise proper precautions and safety measures in performing the work, which precautions and safety measures shall be in accordance with all applicable laws, rules and regulations. The Contractor shall be responsible for the protection of persons and/or property, and shall be responsible for all injuries and/or damages to all persons and/or property, either on or off the site, which may occur in connection with the prosecution of the work here under. The Contractor shall exercise such additional safety measures as the Town may determine to be reasonably necessary, in the Town's discretion. The Contractor shall procure and pay for all permits and licenses necessary for the performance of the work hereunder.
6. The Contractor shall keep the site of the work free from unnecessary accumulations of waste materials. Upon the completion of all of the work, the Contractor shall remove all of its tools, equipment and surplus materials, as well as all rubbish and waste resulting from the work. Upon the completion of the work, the site of the work shall be left "broom clean" or its equivalent, to the reasonable satisfaction of the Town. The Town will not be responsible for the Contractor's tools and equipment, including any loss, theft or damage thereto.
7. The Contractor shall be subject to the provisions of Schedule A, attached hereto and made a part hereof, which Schedule A contains insurance and indemnification requirements.
8. The Contractor shall, at its own expense, comply with all the provisions of all applicable federal, State, County and municipal laws, rules, regulations and requirements applicable to the Contractor as an employer of labor, the performance of the work, or otherwise.

9. The Town may terminate this Agreement, in whole or in part, upon ten (10) days notice in writing to the Contractor whenever the Town deems such termination to be in its best interests. In the event of such termination, the Contractor shall be paid and the Town shall be liable only for payment for the work performed hereunder prior to the effective date of termination.

10. The Town may terminate this Agreement for cause upon five (5) days notice in writing in the event of a material breach of this Agreement by the Contractor, which shall include, but not be limited to any of the following: (a) failure by the Contractor to provide properly skilled workers or proper materials or to complete the work in accordance with the applicable schedule; (b) failure by the Contractor to pay for materials or labor in accordance with applicable agreements or requirements; (c) non-compliance with laws, rules and regulations or directions of the Town applicable to the performance of the work; (d) failure to defend and indemnify the Town in accordance with this Agreement; or (f) failure by the Contractor to cure any breach of this Agreement not listed above within 20 days after written notice thereof from the Town. Without limiting any other rights or remedies of the Town, in the event of termination for cause, the Town may take possession of the site and all tools, equipment, materials, and machinery thereon, and complete the work by such means and methods as it may deem appropriate.

11. All clauses required by law to be inserted in this Agreement shall be deemed to have been inserted herein. The Contractor shall comply and ensure compliance with the following to the extent they are applicable to the work hereunder: (a) minimum wages and supplements for laborers, workers and mechanics as provided in Labor Law Article 8; (b) non-discrimination and equal opportunity as provided in Labor Law Section 220-e; (c) prevention of dust hazard as provided in Labor Law Section 222-a; (d) prohibition from participating in certain international boycotts as provided in Labor Law Section 220-f; (e) eight-hour maximum workday and five-day maximum workweek, except in an emergency, as provided by Labor Law Section 220.
 - a. The Contractor represents and warrants that it has not employed or retained any person, other than a bona fide full-time salaried employee working solely for the Contractor to solicit or secure this Agreement, and that it has not paid for or agreed to pay any person (other than payments of fixed salary or a bona fide full-time, salaried employee working solely for the Contractor) any fee, commission, percentage, gift or other consideration, contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, without limiting any other rights or remedies to which the Town may be entitled, or any civil or criminal penalty to which any violator may be liable, the Town shall have the right, in its discretion, to terminate this Agreement without liability, and to deduct from the contract price, or otherwise to recover, the full amount of such fee, commission, percentage, gift or consideration.

- b. No waiver of any breach of this Agreement shall in any way affect any other term or condition of this Agreement or constitute a cause or excuse for a repetition of such or any other breach of this Agreement.
12. All plans and other like records compiled by the Contractor in completing the work under this Agreement shall become the property of the Town. The Contractor may retain copies of each such plan or record for its own use. If the work includes any article or equipment for which there is manufacturer's warranty, the Contractor shall ensure that the Town will receive the benefit thereof by transfer or otherwise.
13. The Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this Agreement, or any right, title or interest therein, or the power to execute this Agreement, without the prior written consent of the Town. The Contractor shall not sub-contract any part of the work without the prior written consent of the Town. In the event any part of the work is subcontracted, the Contractor shall remain responsible for its obligations hereunder and for the proper performance of the sub-contracted work in compliance with this Agreement.
14. The Contractor agrees to make no claim for damages for delay in the performance of this Agreement occasioned by any act or omission to act of the Town, or any of its boards, officers, employees or representatives, and agrees that any such claim shall be fully compensated for by an extension of time to complete performance of the work as provided herein.
15. Nothing in this Agreement, express or implied, is intended to confer upon any third party any right or remedy under or by virtue of this Agreement.
16. This Agreement shall constitute the entire Agreement between the parties regarding the subject matter hereof, shall supersede all prior understandings, whether oral or written, and shall not be amended or modified, except by a written document signed by both parties hereto stating the intent to amend or modify this Agreement.
17. This Agreement shall be construed and enforced in accordance with the Laws of the State of New York. Any action or proceeding commenced by the Contractor in relation to this Agreement or the work hereunder, in which the Town is joined as a party, shall be commenced in the Courts of the State of New York and venue shall be in Westchester County.
18. All materials and articles furnished shall be new unless otherwise specified, and shall be of the appropriate grade for the particular purpose. The work will be free from defects and will conform to the requirements of the specifications. Work not conforming to these requirements, including substitutions not properly approved or authorized by the Owner, may be considered defective.

The Contractor warrants to the Owner that their work will be free from any defects for duration of not less than three years from the date of completion. Should any failure to conform to any of the warranties occur within the applicable warranty period the contractor manufacturer shall upon notification in writing of the defect, correct such nonconformity by repairing any defective part or parts part within thirty (30) days of the written notification, this shall be the owner's exclusive remedy. The contractor shall deliver and install or replace the part or parts free of charge. Replacement part shall be guaranteed for the balance of the original warranty period.

IN WITNESS WHEREOF, the Town and the Contractor have executed this Agreement on the day and year above first written.

TOWN OF SOMERS

By: _____
Rick Morissey, Supervisor

The CONTRACTOR

By: _____
(Authorized to sign as Contractor)

Contractor Acknowledgment

STATE OF NEW YORK)
) ss.:
COUNTY OF)

On the _____ day of _____ in the year 2016, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or person upon behalf of which the individual(s) acted, executed the instrument.

NOTARY PUBLIC

Schedule A
Insurance and Indemnification

1. Prior to commencing work, the Contractor shall obtain, at its own cost and expense, the required insurance from insurance companies licensed and admitted in the State of New York, carrying a Best's financial rating of A or better, and shall provide evidence of such insurance to the Town of Somers ("Town"), subject to the approval of the Town. The policies or certificates thereof shall provide that thirty days prior to cancellation or material change in the policy, notices of same shall be given to the Supervisor, Town of Somers by registered mail, return receipt requested, for all of the following stated insurance policies. Any adjustments in the coverage's set forth below will require the prior written approval of the Town. All notices shall name the Contractor and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Town, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Town, the Contractor shall upon notice to that effect from the Town, promptly obtain a new policy, submit the same to the Town for approval and submit a certificate thereof. Upon failure of the Contractor to furnish, deliver and maintain such insurance, the Agreement, at the election of the Town, may be declared suspended, discontinued or terminated. Failure of the Contractor to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Contractor from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Contractor concerning defense and indemnification. All property losses shall be made payable to and adjusted with the Town.

In the event that claims, for which the Town may be liable, in excess of the insured amounts provided herein are filed by reason of any operations under the Agreement, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Contractor until such time as the Contractor shall furnish such additional security covering such claims in form satisfactory to the Town of Somers.

The Subcontractor shall purchase and maintain insurance of the following types of coverage and limits of liability:

(a) Policy: Builder's Risk/Installation Floater for 100% of completed value of project or contract amount. The Policy is to be written on an all risk basis and should include off-site and transit coverage for the materials to be installed.

(b) Loss Payee Waiver: The Owner is to be named as loss payee on this policy. The Contractor and Subcontractor waive all rights against each other for damages caused by fire or other causes of loss to the extent covered by property insurance provided under the prime contract or other property insurance applicable to work except such rights as they may have to proceeds of such insurance held by the Owner as a fiduciary.

2. The Contractor shall provide proof of the following insurance coverage:

- (a) **Workers' Compensation.** Certificate form C-105.2 or State Fund Insurance Company form U-26.3 or accord certificate is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the **New York State Disability Benefits Law**. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits' Policy, or both, a temporary permit may be issued if the employer completes

form C-105.2 in duplicate. A copy of form C-105.2 is sent to the Workers' Compensation Board, Information Unit for investigation and report)

If the employer is self-insured for Worker's Compensation, he should present a certificate from the New York State Worker's Compensation Board evidencing that fact.

- (b) **Employer's Liability Insurance** with a minimum limit of \$100,000.

(c) **General Liability Insurance** with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$1,000,000 for property damage or a combined single limit of \$2,000,000. **The General Liability Insurance policy shall name the Town of Somers as an additional insured.** This insurance shall indicate on the certificate of insurance the following coverages:

- (i) Premises - Operations
- (ii) Broad Form Contractual
- (iii) Independent Contractor and Sub-contractor.
- (iv) Products and Completed Operations.

All contracts involving the use of explosives and demolition shall provide the above coverage with elimination of the XCU exclusion from the policy, or proof that XCU is covered.

(d) **Automobile Liability Insurance** with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$1,000,000 per occurrence for property damage or a combined single limit of \$2,000,000. This insurance shall include a bodily injury and property damage the following coverages.

- (i) Owned automobiles.
- (ii) Hired automobiles.
- (iii) Non-owned automobiles.

3. All policies and certificates of insurance of the Contractor shall be subject to and shall contain the following clauses:

(a) Insurers shall have no right to recovery or subrogation against the Town of Somers (including its employees and their agents and agencies) it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

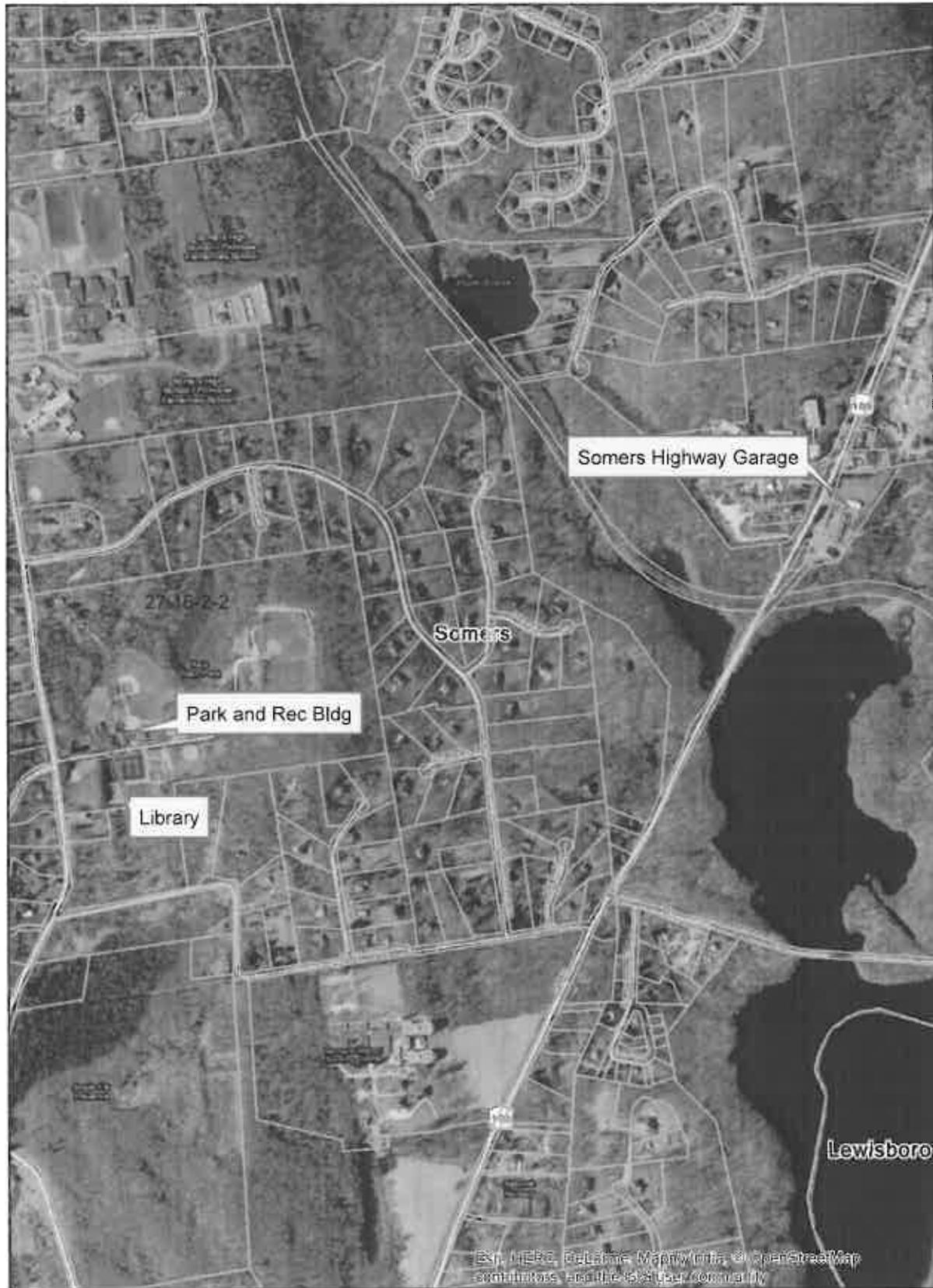
(b) The clause "other insurance provisions" in a policy in which the Town of Somers is named as an insured, shall not apply to the Town of Somers.

(c) The insurance companies issuing the policy or policies shall have no recourse against the Town of Somers (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Contractor.

4. The Contractor shall protect, defend, indemnify and hold the Town of Somers, its boards, officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof; without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, decree of any court, shall be included in the indemnity hereunder. The Contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.), is groundless, false or fraudulent. In any case in which such indemnification would violate Section 5-322.1 of the New York General Obligations Law, or any other applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the Town for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Town, or its employees. This paragraph shall survive any termination or completion of performance of this Agreement.

Potential Town of Somers Solar Carport/Solar Panel Locations

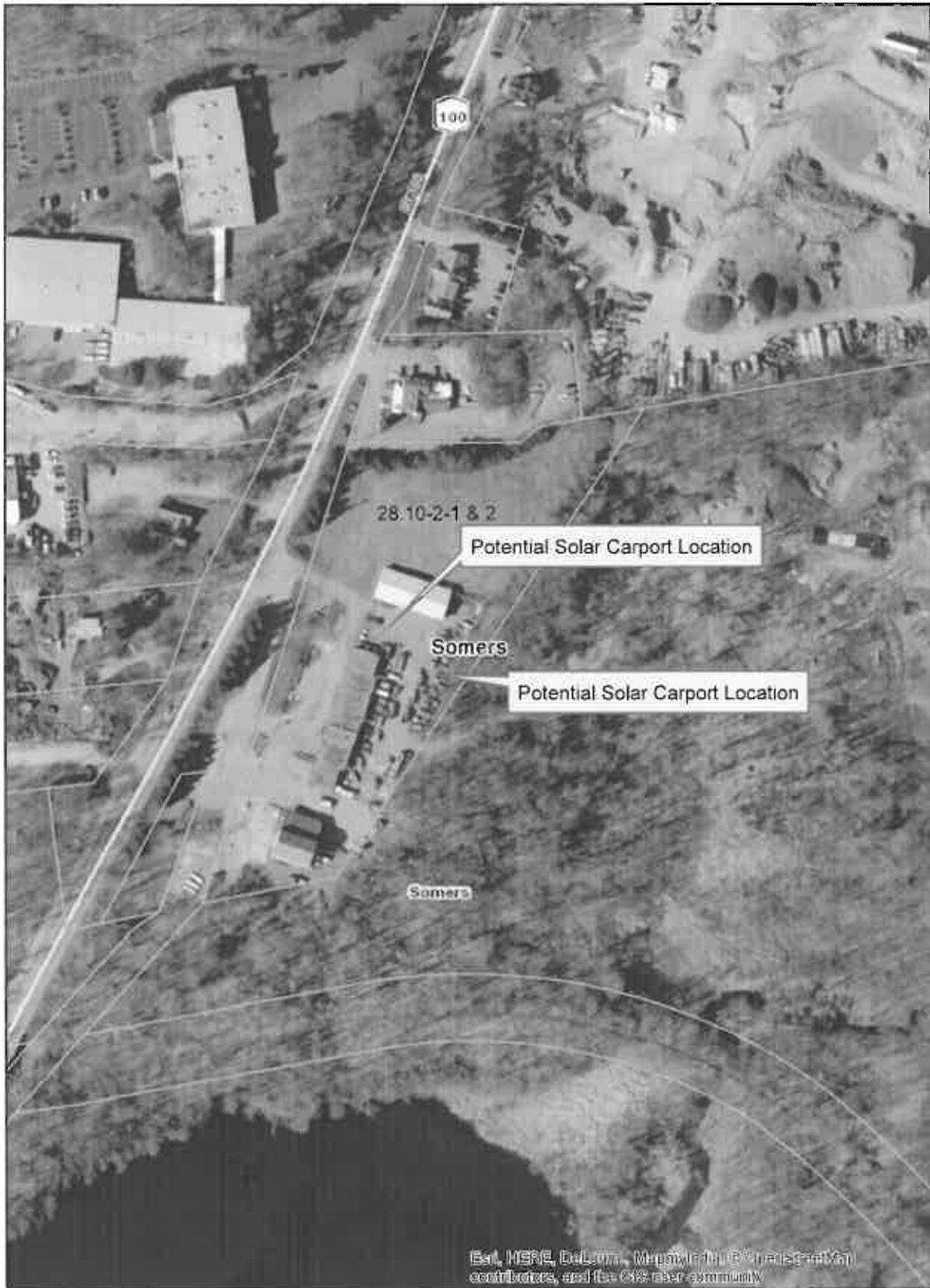


0 550 1,100 2,200 Feet

0 330 660 1,320 1,980 2,640 Feet



Somers Highway Garage - Solar Carport Locations



Library/ Parks and Recreation Building



430 215 0 430 Feet

0 0.03 0.06 0.12 Miles



Library/ Parks and Recreation Building



140 70 0 140 Feet

0 0.01 0.02 0.04 Miles



PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
835 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Telephone
(914) 277-5366
Fax
(914) 277-4093

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Syrette Dym, AICP
Town Planner
sdym@somersny.com

May 12
agenda
EC-TB TC TA
5/9/16
RP

Date: May 3, 2016

To: Town Board
Town Clerk
Town Attorney
Open Space Committee
Architecture Review Board

Director of Planning
Consulting Town Engineer
Consulting Town Planner
File

From: Planning Department

Re: The following is submitted for your Review and Comment:

Project Name: Somers Crossing Site Plan & Subdivision
Plan: Preliminary Grading Plan & Preliminary Plat;
Details
Dated: May 2, 2016
Prepared by: Bibbo Associates, LLP

Referral is made under the provisions of the following regulations:

- 1. Informal Discussion: _____
- 2. Final Subdivision Approval: _____
- 3. Preliminary Subdivision: _____ X _____
- 4. Site Plan: _____ X _____
- 5. Wetland Activity Permit:
Administrative _____
Planning Board _____
- 6. Steep Slope Permit:
Administrative _____
Planning Board _____
- 7. Other _____

BIBBO ASSOCIATES, L.L.P.

Consulting Engineers

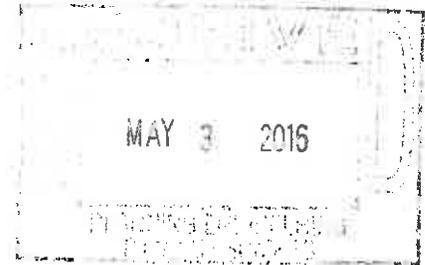
Joseph J. Buschynski, P.E.

Timothy S. Allen, P.E.

Sabri Barisser, P.E.

May 3, 2016

Somers Planning Board
335 Route 202
Somers, NY 10589-3206



Attn: Mr. John Currie, Chairman

Re: Somers Crossings
Routes 100 & 202
Preliminary Site Plan & Subdivision

Dear Members of the Board:

Attached please find applications, plans and fees for the above referenced project.

You will recall this project was previously before your Board on several informal applications. We have also been before the Town Board for consideration of MF-Overlay District Zoning.

The project as currently proposed consists of 66 residential condo units, a recreation building and the grocery store on Route 202. Utilities are planned to be tied into Heritage Hills water and sewer works.

This project has been vetted through the FEIS review process and we are now seeking the above referenced approvals.

We respectfully request this matter be placed on your next agenda for consideration.

Very truly yours,

Timothy S. Allen, P.E.

TSA/mme
Enclosures

cc: G. Boniello
B. Von Ohlsen
R. O'Rourke, Esq.
File

Site Design ♦ Environmental

Mill Pond Offices · 293 Route 100, Suite 203 · Somers, NY 10589
Phone: 914-277-5805 · Fax: 914-277-8210 · E-Mail: bibbo@optonline.net

BONINELLO SOMERS CROSSING

COMMERCIAL SITE PLAN APPLICATION FEES:

BASE FEE: \$500

\$50 PER 1,000 SQ. FT.

$$19,000\text{SF}/1000 = 19 \times \$50 = \underline{\$950}$$

PARKING SPACES: 122 SPACES X \$25 = \$3,050

TOTAL: \$4,500

RESIDENTIAL SITE PLAN APPLICATION FEES:

BASE FEE: \$500

\$50 PER 1,000 SQ. FT.

$$66\text{UNITS} \times 2,000 \text{ SF BUILDINGS} = 132,000\text{SF}$$

$$132000/1000 = 132$$

$$132 \times \$50 = \underline{\$6,600}$$

$$3200 \text{ RECREATION BUILDING} / 1000 = 3.2$$

$$3.2 \times \$50 = \underline{\$160}$$

PARKING SPACES: \$25 PER SPACE

66 UNIT X 2 SPACES = 132 SPACES

27 ADDITIONAL SPACES

TOTAL 159 SPACES

$$159 \text{ SPACES} \times \$25 = \underline{\$3975}$$

TOTAL: \$11,235

PRELIMINARY SUBDIVISION FEES:

BASE FEE: \$250

PER LOT: \$400 X 2 LOTS = \$800

STEEP SLOPES OVER 15% = \$150 BASE PLUS \$75 PER 10,000SF $66211.20 / 10000 = 6.62$

ROUNDED TO 7 $\$75 \times 7 = \525 PLUS BASE OF \$150 = \$675

TOTAL: \$1725

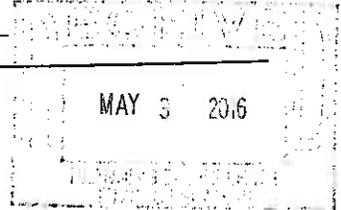
GRAND TOTAL = \$17460

**TOWN OF SOMERS
PLANNING BOARD
APPLICATION FOR SITE PLAN APPROVAL**

Application Processing Affidavit must also be completed. Click here for form.

I. IDENTIFICATION OF APPLICANT:

- A. Owner: SOMERS CROSSING LLC Applicant: Same as owner
Address 165 Waccabuc Rd. Goldensbridge, NY Address: _____
Tele #: 914-523-5046 Tele #: _____
- B. Architect: _____ Engineer: Timothy Allen P.E.
Address: _____ Address: 293 Route 100 suite 203 Somers, NY
Tele #: _____ Tele #: 914-277-5805
- C. Surveyor: _____ Fax #: 914-277-8210
Address: _____



II. IDENTIFICATION OF PROPERTY:

- A. Identifying Title: SOMERS CROSSINGS
- B. Tax Map Design: Sheet: 17.1 Block: 1 Lot(s): 15.1
- C. Zoning District: R-80
- D. Street which property abuts: Rte. 202 and Rte. 100
- E. Does property connect directly into State or County highway? Yes
- F. Is site within 500 feet of Town Boundary? No
- G. Total area of site: 23.17 Area of site activity: 13.2 AC
- H. Site coverage: 24.05 % Building coverage: 13.39 %
- I. Affected Wetland Area 0 Wetland Buffer Area 0.31 AC.
- J. Affected Steep Slope Area: 15%-25% 1.06 AC. Over 25% _____
- K. Existing building size: 0 New/additional building size: 66 Units @2000sf plus 3200 Recreation building
- L. Existing parking spaces: 0 New parking spaces: 159

III. APPLICATION FEE:

\$500 base fee plus \$50 per 1,000 sq.ft or part thereof plus \$25 per parking space to be paid by certified check to the Town of Somers.

Wetland Permit Fee: \$200 min. fee + \$100 per 5,000 sf. of regulated area or proposed area to be disturbed.

Steep Slope Fee: \$150 min. fee + \$75 per 10,000 s.f. of regulated area or proposed area to be disturbed.

Total Fee \$11,235 Date Paid: _____

IV. DOCUMENTS TO BE SUBMITTED WITH THIS APPLICATION:

Submit 14 copies of all correspondence and plans to the Planning Board.

- A. 14 copies of Site Plan with north arrow and location map drawn to scale of 1" = 1,000'.
- B. Survey Map defining precise boundaries of property.
- C. Copies of all existing and proposed deed restrictions or covenants applying to the property, including covenants and agreements restricting use, and establishing future ownership and maintenance responsibilities for all private roads, recreation and open space areas.
- D. Preliminary Architectural Drawings to be submitted to Planning Board prior to public hearing for referral to Building Inspector and Architectural Advisory Review Board.
- E. Environmental Assessment Form.
- F. Proof that taxes have been paid.

It is the responsibility of the applicant to be knowledgeable of the law. The following are available at the Town Clerks Office: Master Plan, Zoning Ordinance, Site Plan Regulations, State Environmental Quality Review (SEQR) and Environmental Quality Review, Wetland and Steep Slope Ordinances of the Town of Somers.

All revised plans shall be accompanied by a letter indicating what changes were made. All costs incurred by the Town for professional services and SEQR review will be paid by the applicant.

By submission of this application, the property owner agrees to permit Town Officials and their designated

TOWN OF SOMERS
PLANNING BOARD

APPLICATION FOR SITE PLAN APPROVAL

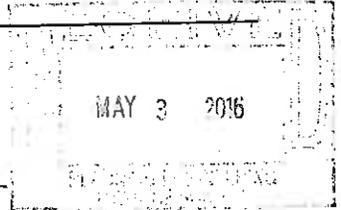
Application Processing Affidavit must also be completed. Click here for form.

I. IDENTIFICATION OF APPLICANT:

- A. Owner: SOMERS CROSSING LLC Applicant: SAME AS OWNER
Address: 165 Waccabuc Rd. Goldenbridge Address: _____
Tele #: 914-523-5046 Tele #: _____
- B. Architect: _____ Engineer: TIMOTHY ALLEN P.E.
Address: _____ Address: 293 ROUTE 100, SUITE 203 SOMERS, NY
Tele #: _____ Tele #: 914-277-5805
- C. Surveyor: _____ Tele #: _____
Address: _____

II. IDENTIFICATION OF PROPERTY:

- A. Identifying Title: SOMERS CROSSINGS
- B. Tax Map Design: Sheet: 17.1 Block: 1 Lot(s): 15.1
- C. Zoning District: R-80
- D. Street which property abuts: RTE. 202 & RTE. 100
- E. Does property connect directly into State or County highway? YES
- F. Is site within 500 feet of Town Boundary? NO
- G. Total area of site: 3.51 AC Area of site activity: 2.41 AC
- H. Site coverage: 54.04% Building coverage: 12.43%
- I. Affected Wetland Area 0 Wetland Buffer Area 0
- J. Affected Steep Slope Area: 15%-25% 0.46 AC Over 25% 0
- K. Existing building size: 0 New/additional building size: 19,000 SF
- L. Existing parking spaces: 0 New parking spaces: 122



III. APPLICATION FEE:

\$500 base fee plus \$50 per 1,000 sq.ft or part thereof plus \$25 per parking space to be paid by certified check to the Town of Somers.

Wetland Permit Fee: \$200 min. fee + \$100 per 5,000 sf. of regulated area or proposed area to be disturbed.

Steep Slope Fee: \$150 min. fee + \$75 per 10,000 s.f. of regulated area or proposed area to be disturbed.

Total Fee: \$4,500 Date Paid: _____

IV. DOCUMENTS TO BE SUBMITTED WITH THIS APPLICATION:

Submit 14 copies of all correspondence and plans to the Planning Board.

- A. 14 copies of Site Plan with north arrow and location map drawn to scale of 1" = 1,000'.
- B. Survey Map defining precise boundaries of property.
- C. Copies of all existing and proposed deed restrictions or covenants applying to the property, including covenants and agreements restricting use, and establishing future ownership and maintenance responsibilities for all private roads, recreation and open space areas.
- D. Preliminary Architectural Drawings to be submitted to Planning Board prior to public hearing for referral to Building Inspector and Architectural Advisory Review Board.
- E. Environmental Assessment Form.
- F. Proof that taxes have been paid.

It is the responsibility of the applicant to be knowledgeable of the law. The following are available at the Town Clerks Office: Master Plan, Zoning Ordinance, Site Plan Regulations, State Environmental Quality Review (SEQR) and Environmental Quality Review, Wetland and Steep Slope Ordinances of the Town of Somers.

All revised plans shall be accompanied by a letter indicating what changes were made. All costs incurred by the Town for professional services and SEQR review will be paid by the applicant.

By submission of this application, the property owner agrees to permit Town Officials and their designated

SOMERS PLANNING BOARD

APPLICATION FOR PRELIMINARY APPROVAL OF SUBDIVISION

Application Processing Affidavit must also be signed. Please click here for form

- I. IDENTIFICATION OF APPLICANT:
- A. OWNER: SOMERS CROSSING LLC SUBDIVIDER: _____
 ADDRESS: 65 Waccabuc Rd. ADDRESS: _____
GOLDENSBIDGE, NY
 TELE #: 914-523-5046 TELE #: _____
 B. SURVEYOR: _____ TELE #: _____
 ENGINEER: TIMOTHY ALLEN P.E. TELE #: 914-277-5805
- II. IDENTIFICATION OF PROPERTY: SOMERS CROSSINGS
- A. Subdivision identifying Title: PRELIMINARY GRADING & PREL. PLAT PLAN
 B. Street abutting property: RTE 202 & RTE 100
 C. Tax Map Designation: Sheet: 17, 15 Block: 1 Lot: 15, 1
 D. Zoning District: R-80
 E. Project (does) (does not) connect directly into (State) (County) highway.
 F. Proposed drainage (does) (does not) connect directly into channel lines established by the County Commission of Public Works.
 G. Project site (is) (is not) within 500 feet of Town boundary.
 H. Affected Wetland Area: 0 Wetland Buffer Area: 0.31 AC
 I. Affected Steep Slope Areas: 15% - 25%: 1.52 AC Over 25%: 0
 J. Total area of property in acres: _____
- III. APPLICABLE FEES PAID: By certified check payable to Town of Somers
 Abbreviated Procedure fee of \$250: _____ Date Paid: _____
 Preliminary Subdivision Plat is \$400 per lot x 2 \$ 800
 Number of lots: 2 Date Paid: _____
 Wetland Permit Fee: \$200 min. fee + \$100 per 5,000 s.f. of regulated area or proposed portions to be disturbed.
 Steep Slope Permit Fee: \$150 min. fee + \$75 per 10,000 s.f. of regulated area or proposed portions to be disturbed. \$ 675.00
 Total Fee: _____ Date Paid: _____
- IV. DOCUMENTS TO BE SUBMITTED WITH THIS APPLICATION
14 copies of all submitted correspondence during review process
- A. _____ 14 copies of Preliminary Plat
 B. _____ 14 copies of Preliminary Construction Plans
 C. _____ 14 copies of Topographic Map
 D. _____ 2 copies of Affidavit of Ownership & Title Policy
 E. _____ 14 copies of Environmental Assessment Form
 F. _____ Proof that taxes have been paid
- V. ADJOINING PROPERTY OWNERS
- A. Identify all adjoining property owners & owners directly across any and all adjoining streets including those in adjoining communities. Submit stamped envelopes addressed as listed.
- | SHEET | BLOCK | LOT | NAME OF OWNER & MAILING ADDRESS |
|-------|-------|-----|---------------------------------|
| | | | |

If necessary, continue listing on additional sheet.

By submission of this application, the property owner agrees to permit Town officials and their designated representatives to conduct on-site inspections in connection with the review of the proposal.

Property shall be identified on site as being proposed for subdivision. Center line of proposed roadway(s) shall be staked prior to scheduling of a walk-through by the Planning Board.

It is the responsibility of the applicant to be knowledgeable of the law. The following are available at the Town Clerk's Office: Master Plan, Zoning Ordinance, Subdivision Regulation, State Environmental Quality Review Act, Wetland and Steep Slope Ordinances, Road Specifications.

All revised plans shall be accompanied by a letter indicating what has been changed. All costs incurred by the Town for Professional Services and

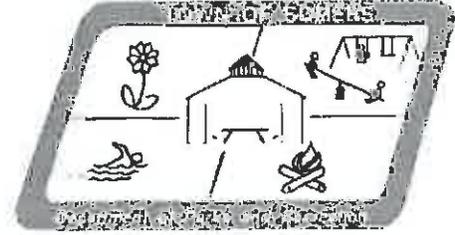
Somers Department of Parks & Recreation

PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

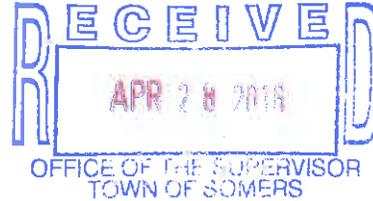
FAX: (914)-232-8548

Steven Raiston
Superintendent



*May Agenda
EC-TBTCJA
Fw
4/28/16 BPO*

April 28, 2016



To: Town Board

From: Steven Raiston
Superintendent of Parks and Recreation

Re: Request for Approval

Request permission to allocate \$12,000 (including \$380.00 contingency) from Recreation Fee account to complete the work included in the attached A Amp proposal for replacement of the basketball court lights.

This project was reviewed and unanimously approved by the Park Board at their April 27 meeting.

Thank you for your consideration

C: Town Clerk
Director of Finance
Park Board



P.O. Box 386
 Dutchess Place, NY 10505
 914-621-4482

ESTIMATE

Date	Estimate #
4/13/2016	3676

Name/Address
 Somers Parks and Recreation Dept.
 PO Box 46
 Somers, NY 10589

Project

Description	Qty
<p>WORK AT THE BASKETBALL COURT</p> <p>* SUPPLY AND INSTALL TWO (2) NEW STEEL, 25 FOOT POLES WITH TWO (2) NEW LED STADIUM LIGHT FIXTURES ON EACH POLE.</p> <p>* SUPPLY AND INSTALL CONCRETE BASES AND PROPER BONDING FOR THE TWO POLES.</p> <p>* SUPPLY AND INSTALL IN-GROUND QUAZITE BOX AT POLE CLOSEST TO PANEL FOR UNDERGROUND SPLICING OF THE TWO POLES.</p> <p>* INCLUDES REMOVAL OF EXISTING POLE AND FIXTURE.</p> <p>NOTES: * FIXTURES INCLUDED IN THIS COST ARE ALTERNATIVE TO NORIBACHI SHOEBOX AND WILL BE PROVIDED AT NO ADDITIONAL MARKUP. * THERE WILL BE AN ADDITIONAL CHARGE OF \$1,075.00 TO USE THE NORIBACHI FIXTURES SPECIFIED BY STEVE.</p> <p>Sales Tax</p> <p align="center"><i>Include timer</i></p>	

We look forward to working with you !	Total \$11,620.00
---------------------------------------	--------------------------

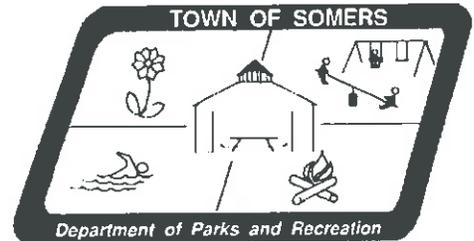
Somers Department of Parks & Recreation

PO Box 46 Somers, New York 10589

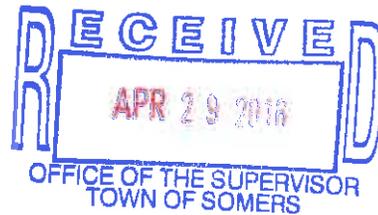
OFF: (914)-232-8441

FAX: (914)-232-8548

Steven Ralston
Superintendent



April 28, 2016



To: Town Board

From: Steven Ralston
Superintendent of Parks and Recreation

Re: Request for Approval

Request permission to hire the following, as Seasonal Maintenance Worker at \$12.00 per hour, to begin May 20, 2016.

Tyler Silva
4 Woodcrest Terrace
Amawalk, NY 10501

Following approval, I will forward all necessary paperwork and tax information to the Finance Office.

C: Town Clerk
Park Board
Director of Finance

Telephone
(914) 277-8228
Fax
(914) 277-3790

*Approved by
EC-TDTC
4/4/16 by*

BUREAU OF FIRE PREVENTION

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
ANNEX
387 ROUTE 202
SOMERS, NY 10589

EFREM CITARELLA
CHIEF



MEMO TO: Town Board

FROM: Bureau of Fire Prevention

RE: Private Roads – Revised

DATE: April 4, 2016

In the past, the Somers Volunteer Fire Department has responded to calls for both fire and medical on private roads and in more instances than not, it was an extremely difficult task to locate the exact dwelling where the emergency was. At our Bureau meeting on March 9, we discussed this issue and the Bureau of Fire Prevention proposes that moving forward any private road servicing three or more houses be assigned a road name by the Town for easily identifiable emergency vehicle access.

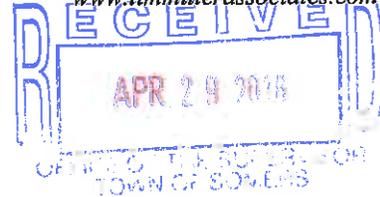
**TIM
MILLER
ASSOCIATES, INC.**

10 North Street, Cold Spring, NY 10516

(845) 265-4400

May Agenda ec - all 4/29/16

www.timmlerassociates.com



April 29, 2016

Ms. Syrette Dym, Town Planner
Somers Town Hall
335 Route 202
Somers, NY 10589

RE: SEQRA Review Services: Boniello Land and Realty, LTD - Somers Crossing Application

Dear Ms. Dym:

The latest and unforeseen agency responses to the EIS review for Somers Crossing indicate that added effort will be necessary to complete the SEQR process. We anticipate additional work on the draft findings to address the latest revisions of the team relative to stormwater issues and to finalize the findings and draft a resolution for the Town Board's consideration. We will continue to coordinate this work with the Town, Town's consultants and the applicant's team.

We respectfully request that additional escrow be obtained in the amount of \$3600.00 from the applicant for us to properly complete the scope of work assigned to us.

Authorization below will serve as acceptance of this request.

We are grateful to be asked to provide professional services to the Town of Somers in the review of this project.

Sincerely yours,

Frederick Wells
Senior Vice President
TIM MILLER ASSOCIATES, INC.

Accepted _____ Date _____

Barbara Sherry

TE 12/31/17

May Denise
From: Denise Schirmer
Sent: Monday, April 11, 2016 4:07 PM
To: Barbara Sherry
Subject: Somers Partners in Prevention Resignation

Hi Barbara,

For you.

We do have a resident that has been attending our meetings on a regular basis. If she is interested in taking this position I will let you know so arrangements can be made to have her interviewed by the Town Board.

Thank you.

Denise

From: McDonald, Lauren
Sent: Monday, April 11, 2016 3:56 PM
To: Denise Schirmer; 'jkucch@aol.com'
Subject:

Hi Kathy and Denise,

I am writing because I need to step down from my position as board member. I am finding it impossible to attend meetings or to participate much at all. My uncle has stabilized but remains very ill. In addition to coordinating his care he has an apartment building that he owns and I have needed to take on the management of it and the tenants. I don't know how long I will be in this situation, but for now I have to focus on him. I would continue to help Denise with emails and calls regarding the website or local people needing treatment advise if you were interested in my maintaining that role. I would also review the power point for the presentation if you are still interested Kathy.

I have really enjoyed my time as a part of this group and have met many people who are working hard to improve our community and the lives of the people in it. I am very glad to have met both of you and hope to be able to work with you both again in the future.

Best regards,
Lauren

Lauren McDonald Carway, ---

May Agenda
EC-TB TETA
4/29/16 BJO

RECEIVED
APR 29 2016
OFFICE OF THE SUPERVISOR
TOWN OF SOMERS
SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers

WESTCHESTER COUNTY, N.Y.

Telephone
(914) 277-5366
Fax
(914) 277-4093

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Syrette Dym, AICP
Town Planner
sdym@somersny.com

Plans on file in the Supervisor's office

Date: April 28, 2016
To: Town Board
ARB
Fire Prevention Bureau
Highway
From: Planning Department
Re: The following is submitted for your review and comment.

File
Director of Planning
Consultant Town Engineer
Consultant Town Planner

Project Name: The Crossroads at Baldwin Place
Plan: See Cover Letter
Dated: April 27, 2016
Prepared by: Insite Engineering

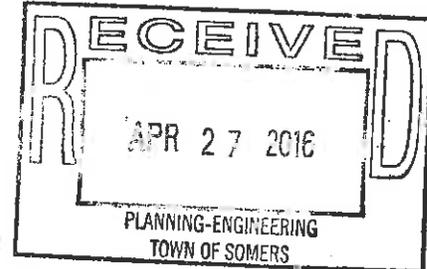
Referral is made under the provisions of the following regulations:

- 1. Informal Discussion: _____
- 2. Final Subdivision Approval: _____
- 3. Preliminary Subdivision: _____
- 4. Site Plan: _____ X _____
- 5. Wetland Activity Permit:
Administrative _____
Planning Board _____
- 6. Steep Slope Permit:
Administrative _____
Planning Board _____



April 27, 2016

Town of Somers Planning Board
335 Route 202
Somers, New York 10589



RE: The Crossroads at Baldwin Place
57 U.S. Route 6
Tax Map # 4.20-1-3.1

Dear Chairman Currie and Members of the Board:

Enclosed please find fourteen (14) copies of the following in support of the site plan application and associated permits for the above referenced project:

- Site Plan Drawing Set, 10 sheets, last revised April 27, 2016.

Since appearing before the Board on April 13th our office has updated the enclosed drawing set to illustrate the schematic layout of the proposed sidewalk and sewer improvements along US Route 6. In addition, the applicant has again contacted the Watershed Inspector General's office regarding the application.

We look forward to discussing the application at the May 11th Planning Board meeting. Based on the information provided to the Town, we believe the Town is in a position to re-adopt the previous Negative Declaration, and send a positive referral to the Town Board with respect to the Zoning Text Amendment.

If you have any questions or comments regarding this information, please do not hesitate to contact our office.

Very truly yours,

INSITE ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C.

By: 
Richard D. Williams, Jr., PE
Senior Project Engineer

RDW/anh

cc: K. Kearney, The Kearney Realty and Development Group, Inc., w/enclosures
R. Noonan, Housing Action Council, Inc., w/enclosures

Insite File No. 15335.100

3 Garrett Place, Carmel, New York 10512 (845) 225-9690 Fax (845) 225-9717
www.insite-eng.com

Z:\E\15335100\Correspondence\Admin\2016\042716PB.doc

Barbara Sherry

From: Denise Schirmer
Sent: Friday, April 22, 2016 10:08 AM
To: Barbara Sherry
Cc: William Premuroso
Subject: Addition to the Emergency Evacuation Procedures for the Town House
Attachments: BFP - CO Alarms.docx

Hi Barbara,

At the request of Bill Premuroso, the attached has to be added to the Emergency Evacuation Procedures for the Town House after the Fire Alarm System section and before the Fire Extinguishers section.

Thanks.

Denise

May Agenda
ec-~~FB~~ TC⁰ T14 4/28/16 bjp

CARBON MONOXIDE ALARM

The Town House is protected on all levels with Carbon Monoxide (CO) Alarms. These devices are not connected to the fire alarm system. When a Carbon Monoxide Alarm sounds with red lights flashing, 911 is to be called and the building evacuated by activating the fire alarm system by pulling a manual fire alarm box next to the exits. Upon evacuation, the fire wardens should check and see if any employees are experiencing any symptoms of CO poisoning (headache, nausea, vomiting, disorientation, etc.).

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

*Feb 11, 2016 Agenda
EC - TBTC TA
2/5/16 RJP*
Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
385 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



February 2, 2016

MEMO

TO: All Town House and Annex Employees
FROM: Barbara J. Sherry
Secretary to the Supervisor
RE: Emergency Evacuation Procedures

Attached is the revised *Emergency Evacuation Procedures* for the Town House. In addition I have also attached a page of instruction in the event of a bomb threat phone call. Please review these documents thoroughly for your safety as well as everyone else in our building.

If you have any questions, please contact me at your convenience.

C: Town Board, Town Clerk, Town Attorney,
Historical Society, Police Chief Driscoll,
NYS Police, Somers Fire Dept. & Somers Library
R. Spadaccia, USI Northeast
PERMA

RM/bjs

Z:\Supervisor\bsherry\Barbara\My Documents\Evacuation Plan Town 2.11.2016.docx

**TOWN OF SOMERS
EMERGENCY EVACUATION PLAN**

FOR THE

**TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589**

PURPOSE

To comply with the New York State Fire Code, this plan will establish a method of systematic, safe and orderly evacuation of the building by its occupants in case of fire or other emergency, in the least possible time, by the nearest safe means of egress; also to establish the use of available fire appliances (including the sounding of alarms) as have been provided to control or extinguish a fire and to safeguard life.

OBJECTIVE

To provide proper education through a written program for all occupants, to assure the prompt reporting of a fire, the proper response to fire alarms, and the immediate initiation of fire safety procedures to safeguard life and contain fire until the arrival of the Fire Department.

FIRE WARDEN'S and DEPUTY FIRE WARDEN'S DUTIES

- 1) The fire warden and deputy fire warden shall be familiar with the fire safety plan, the location of exits, and the location and operation of the fire alarm system.
- 2) In the event of fire or fire alarm, the fire warden shall ascertain the location of the fire and direct the evacuation of the floor in accordance with the following guidelines:
 - a) Fire wardens and their deputies shall see that all occupants are notified of the fire and that they immediately execute the fire safety plan.
 - b) Evacuation from the second and third floors shall be via the stairs leading to the main door, or the side exit door past the employee's lounge
 - c) Should the stairs be contaminated by fire or smoke, the emergency fire exit shall be used. The second floor emergency fire exit is through the window leading to the fire escape from the Planning/Engineering

department. The third floor emergency exit is through the window leading to the fire escape in the Historical Society President's office.

- d) To operate the fire escape ladder, lift off hook and lower the ladder to the ground making sure your feet are clear of the ladder to prevent injury.
 - e) The fire warden shall determine that an alarm has been transmitted. This is done by activating the fire alarm system pull station, dialing 911 from any telephone including the pay phone, or calling the Fire Department directly at 248-5555.
- 3) Fire wardens are responsible for seeing that all persons on the floor are notified of a fire and are evacuated. A search must be conducted in the lavatories to ensure there are no occupants there.
 - 4) After evacuation, fire wardens shall perform a headcount to ensure that all regular occupants known to have occupied the floor have been evacuated. All occupants shall report to the assembly point located in front of the building. If the weather is inclement, the assembly point will be the entrance lobby of the Annex building.
 - 5) After evacuation of the floor, attempt to control the spread of fire by closing doors
 - 6) Attempt to control the fire until the arrival of the fire department **providing the fire is small and conditions do not pose a personal hazard. (See fire extinguisher guide, appended)**

EMPLOYEE/OCCUPANTS INSTRUCTION

- 1) All employees and members of the Historical Society shall participate and cooperate in carrying out provisions of the fire safety plan.
- 2) In the event of fire or fire alarm, you are directed to immediately evacuate the building via the nearest fire exit on the first floor. Occupants on the second and third floors shall use the stairs leading to the main floor, or the emergency fire exits.
- 3) The emergency exit on the second floor is the window leading to the fire escape in the Planning/Engineering department.

The emergency fire exit on the third floor is the window leading to the fire escape in the Historical Society President's office.

- 4) After exiting the building, all persons shall go to the assembly point located in front of the building. **Do not attempt** to re-enter the premises until the all-clear signal has been given. During inclement weather go to the Annex building.

FIRE PREVENTION AND FIRE PROTECTION PROGRAM

A plan for periodic inspections of each floor area, including exit facilities, fire extinguishers, and housekeeping habits, shall be developed. The plan should include the following daily inspection checklist to be used by the fire wardens and/or deputy wardens.

The fire warden and/or deputy warden shall:

- 1) Check each exit at the start of the day to determine that self-closing doors are in the closed position and not illegally locked in any manner.
- 2) See that there are no obstructions in corridors or aisle spaces.
- 3) See that necessary exit signs and lights, where required, are clearly visible and in good condition.
- 4) Be sure that the fire extinguishers are in their proper location and the gauge shows the unit is charged.
- 5) Check housekeeping. All areas shall avoid the accumulation of combustible waste.
- 6) Provisions shall be made for annual maintenance of the fire alarm system and the portable fire extinguishers.
- 7) Be sure that all personnel know the location and operation of portable fire extinguishers. Training classes on the proper use of portable fire extinguishers will be conducted annually.

FIRE PROTECTION EQUIPMENT

FIRE ALARM SYSTEM

The Town House is protected on all levels with a smoke and fire detection system along with manual fire pull stations in the hallways on all three floors plus the courtroom. A fire alarm panel is located on the 1st floor next to the pay phone. If the fire alarm system is activated, the location of the alarm will be displayed on the fire alarm panel. The fire alarm panel can only be reset by the Fire Department. If the Fire Department does not respond, the fire warden, or deputy fire warden, will reset the panel.

FIRE EXTINGUISHERS

There are portable fire extinguishers on all levels in the hallways, the Town Engineer's office, the Courtroom, and in the basement area. These units are 10lb ABC type fire extinguishers that are used for all types of fires. (See appendix B)

APPENDIX A

FIRE WARDEN ASSIGNMENTS FOR THE TOWN HOUSE

1ST FLOOR FIRE WARDEN - **Patricia Kalba**

1ST FLOOR DEPUTY FIRE WARDEN - **Marty Stole**

1St floor responsibility - 1st floor and basement area.

2nd FLOOR FIRE WARDEN - **Barbara Sherry**

3rd FLOOR DEPUTY FIRE WARDEN - **Tammi Savva**

2nd floor responsibility - 2nd floor and 3rd floor if occupied.

APPENDIX B

FIRE EXTINGUISHER GUIDE

When used properly, a portable fire extinguisher can save lives and property by putting out a small fire or containing it until the Fire Department arrives.

Portable fire extinguishers are not designed to fight a larger or spreading fire.

FIRE EXTINGUISHER TYPE AND LOCATION

The portable fire extinguishers in the Town House are the type to be used for the three main classes of fire:

CLASS A - Ordinary combustibles (paper, wood, cloth, etc.).

CLASS B - Flammable Liquids (grease, gasoline, oil, etc.).

CLASS C - Energized Electrical Equipment.

The portable fire extinguishers are mounted on the wall in the hallways on the first, second, and third floors, in the Engineer's office, the courtroom, and in the basement.

BEFORE you begin to fight a small fire:

- a) Make sure everyone has left the building.
- b) Make sure the Fire Department has been notified.

NEVER fight a fire if even one of the following is true:

- a) The fire is spreading beyond the immediate area where it started, or is already a large fire.
- b) The fire could spread to block your escape route.
- c) You are untrained in the proper operation of the fire extinguisher.

It is reckless to fight a fire with a portable fire extinguisher in any one of the previously mentioned cases. Instead, leave immediately, close off the area, and leave the fire to the Fire Department.

APPENDIX B (Con't.)

HOW TO OPERATE A PORTABLE FIRE EXTINGUISHER

There are four basic steps to operating a portable fire extinguisher. An easy way to remember the procedure is to think of the word "PASS".

PULL the pin: Holding the extinguisher with the nozzle pointing away from you, release the locking mechanism. In most cases, this means pulling out the pin located below the trigger.

AIM low: Standing 6 to 8 feet away from the fire, point the extinguisher nozzle at the base of the fire (the lowest point of the fire nearest you). Extinguishers are designed to be operated in an upright position. Always hold the extinguisher vertically. Never cradle it horizontally or at an angle in your arms.

SQUEEZE the trigger: Squeeze the trigger slowly and evenly. This will release the extinguishing agent and expel it through the nozzle.

SWEEP side to side: As the extinguishing agent is expelled, sweep the nozzle side to side, driving the fire back. As the fire closest to you goes out, you may move closer to the fire and continue the sweeping motion until the fire is extinguished. Remember, hold the extinguisher upright. If the fire does not diminish immediately, get out of the building!

After the fire appears to be extinguished, watch the fire area. If the fire breaks out again, and you have not fully discharged your extinguisher, repeat the process. Keep in mind that the discharge time of a portable fire extinguisher can be very short. If you cannot extinguish the fire completely leave the area immediately and wait for the fire department to arrive.

2/1/2016 10:33 AM

Z:\Supervisor\bsherry\Barbara\My Documents\Evacuation Plan Town 2.11.2016.docx



PLACE THIS CARD UNDER YOUR TELEPHONE

QUESTIONS TO ASK:

- 1. When is bomb going to explode?
2. Where is it right now?
3. What does it look like?
4. What kind of bomb is it?
5. What will cause it to explode?
6. Did you place the bomb?
7. Why?
8. What is your address?
9. What is your name?

EXACT WORDING OF THE THREAT:

Blank lines for recording the exact wording of the threat.

Sex of caller: Race:

Age: Length of call:

ADDITIONAL INFORMATION ON REVERSE

BOMB THREAT INSTRUCTIONS

Number at which call is received:

Time: Date:

CALLER'S VOICE:

- Characteristics of caller's voice: Loud, High, Intoxicated, Calm, Fast, Stutter, Distinct, Accent, Soft, Deep, Disguised, Angry, Slow, Nasal, Slurred.

Other Characteristics:

If voice is familiar, who did it sound like

BACKGROUND SOUNDS:

- Background sounds: Voices, Quiet, Animals, Street Traffic, Office, Machinery, Airplanes, Trains, Music, Factory, Machines.

Other:

THREAT LANGUAGE:

- Threat language characteristics: Well spoken (educated), Foul, Irrational, Incoherent, Taped, Message read, threat maker.

REMARKS:

Blank lines for additional remarks.

Report call immediately to:

Phone Number:

Date:

Name:

Position:

Phone Number:

Telephone
(914) 277-3323

FAX
(914) 277-3960

TOWN CLERK'S OFFICE

TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

Town of Somers

WESTCHESTER COUNTY, N.Y.



KATHLEEN R. PACELLA
Town Clerk

RESOLUTION

RESOLVED, that the Town Board does hereby acknowledge the update of the Emergency Evacuation Plan for the Somers Town House.

I hereby certify that the foregoing copy of resolution was adopted by the Town Board of the Town of Somers at a regular monthly meeting held on June 13, 2003.

Dated: June 16, 2003

Kathleen R. Pacella
Town Clerk

cc: Supervisor
Director of Finance

*C. Town House Employees
Bulletin Boards.*

TELEPHONE
(914) 277-3637
FAX
(914) 276-0082

OFFICE OF THE SUPERVISOR

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, N.Y. 10589

Town of Somers

WESTCHESTER COUNTY, N.Y.



MARY BETH MURPHY
SUPERVISOR

June 23 2003

MEMO

TO: All Town House and Annex Employees

FROM: Barbara J. Jackson *Barbara J Jackson*
Secretary to the Supervisor

RE: Emergency Evacuation Procedures

Attached is the revised *Emergency Evacuation Procedures* for the Town House. In addition I have also attached a page of instruction in the event of a bomb threat phone call. Please review these documents thoroughly for your safety as well as everyone else in our building.

If you have any questions, please contact me at your convenience.

MBM/bj

C: Town Board, Town Clerk, Town Attorney,
Historical Society, Police Chief Driscoll,
NYS Police, Somers Fire Dept. & Somers Library
R. Spadaccia, USI Northeast
R. Randazzo, PERMA

Z:\Supervisor\bjackson\Barbara\My Documents\evacplan.2

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 902
SOMERS, NY 10589
www.somersny.com

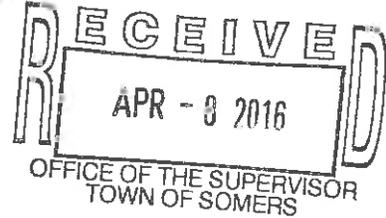
Telephone
(914) 277-5336
Fax
(914) 277-4038

*May
April 14
Asenda
ec - all 4/8/16 bjp*
Steven Wocille
Principal Engineering Technician
swocille@somersny.com



Steve Dym, AICP
Town Planner
sdym@somersny.com

Date: April 8, 2016
To: Town Board
From: Steven Wocille *SW*
Principal Engineering Technician



RE: Dellarusso/DeVito Stormwater Management and Erosion and Sediment Control Permit #ASMESC 2013-39
TM: 47.08-1-28
Release of Erosion Control Bond
Check Received September 20, 2013

This office has no objection to the return of the Erosion Control Bond in the amount of \$2000.

Please return to:

Michelle Dellarusso
71 Inda Lane
Katonah, NY 10536

SV/wg
cc: Town Clerk
Director of Finance
Michelle Dellarusso

May 16 Agenda
EC-all 5/16/16
DJP

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4393

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
385 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Sylvie Dym, AICP
Town Planner
sdym@somersny.com



Date: May 5, 2016
To: Town Board
From: Steven Woelfle *SW*
Principal Engineering Technician
RE: Newman Steep Slope Permit #AS2014-08
TM: 28.09-1-15
Release of Erosion Control Bond
Check Received April 21, 2014

This office has no objection to the return of the Erosion Control Bond in the amount of \$100.

Please return to:

Lisbeth Newman
20 Sunderland Lane
Katonah, NY 10536

SW/wg
cc: Town Clerk
Director of Finance
Lisbeth Newman

May 12, 2016
EC - all 5/16/16 bjs

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5266
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

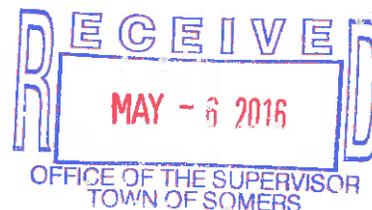
SOMERS TOWN HOUSE
835 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Syrene Dym, AICP
Town Planner
sdym@somersny.com

Date: May 4, 2016
To: Town Board
From: Steven Woelfle *SW*
Principal Engineering Technician



RE: **Vataj Stormwater Management and Erosion and Sediment Control**
Permit #ASMESC2014-14
TM: 16.09-1-7
Release of Erosion Control Bond
Check Received May 16, 2014

This office has no objection to the return of the Erosion Control Bond in the amount of \$500.

Please return to:

Mailing address: Leke Vataj
205 Route 118
Yorktown Heights, NY 10598

SW/wg
cc: Town Clerk
Director of Finance
Leke Vataj

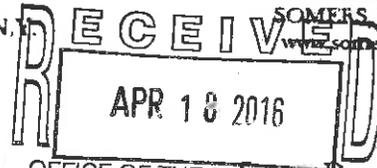
PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com



OFFICE OF THE SUPERVISOR
TOWN OF SOMERS
Town Planner
sdym@somersny.com



Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com

*May Agenda
EC - TB/TCTA
FM - 4/18/16 bp*

Date: April 15, 2016

To: Director of Finance T10(914)

From: Wendy Getting *wg*
Senior Office Assistant

RE: **Erosion Control Bond
Gibbons Stormwater Management and Erosion and Sediment Control
and Tree Permit
TM: 6.19-1-35**

Attached is a check in the amount of \$500.00 posted Mastrantoni Brothers Inc., 10 Boxwood Drive, Mahopac, NY 10541 in payment of an Erosion Control Bond for Gibbons.

Att.
cc: Town Board
Town Clerk

Somers Parks & Recreation Board

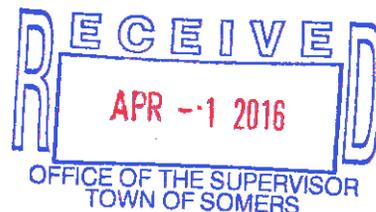
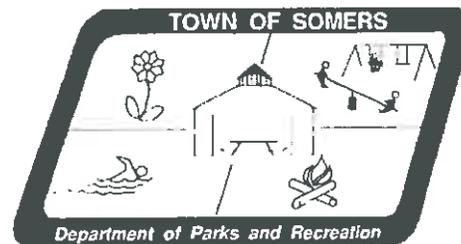
PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

James Papa
Chairman

EC - TBTC
TA 4/4/16
WJP



TO: Town Board

FROM: James Papa, Parks and Recreation Board Chairman

RE: 3 Geranium Drive and 6 Hemlock Drive

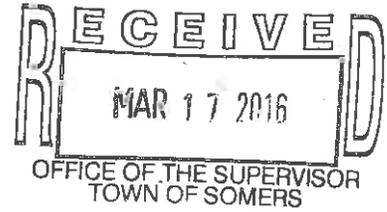
DATE: April 4, 2016

At our monthly meeting on March 30, 2016, the Parks and Recreation Board reviewed and discussed a request from Douglas Lee of 4 Hemlock Drive to purchase two Town owned parcels (3 Geranium Drive and 6 Hemlock Drive) of undeveloped land adjacent to his property. Since the lots would not be able to be used for recreation purposes, the Parks and Recreation Board has no objection to the purchase.

Town of Somers

WESTCHESTER COUNTY, N.Y.

PATRICIA KALBA
TOWN CLERK



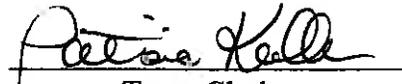
EC-TB
TC
TA
3/17/16 bjs

RESOLUTION

RESOLVED, that the Town Board does hereby refer Mr. Douglas W. Lee's the request to purchase two (2) Town Owned parcels, Section: 5.15 Block: 3 Lot: 37 and Section: 5.15 Block: 3 Lot: 40, to Parks and Recreation, Superintendent of Highways, Planning and Engineering for their review and comment.

I hereby certify that the foregoing copy of resolution was unanimously adopted by the Town Board of the Town of Somers at a Regular Meeting held on March 10, 2016.

Dated: March 14, 2016


Town Clerk

- Cc: Supervisor
- Director of Finance
- Superintendent of Parks and Recreation
- Superintendent of Highway
- Principal Engineering Technician

* See attached email
SW

Steve Woelfle

From: Steve Woelfle
Sent: Tuesday, February 09, 2016 10:51 AM
To: Wendy Getting
Subject: FW: Douglas Lee of 4 Hemlock Drive Lincolndale | Purchase of 2 Town Owned Lots

Please print and file

Steven Woelfle
Town of Somers-Engineering Dept.
Phone: (914) 277-5366
Fax: (914) 277-4093
Cell: (914) 804-6612

From: Steve Woelfle
Sent: Tuesday, February 09, 2016 10:50 AM
To: Tammi Savva <tsavva@somersny.com>; Rick Morrissey <supervisor@somersny.com>
Cc: Teresa Stegner <tstegner@somersny.com>
Subject: RE: Douglas Lee of 4 Hemlock Drive Lincolndale | Purchase of 2 Town Owned Lots

Took a look at these properties. They are steep and wooded. Each lot is 6000 sf in area.

I don't see any need for the Town to keep these lots.

Thanks

Steven Woelfle
Town of Somers-Engineering Dept.
Phone: (914) 277-5366
Fax: (914) 277-4093
Cell: (914) 804-6612

From: Tammi Savva
Sent: Friday, January 22, 2016 11:24 AM
To: Steve Woelfle <swoeffle@somersny.com>
Cc: Wendy Getting <wgetting@somersny.com>
Subject: Douglas Lee of 4 Hemlock Drive Lincolndale | Purchase of 2 Town Owned Lots

Hi Steve,

Douglas Lee of 4 Hemlock Drive, Lincolndale (h-914.248.7026; c-914.490.4522) is interested in purchasing 2 lots adjacent to his property. He said the properties are owned by the Town and they were obtained through a foreclosure. Attached is a map showing the lots he is interested in purchasing. Please assess the properties for any possible Town future use and make a determination if there will be a sale.

Mr. Lee said if you need him to be there when you evaluate the property he would be happy to meet with you.

Thank you,
Tammi Savva

TEL: 914-277-3323
FAX: 914-277-3960

TOWN CLERK'S OFFICE

Town of Somers

Town House
335 Route 202
Somers, N.Y. 10589

WESTCHESTER COUNTY, N.Y.

PATRICIA KALBA
TOWN CLERK

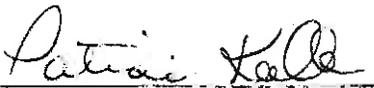


RESOLUTION

RESOLVED, that the Town Board does hereby refer Mr. Douglas W. Lee's the request to purchase two (2) Town Owned parcels, Section: 5.15 Block: 3 Lot: 37 and Section: 5.15 Block: 3 Lot: 40, to Parks and Recreation, Superintendent of Highways, Planning and Engineering for their review and comment.

I hereby certify that the foregoing copy of resolution was unanimously adopted by the Town Board of the Town of Somers at a Regular Meeting held on March 10, 2016.

Dated: March 14, 2016


Town Clerk

Cc: Supervisor
Director of Finance
Superintendent of Parks and Recreation ✓
Superintendent of Highway
Principal Engineering Technician

Barbara Sherry

From: Teresa Stegner
Sent: Friday, March 04, 2016 2:58 PM
To: Barbara Sherry
Subject: RE: D Lee - 4 Hemlock Drive

Barabara,

I would value each parcel at \$2,410, or \$4,820 total, based on a value of \$17,500 an acre. This is the same price we charged the Perry's when they purchased the property on Brick Hill Road.

It is based on sales of similar vacant parcels sold as lots used mainly as a buffer from the neighbors. I then applied a "useability" factor for the restrictions imposed by the town limiting the owner's "bundle of rights" on property use.

Teresa Stegner, IAO
Assessor
Town of Somers
(914) 277-3504

From: Barbara Sherry
Sent: Thursday, March 03, 2016 6:29 PM
To: Teresa Stegner <tstegner@somersny.com>; Steve Woelfle <swoelfle@somersny.com>
Subject: D Lee - 4 Hemlock Drive

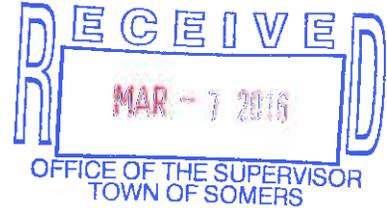
Teresa – could you please provide a \$ amount for these two lots

Steve – could I get a pretty picture

TY
Barbara

EC -
TBTCTA
Finance
S. Waffle
3/7/16 bjp

Douglas W. Lee
PO Box 293
4 Hemlock Drive
Lincolndale, NY 10540
Tel: 914 248 7026



Town of Somers
335 Route 202
Somers, NY 10589
Attn: Town Supervisor Rick Morrissey and Somers Town Board

March 6, 2016

Re: Purchase of Parcels #37, #40 – Hemlock and Geranium Drive, Lake Lincolndale –
Town of Somers

Dear Mr. Morrissey and Somers Town Board,

I am interested in purchasing from the Town of Somers two parcels of undeveloped land that are immediately adjacent to the property I currently own (Parcel # 38). I plan to maintain this land in its natural state as a buffer between my existing property and the adjacent residence. I will adhere to the town resolution of October 20, 1993, which was provided to me. No structures will be built, nor any trees removed. The only improvements considered will be the removal of invasive plant species, cutting vines covering trees and restoring the forest by planting additional native species.

The Town Engineer has inspected the parcels and has agreed to their sale. I have been in contact with the Town Assessor to reach a fair and equitable purchase price comparable to recent sales of town owned properties to other individuals.

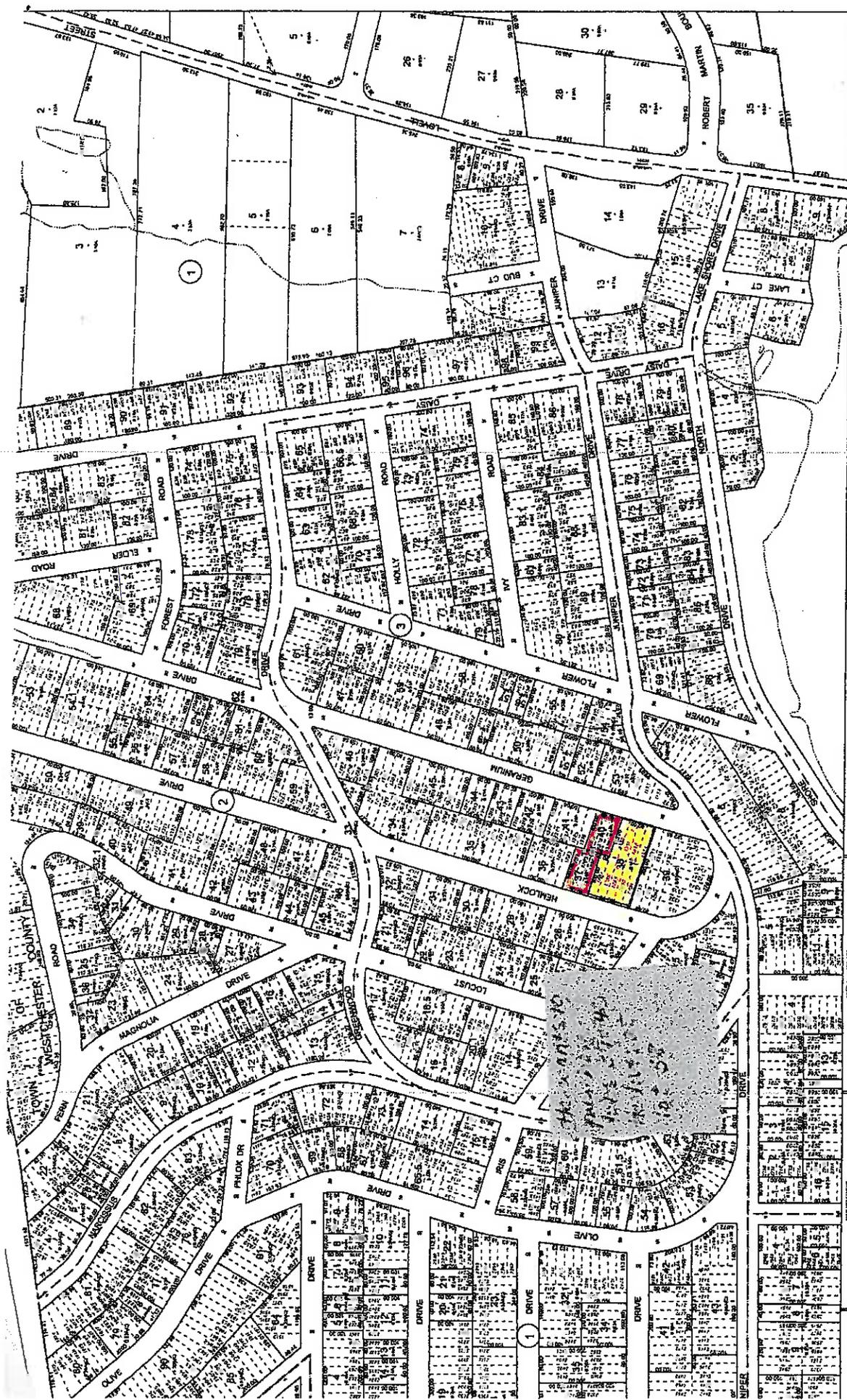
Please consider my offer of \$4,800.00 total for the purchase of both parcels #37 and #40.

Thank you for your attention and consideration to this matter. I look forward to your response.

Yours truly,

A handwritten signature in black ink that reads "Douglas W. Lee".

Douglas W. Lee



TOWN OF SOMERS
WESTCHESTER COUNTY, NEW YORK

DATE: 05.15

SCALE: 1" = 100'

N

LEGEND

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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DATE: 05.15

March 10
Agenda
EC - TB TETA
3/7/16 bjs

Douglas W. Lee
PO Box 293
4 Hemlock Drive
Lincolndale, NY 10540
Tel: 914 248 7026



Town of Somers
335 Route 202
Somers, NY 10589
Attn: Ms. Tammi Savva

March 6, 2016

Re: Purchase of Parcels #37, #40 -- Hemlock and Geranium Drive, Lake Lincolndale --
Town of Somers

Dear Ms. Savva,

As discussed I am sending the letter for the land purchase from the Town for submission
to Mr. Morrissey and the Town Board.

Thank you for all your help.

I'll look forward to hearing back from you with the response.

Yours truly,

Douglas W. Lee

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Telephone
(914) 277-5366
Fax
(914) 277-4093



Syrette Dym, AICP
Town Planner
sdym@somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfie@somersny.com

Date: April 26, 2016

To: Town Board

From: Steven Woelfle *SW*
Principal Engineering Technician

Thomas E Chiaverini *TEC*
Superintendent of Highways

RE: **Request to Purchase Town Owned Paper Road known as
"Bud Court"**

Pursuant to the Town Board resolution dated April 15, 2016 regarding the above-mentioned subject, we have no objection.

SW/TC/wg
cc: Town Clerk
Tax Assessor

Z:\PE\General files\Town Facilities&Property\Misc Town Prop\Bud Court 4.25.2016.doc

OPEN SPACE COMMITTEE

Telephone
(914) 277-5582
Fax
(914) 277-3790

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

MICHAEL BARNHART
CHAIRMAN



MEMO TO: Town Board

FROM: Open Space Committee

RE: Bud Court

DATE: April 26, 2016

At our monthly meeting on April 21, 2016, the Committee reviewed and discussed the Rena Riccardi of 4 Juniper Drive request to purchase a Town-owned paper road known as "Bud Court". The Committee had no objections.

Somers Parks & Recreation Board

PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

James Papa
Chairman



TO: Town Board

FROM: James Papa, Parks and Recreation Board Chairman

RE: Bud Court

DATE: April 29, 2016

On April 27, 2016, the Board reviewed and discussed a request from Rena Riccardi of 4 Juniper Drive to purchase a Town-owned paper road known as "Bud Court". The Board has no objections to the purchase.

Barbara Sherry

To: Town Board
Subject: FW: Request to purchase "Bud Court"

Barbara J. Sherry
Secretary to the Supervisor
Rick Morrissey, Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
phone: (914) 277-3637
fax: (914) 276-0082
bsherry@somersny.com

From: Teresa Stegner
Sent: Thursday, April 07, 2016 2:03 PM
To: Barbara Sherry <bsherry@somersny.com>
Subject: RE: Request to purchase "Bud Court"

Barbara,

\$1,000 seems as little low. The piece is .249 acres and I have been using \$17,500 an acre which would put the value at \$4,358. However, it is not an already established tax parcel, so they would need to have a survey done and a deed created which will likely cost them about \$2,000. I would say \$2,300 - \$2,500 would be a reasonable price.

Teresa Stegner, IAO
Assessor
Town of Somers
(914) 277-3504

From: Barbara Sherry
Sent: Monday, April 04, 2016 4:29 PM
To: Teresa Stegner <tstegner@somersny.com>
Cc: Rick Morrissey <supervisor@somersny.com>
Subject: FW: Request to purchase "Bud Court"

May I have your thoughts on the offered price to purchase a paper road.
Thank you.

Barbara J. Sherry
Secretary to the Supervisor
Rick Morrissey, Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
phone: (914) 277-3637

TEL: 914-277-3323
FAX: 914-277-3960

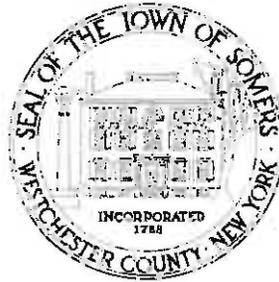
TOWN CLERK'S OFFICE

Town House
335 Route 202
Somers, N.Y. 10589

Town of Somers

WESTCHESTER COUNTY, N.Y.

PATRICIA KALBA
TOWN CLERK



RESOLUTION

RESOLVED, that the Town Board does hereby refer a request from Ms. Rena M. Riccardi to purchase Town Owned Paper Road known as "Bud Court" to Parks and Recreation Department, Engineering Department, Highway Department and the Open Space Committee for their review and comment.

I hereby certify that the foregoing copy of resolution was unanimously adopted by the Town Board of the Town of Somers at a Regular Meeting held on April 14, 2016.

Dated: April 15, 2016


Town Clerk

Cc: Supervisor
Director of Finance
Superintendent Parks and Recreation
Principal Engineering Technician
Superintendent of Highways
Open Space Committee

Barbara Sherry

From: Rena Riccardi <renariccardi@home.com>
Sent: Sunday, April 03, 2016 10:08 PM
To: Barbara Sherry
Subject: Fwd: Request to purchase "Bud Court"
Attachments: IMG_0189.JPG; IMG_0188.JPG; Survey.pdf; Riccardi Request to Purchase Bud Court.docx

Dear Barbara,

Attached please find, A letter to Rick Morrissey, Town Supervisor, requesting to purchase "Bud Court" (paper road), survey, and photos of same.

Please advise if you require anything additional.

Thank you.

Rena Riccardi
()

----- Forwarded message -----

From: Rena Riccardi <renariccardi@home.com>
Date: Sat, Apr 2, 2016 at 3:13 PM
Subject: Photos of Bud Court
To: HOME <home@home.com>

Sent from my iPhone

Rena M. Riccardi
4 Juniper Drive
Lake Lincolndale, NY 10541
(914 772-1005 - c

April 2, 2016

Rick Morrissey
Supervisor, Town of Somers
335 Route 202
Somers, NY 10589

Re: Request to purchase Bud Court (paper road)

Mr. Morrissey,

I recently spoke with Steven Woelfle, Town Engineer regarding my desire to purchase Bud Court, a paper road adjacent to the home/property I recently purchased. He felt my request was realistic and recommended I send a written request to you.

Purchasing Bud Court would allow me to complete and pave the preexisting circle driveway that currently sits, partially on Bud Court. Herewith, please find property survey and photos.

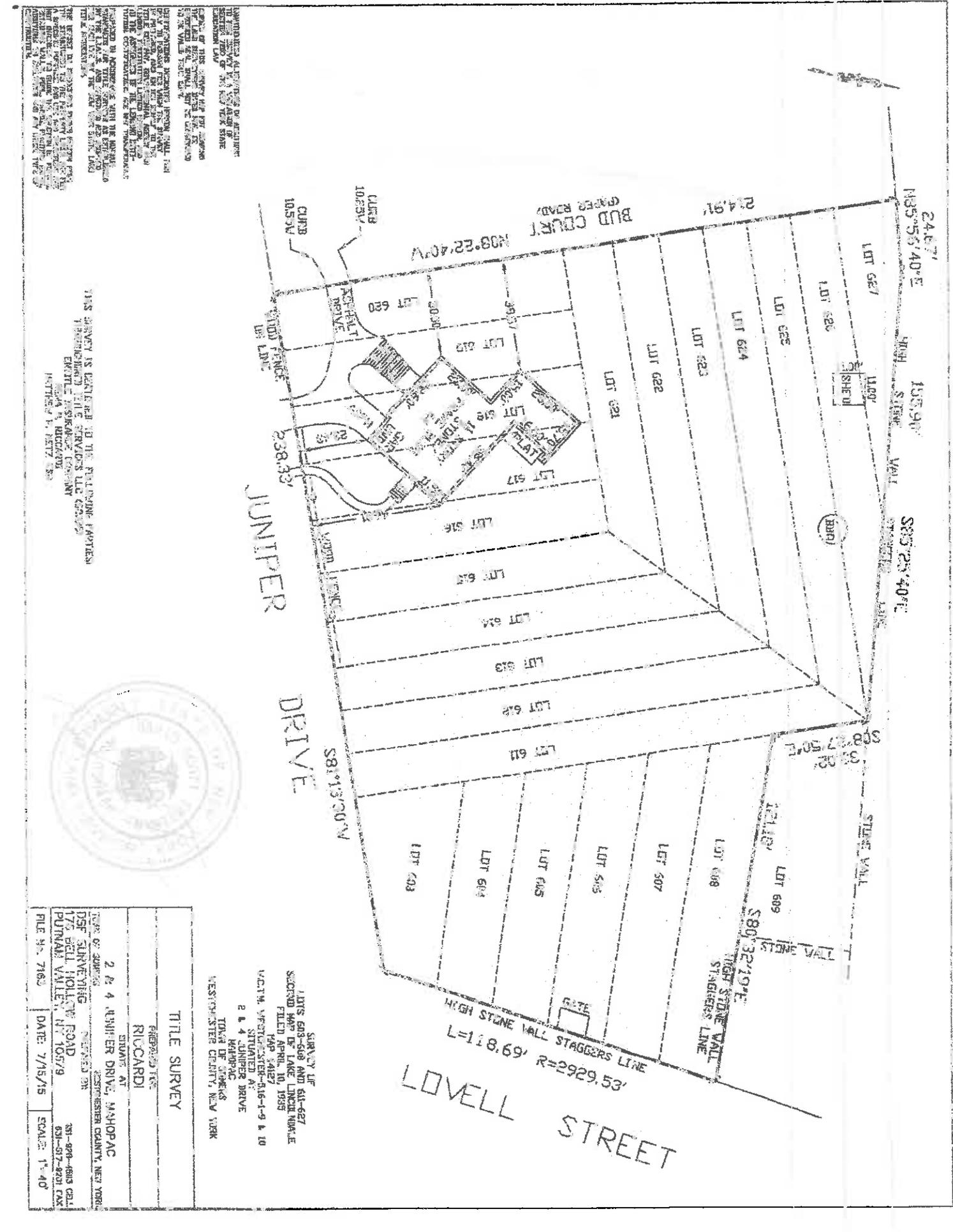
In the photo with the telephone pole near midline, between the shrub and the first fence post, is a preexisting (small gray stone) property marker showing approximately 10 feet of the preexisting circular driveway retaining wall on Bud Court.

The previous owners and now I, maintain the property. The road does not provide access to public land. My neighbor on the opposite side of Bud Court has no objection to my request to purchase the land.

I would like to offer \$1,000.00 to purchase said land.

I look forward to hearing from you regarding this request.

Thank you,
Rena M. Riccardi
rena.riccardi@gmail.com
(914) 772-1005



THIS SURVEY IS ENTERED IN THE FOLLOWING MANNER:
 1. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 2. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 3. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 4. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 5. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 6. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 7. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 8. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 9. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.
 10. RECORDED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
 IN THE COUNTY OF PUTNAM, NEW YORK, ON APRIL 10, 1995.



TITLE SURVEY	
PREPARED BY	RICCARDI
SHOWN AT	2 R. 4 JUNIPER DRIVE, MAHOPAC
DATE	7/15/95
FILE NO.	7163
DATE	7/15/95
SCALE	1"=40'

SURVEY OF
 LOTS 603-609 AND 611-627
 SECOND MAP OF LAKE LINCOLN NORTH
 FILED APRIL 10, 1995
 MAP 4427
 V.C.T.M. VESTIGES-816-1-9 & 10
 SITUATED AT
 R & 4 JUNIPER DRIVE
 MAHOPAC
 TOWN OF STAGGERS
 WESTCHESTER COUNTY, NEW YORK





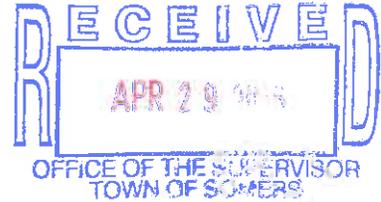
Somers Parks & Recreation Board

PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

James Papa
Chairman



TO: Town Board

FROM: James Papa, Parks and Recreation Board Chairman

RE: 11 Geranium Drive

DATE: April 29, 2016

At our monthly meeting on April 27, 2016, the Parks and Recreation Board reviewed and discussed a request from Joseph Curry of 7 Geranium Drive to purchase a Town-owned parcel located at 11 Geranium Drive. The Board has no objections to the purchase.

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Syrette Dyna, AICP
Town Planner
sdyna@somersny.com

Date: April 26, 2016

To: Town Board

From: Steven Woelfle *SW*
Principal Engineering Technician

Thomas E Chiaverini *TEC*
Superintendent of Highways

RE: Request to Purchase Town Owned Parcel
11 Geranium Drive
TM: 5.15-3-44

Pursuant to the Town Board resolution dated April 15, 2016 regarding the above-mentioned subject, we have no objection.

SW/TC/wg
cc: Town Clerk
Tax Assessor

Z:\PE\General files\Town Facilities&Property\Misc Town Prop\11 Geranium Drive 4.25.2016.doc

OPEN SPACE COMMITTEE

Telephone
(914) 277-5582
Fax
(914) 277-3790

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

MICHAEL BARNHART
CHAIRMAN



MEMO TO: Town Board

FROM: Open Space Committee

RE: 11 Geranium Drive

DATE: April 26, 2016

At its monthly meeting on April 21, 2016, the Committee reviewed and discussed a request from Joseph Curry of 7 Geranium Drive to purchase a Town-owned parcel located at 11 Geranium Drive. Mr. Curry indicated that he intended to remove vegetation and downed trees in an effort to "clean up" the property. However, these are important elements of a forested condition, which the Committee favors to preserve the natural condition of the property and to avoid erosion issues as well as the possibility of future development. Consequently, the Open Space Committee does not recommend sale of the property.

TEL: 914-277-3323
FAX: 914-277-3960

TOWN CLERK'S OFFICE

Town of Somers

WESTCHESTER COUNTY, N.Y.

Town House
335 Route 202
Somers, N.Y. 10589

PATRICIA KALBA
TOWN CLERK



RESOLUTION

RESOLVED, that the Town Board does hereby refer a request from Mr. Joseph Curry to purchase Town Owned Property, Section: 5.15, Block: 3, Lot: 44, 11 Geranium Drive to Parks and Recreation Department, Engineering Department, Highway Department and the Open Space Committee for their review and comment.

I hereby certify that the foregoing copy of resolution was unanimously adopted by the Town Board of the Town of Somers at a Regular Meeting held on April 14, 2016.

Dated: April 15, 2016



Town Clerk

Cc: Supervisor
Director of Finance
Superintendent Parks and Recreation
Principal Engineering Technician
Superintendent of Highways
Open Space Committee

Request to Purchase Town Owned Parcel in Lincoln Dale Section 5.15-3-44, 11 Geranium Drive



Barbara Sherry

From:
Sent: Tuesday, March 29, 2016 3:45 PM
To: Barbara Sherry
Subject: Re: 11 Geranium Drive

Ms Sherry,
Yes please proceed. Thank you
Sent via BlackBerry from T-Mobile

From: Barbara Sherry <bsherry@somersny.com>
Date: Tue, 29 Mar 2016 18:15:44 +0000
To: ~~John Morrissey~~
Subject: 11 Geranium Drive

Good Afternoon Mr. Curry,

As previously stated by Supervisor Morrissey we are in receipt of your request to purchase 11 Geranium Drive. For you information, the Tax I.D. number for 11 Geranium Drive is 5.15-3-44 and not 45. If it is ok with you I will make the correction and we will continue forward with the process.

Barbara J. Sherry
Secretary to the Supervisor
Rick Morrissey, Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
phone: (914) 277-3637
fax: (914) 276-0082
bsherry@somersny.com

Barbara Sherry

From: Joseph Curry
Sent: Monday, March 28, 2016 1:35 PM
To: Rick Morrissey
Cc: Barbara Sherry; Tammi Savva
Subject: 5.15-3-45 aka 11 Geranium Drive

Good Afternoon Mr. Morrissey,

I hope all is well with you. My name is Joseph Curry & I live at 7 Geranium Drive for the past 2 years. I really like the Town & services provided to me are very good, in particular the Department of Public Works they do a great job at all times of day & night snow plowing.

The reason for my note is; I would like to make an offer to purchase the vacant lot 5.15-3-~~45~~⁴⁴ the Town currently owns that adjoins my 5.15-3-43. My intentions are to clean up the property there is a lot of under growth comprising of downed trees etc. I do not intend to build. I would like to offer \$1500.00. Please let me know if this is acceptable to the Town Board.

Thank you

Best Regards
Joseph Curry
7 Geranium Drive
Mahopac NY 10541

TEL: 914-277-3323
FAX: 914-277-3960

TOWN CLERK'S OFFICE

Town of Somers

WESTCHESTER COUNTY, N.Y.

Town House
335 Route 202
Somers, N.Y. 10589

PATRICIA KALBA
TOWN CLERK



April 25, 2016

State of New York
Executive Department
Division of Alcoholic Beverage Control
State Liquor Authority
80 South Swan Street, Suite 900
Albany, NY 12210-8002

RE: 202 Steakhouse, LLC
202 Steakhouse
2 Old Tomahawk Street
Yorktown Heights, New York 10598

To Whom It May Concern:

Please be advised that the Town of Somers does hereby authorize waiving the 30 day waiting period for the issuance of a new liquor license to 202 Steakhouse, LLC, 2 Old Tomahawk Street Yorktown Heights, New York 10598 (formally Somers 202 Restaurant and Grill).

I have enclosed a copy of their application for your reference, which was hand delivered to my office on April 21, 2016.

If you have any further questions regarding this matter, please do not hesitate to call my office.

Sincerely,

Patricia Kalba
Town Clerk
Town of Somers

Cc: Tim Deinaj timmy059@aol.com
Andrea O'Brien andrea@liquorauthority.org

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____



State Liquor Authority

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board

(Page 1 of 2)

1. Date Notice Was Sent: April 21, 2016 1a. Delivered by: Personal Delivery with Proof of Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:
 New Application Renewal Alteration Corporate Change Removal Class Change

For **New** applicants, answer each question below using all information known to date.
 For **Renewal** applicants, set forth your approved Method of Operation only.
 For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration.
 For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.
 For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the removal.
 For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.



This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board:

3. Name of Municipality or Community Board: Town of Saratov

Applicant/Licensee Information

4. License Serial Number, if Applicable: pending Expiration Date, if Applicable: pending

5. Applicant or Licensee Name: 202 Steakhouse LLC

6. Trade Name (if any): 202 Steakhouse

7. Street Address of Establishment: 2 Old Tomahawk Street

8. City, Town or Village: Yorktown Heights NY Zip Code: 10598

9. Business Telephone Number of Applicant/Licensee: 917-684-6980

10. Business Fax Number of Applicant/Licensee: none

11. Business E-mail of Applicant/Licensee: timmy029@aol.com

12. Type(s) of Alcohol sold or to be sold: Beer & Cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

13. Extent of Food Service: Full food menu; Full kitchen run by a chef or cook Menu meets legal minimum food availability requirements; Food prep area at minimum

14. Type of Establishment: Restaurant

15. Method of Operation: (Check all that apply)
 Seasonal Establishment Juice Bar Disc Jockey Recorded Music Karaoke
 Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): rock bands, acoustic, jazz
 Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment
 Video/Arcade Games Third Party Promoters Security Personnel
 Other (specify): N/A

16. Licensed Outdoor Area: (Check all that apply)
 None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure
 Sidewalk Cafe Other (specify): _____

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____



State Liquor Authority

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board

(Page 2 of 2)

17. List the floor(s) of the building that the establishment is located on:

18. List the room number(s) the establishment is located in within the building, if appropriate:

19. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No

20. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No

21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the license.

22. Does the applicant or licensee own the building in which the establishment is located? Yes (if Yes SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name:

24. Building Owner's Street Address:

25. City, Town or Village: State: Zip Code:

26. Business Telephone Number of Building Owner:

Representative or Attorney representing the Applicant in Connection with the application for a license to traffic in alcohol at the establishment identified in this notice

27. Representative/Attorney's Full Name:

28. Street Address:

29. City, Town or Village: State: Zip Code:

30. Business Telephone Number of Representative/Attorney:

31. Business Email Address:

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

32. Printed Name: Title:

Signature: X

Barbara Sherry

From: Bob Kehoe
Sent: Friday, March 25, 2016 2:50 PM
To: Barbara Sherry
Cc: Rick Morrissey
Subject: RE: Pat Nicolosi Over Time work coverage payments

Barbara,

For April TB meeting.

Thanks,

Bob

From: Rick Morrissey
Sent: Friday, March 25, 2016 10:53 AM
To: Bob Kehoe
Subject: FW: Pat Nicolosi Over Time work coverage payments

Bob:

Please find attached back up information for an O/T payment for Pat Nicolosi. I authorize the payment as presented.

Thanks,

Rick Morrissey, MPA

Town Supervisor
Town of Somers
235 Route 202
Somers, NY 10589
Ph: 914-277-3637
Fax: 914-276-0032
supervisor@somersny.gov
www.somersny.com

From: Teresa Stegner
Sent: Friday, March 25, 2016 10:35 AM
To: Rick Morrissey
Subject: Pat Nicolosi Over Time work coverage payments

Rick,

Per our discussion, I would like to recommend that Pat Nicolosi be paid an amount above her usual salary for the time the Assessor's Office was short staffed. I have attached copies of her timesheets showing the additional 12.75 hours she worked above her normally scheduled hours..

What the timesheets do not accurately reflect is the amount of time Pat spent outside of her normal schedule. Pat typically works in the morning to early afternoon Monday through Thursday. In the eight weeks since Barbara Brandt left on January 15th (and the two weeks prior as Barbara was out 3 days), Pat worked every Wednesday afternoon, some Friday mornings and/or afternoons, one full day when I was ill, and several other afternoons I attended meetings. Through all of this, the office had full coverage other than an occasional 30 minute lunch break while I was out of the office. The office experienced no significant closures during the entire time we were short staffed. I strongly feel that Pat deserves something extra for her hard work and inconvenience.

I recommend she be given a \$500 compensation for her extra effort.

Teresa Stegner, IAO
Assessor
Town of Somers
(914) 277-3504

May Agenda
EC - TB
TC
TH
5/3/16
BP

Preservation Month 2016

May is Preservation Month, and this year we're celebrating with three words that say it all: This. Place. Matters.

Everyone has places that are important to them. Places they care about. Places that matter. *This Place Matters* is national campaign that encourages people to celebrate the places that are meaningful to them and to their communities.

This campaign isn't just about photography. It's about telling the stories of the places we can't live without. Through *This Place Matters*, we hope to encourage and inspire an ongoing dialogue about the importance of place and preservation in all of our lives.

At the National Trust, we believe that Preservation Month is an excellent opportunity to shine a spotlight on all the special places that are important to you. To help you celebrate, we're sharing some exciting new tips and tricks so you can take your *This Place Matters* campaign to the next level this May. Follow the steps below to get started!

What places matter to you?

Tell us which places matter most to you, and we'll help to tell the world!

[Link: <https://savingplaces.org/tpm-instructions>]

1. Download your *This Place Matters* [Link: [/thisplacematterstoolkit](#)] materials [Link: [/thisplacematterstoolkit](#)] [Link: [/thisplacematterstoolkit](#)] including signs, social media shareables, and a campaign toolkit.
2. Take photos at the places that matter most to you.
3. Share your photos online with the hashtag #ThisPlaceMatters.
4. Stay tuned to @SavingPlaces on Instagram [Link: <https://instagram.com/savingplaces/>] and Twitter [Link: <https://twitter.com/savingplaces>] as we spotlight our favorites.



This Place Matters

Toolkit & Signage [Link: [/thisplacematterstoolkit](#)]

<http://my.preservationnation.org/site/Survey?>

[ACTION_REQUIRED=URI_ACTION_USER_REQUESTS&SURVEY_ID=21320](http://my.preservationnation.org/site/Survey?ACTION_REQUIRED=URI_ACTION_USER_REQUESTS&SURVEY_ID=21320)

Want to create a campaign for a place you love? We have the tips and tools to get you started!

DOWNLOAD [LINK: [HTTP://MY.PRESERVATIONNATION.ORG/SITE/SURVEY?ACTION_REQUIRED=URI_ACTION_USER_REQUESTS&SURVEY_ID=21320](http://my.preservationnation.org/site/Survey?ACTION_REQUIRED=URI_ACTION_USER_REQUESTS&SURVEY_ID=21320)]

Share your email address

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WHO WE ARE WHAT WE DO SAVE A PLACE JOIN US

SEARCH

About the National Trust for Historic Preservation

The National Trust for Historic Preservation, a privately funded nonprofit organization, works to save America's historic places.

Chartered by Congress in 1949, the organization is now supported entirely by private contributions. We take direct on-the-ground action when historic buildings and sites are threatened. Our work helps build vibrant, sustainable communities. We advocate with governments to save America's heritage. We strive to create a cultural legacy as diverse as the nation itself so that all of us can take pride in our part of the American story.

Thanks to more than 300,000 members and supporters, and partnerships with hundreds of preservation organizations from coast to coast, the National Trust is recognized as the leader of the historic preservation movement in the United States.

The National Trust for Historic Preservation:

- ▶ Provides cutting-edge leadership on pressing preservation priorities.
- ▶ Operates a network of historic sites, including such treasures as South Carolina's Drayton Hall, the nation's oldest plantation home open to the public, and Connecticut's Philip Johnson Glass House, a pioneering icon of modern architecture.
- ▶ Advocates with governments to save America's heritage.
- ▶ Provides leadership, education and resources to preservation leaders and grassroots advocates nationwide.



BOSTON ARCHITECTURAL COLLEGE
 We offer **HISTORIC PRESERVATION** programs for:
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 Accepting applications for Fall 2016
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The National Trust for Historic Preservation, a privately funded nonprofit organization, works to save America's historic places.

2600 Virginia Avenue NW, Suite 1100, Washington, DC 20037
P 202.588.6000 T 800.944.6847 F 202.588.6038

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May Agenda

THE LEAHY COMPANY, INC.

Workers' Compensation Consultants Since 1974

EC -
TB
TC
TA
5/2/16 by

April 8, 2016

Mr. Robert Kehoe
Director of Finance
Town of Somers
335 Route 202
Somers, NY 10589

Dear Bob:

As you know The Leahy Company worked with Town of Somers in 1993, 1996, and most recently beginning in 2013. Our objective was to review your workers' compensation premiums, specifically looking for errors that caused over-charges.

As a result of our work, Town of Somers received premium refunds totaling \$44,134 from your workers' compensation policies. These refunds were due to corrections we made to your premium calculations.

Town of Somers has four new Ratings published by the New York Compensation Insurance Rating Board that can be reviewed (the last Experience Rating that we reviewed was effective 7/1/12):

<u>Effective Date</u>	<u>Rating</u>
7/1/13	86
7/1/14	92
7/1/15	1.08
7/1/16	Soon to be published

Given The Leahy Company's prior success, it seems reasonable to assume that these more recent ratings may also be incorrect. There is every reason to believe that the Town is due another refund. If not, you pay us nothing.

I have taken the liberty of enclosing a Letter of Agreement for your review. I will call you in a couple of days to answer any questions, or you may reach me at (914) 241-7300 or at chris@leahycompany.com.

Sincerely,

Christopher B. Byrnes
Account Manager

Enclosure

GETTING STARTED

**WORKERS' COMPENSATION
PREMIUM RECOVERY SERVICE**

In order for The Leahy Company to pursue your refund, we need the following:

- sign the enclosed Letter of Agreement, and*
- prepare and sign **Five Letters of Authority** (sample attached). Each letter must be **on your original letterhead** and each **signed as an original**.*
- If possible**, also provide us with copies of some or all of the documents listed below – this will speed the process but is **not mandatory**:*
 - *7/1/15 - 16 Policy **
 - *7/1/14 - 15 Final Audit ***
 - *7/1/13 - 14 Final Audit ***

** Only the pages showing the premium calculations (classifications, payrolls, discounts, etc) are necessary*

*** Not the auditor's worksheet - just the calculations that determine the "earned" or final premium*

THE LEAHY COMPANY, INC.

Workers' Compensation Consultants Since 1974

LETTER OF AGREEMENT

April 8, 2016

Mr. Robert Kehoe
Director of Finance
Town of Somers
335 Route 202
Somers, NY 10589

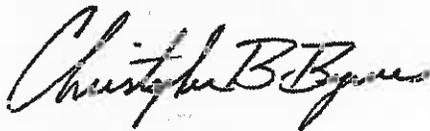
Dear Mr. Kehoe:

This letter will serve as the entire agreement relative to our Workers' Compensation Insurance Premium Recovery Service.

Our firm will conduct a complete review of your premium calculations including experience rating modifications, classification codes, rates, payroll allocations, discounts and other modifiers, applicable to the 7/1/16-17 policy period and all prior policy periods as permitted by the carrier(s) and rating authority(ies). The purpose of the review is to identify and correct any errors, thereby generating refunds, reduced premiums, or credits from your carrier(s). Once identified, we will obtain amended experience rating modifications and have them and all other corrections applied by your carrier(s).

Our fee is 50% of the actual refunds, reduced premiums, or credits that you receive as a result of our work on your behalf. IF THERE IS NO RECOVERY - THERE IS NO FEE. You will not be invoiced until you receive a check, credit or reduced premium from your carrier(s). At that time, our 50% fee is due, net upon presentation. Past due invoices will incur a finance charge equal to 1.5% per month (18% per annum) on the unpaid balance. All collection or legal fees incurred in the collection of our fee from you will be added to the sums due.

Sincerely yours,
THE LEAHY COMPANY, INC.



Christopher B. Byrnes
Account Manager

AGREED TO & ACCEPTED BY:

Signature _____

Name _____

Title _____

Date _____

EG South Moger Avenue • Mount Kisco, New York 10549-2211

Tel: 914-241-7300 • Fax: 914-241-4452 • Email: workerscomp@leahycompany.com

www.leahycompany.com

LETTER OF AUTHORITY

DATE

TO: All Interested Insurance Companies and Rating Authorities

Please release any and all information regarding our workers' compensation insurance as requested by The Leahy Company, Inc. This includes, but is not limited to, experience rating worksheets, file histories, unit statistical reports, audits, renewal policies, loss runs/claims data, retrospective accountings, statements of account, etc.

The requested data should be sent directly to The Leahy Company, Inc.

Thank you for your assistance.

Sincerely,

NAME
TITLE

THE LEAHY COMPANY, INC.

Workers' Compensation Consultants Since 1974

LETTER OF AGREEMENT

September 18, 2012

Ms. Mary Beth Murphy
Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589

Dear Ms. Murphy:

This letter will serve as the entire agreement relative to our Workers' Compensation Insurance Premium Recovery Service.

Our firm will conduct a complete review of your premium calculations including experience rating modifications, classification codes, rates, payroll allocations, discounts and other modifiers, applicable to the 7/1/12-13 policy period and all prior policy periods as permitted by the carrier(s) and rating authority(ies). The purpose of the review is to identify and correct any errors, thereby generating refunds, reduced premiums, or credits from your carrier(s). Once identified, we will obtain amended experience rating modifications and have them and all other corrections applied by your carrier(s).

Our fee is 50% of the actual refunds, reduced premiums, or credits that you receive as a result of our work on your behalf. IF THERE IS NO RECOVERY - THERE IS NO FEE. You will not be invoiced until you receive a check, credit or reduced premium from your carrier(s). At that time, our 50% fee is due, net upon presentation. Past due invoices will incur a finance charge equal to 1.5% per month (18% per annum) on the unpaid balance. All collection or legal fees incurred in the collection of our fee from you will be added to the sums due.

Sincerely yours,
THE LEAHY COMPANY, INC.

Christopher B. Byrnes

Christopher B. Byrnes
Account Manager

AGREED TO & ACCEPTED BY:

Signature

Name MARY BETH MURPHY

Title SUPERVISOR

Date JAN. 17, 2013

53 South Moger Avenue • Mount Kisco, New York 10549-2211

Tel: 914-241-7300 • Fax: 914-241-4452 • Email: workerscomp@leahycompany.com

www.leahycompany.com

THE LEAHY COMPANY, INC.

Workers' Compensation Consultants Since 1974

Addendum to Letter of Agreement

between

Town of Somers
and
The Leahy Company, Inc.

The Letter of Agreement signed on January 17, 2013 is hereby amended to include the current policy period (7/1/13-14).

<u>Christopher B. Byrnes</u>	NAME	<u>Rich Morrison</u>
<u>Account Manager</u>	TITLE	<u>Supervisor</u>
<u>June 5, 2014</u>	DATE	<u>June 17, 2014</u>
The Leahy Company, Inc.		Town of Somers

53 South Moger Avenue • Mount Kisco, New York 10549-2211

Tel: 914-241-7300 • Fax: 914-241-4452 • Email: workerscomp@leahycompany.com

www.leahycompany.com

Barbara Sherry

From: Bob Kehoe
Sent: Wednesday, April 27, 2016 3:11 PM
To: Rick Morrissey
Cc: Barbara Sherry
Subject: Workers Comp review proposal
Attachments: SKMBT_42316042713540.pdf

Rick,

We have worked with The Leahy group previously with good results. They are proposing to review our Experience rating for 2013-2016.

They would share in 50% of actual refunds or reduced premiums. The same agreement we had in the past. If there is no savings to the Town there is no fee to Leahy.

Their agreement is attached along with the prior agreement.

I would like you to consider putting this on the May agenda for consideration by the Board.

Bob

May 12
SE-222 5/6/16
DP

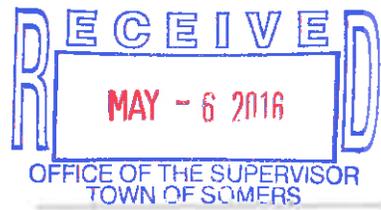
INTEROFFICE MEMORANDUM



TO: TOWN SUPERVISOR, RICK MORRISSEY AND MEMBERS OF THE TOWN BOARD
FROM: PROGRAM DIRECTOR, BARBARA TABERER
SUBJECT: IIIB 2016 CONTRACT
DATE: 5/5/2016
CC: TOWN CLERK AND FINANCE DIRECTOR

The Director of Adult Programs, respectfully requests the Town Supervisor execute the 2016 IIIB Federal service agreement. Funding - \$3,483

May 12 agenda
EC - all
5/6/16 EP



Memorandum

To: Rick Morrissey, Town Supervisor and Town Board Members
CC: Town Clerk and Finance Director
From: Barbara Taberer, Program Director
Date: 5/5/2016
Re: IIC-2, IIC-1 and NSIP

The Nutrition Program Director respectfully requests the Town Supervisor execute the 2016 IIC-1 and IIC-2 Agreement which include NSIP funding with the Westchester County Department of Senior Programs and Services. IIC-1 Federal funds = \$15,747. Corresponding NSIP= \$6,660. IIC-2 Federal funds = 13,449. Corresponding NSIP = \$6,635



TOWN BOARD

Town of Somers

WESTCHESTER COUNTY, N.Y.

Supervisor
RICK MORRISSEY

Town Council
ANTHONY J. CIRIECO
RICHARD CLINCHY
WILLIAM FAULKNER
THOMAS A. GARRITY

Town Clerk
PATRICIA KALBA

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
(914) 277-3637
(914) 277-3323
FAX (914) 276-0082



May 16, 2016

New York State Department of Environmental Conservation- Central Office
Division of Water-4th Floor
625 Broadway
Albany, NY 12233-3505

Dear MS4 Permit Coordinator:

Enclosed you will find the following in relation to the Town of Somers Phase II Stormwater Annual Report covering the MS4 reporting period of March 10, 2015 through March 9, 2016 of the Phase II Stormwater Program:

- Municipal Compliance Certification Form;
- Stormwater Management Program Annual Report (SWMPAR);
- Stormwater Management Program Annual Report Presentation

The Town's annual report and annual report presentation are available for viewing on the Town of Somers website. If you have any questions or concerns, please do not hesitate to contact me at (914)277-5366.

Sincerely,

Rick Morrissey
Town Supervisor

Att.
w/o attachments
ecc: Town Board
Town Clerk

EA -
TBS-TC-TA
4/29/16
bhp

TOWN OF SOMMERS PHASE II ANNUAL STORMWATER REPORT

GP-0-10-002

March 9, 2015-March 10, 2016

RECEIVED
APR 29 2016
Richard Dym
OFFICE OF THE SUPERVISOR
TOWN OF SOMMERS

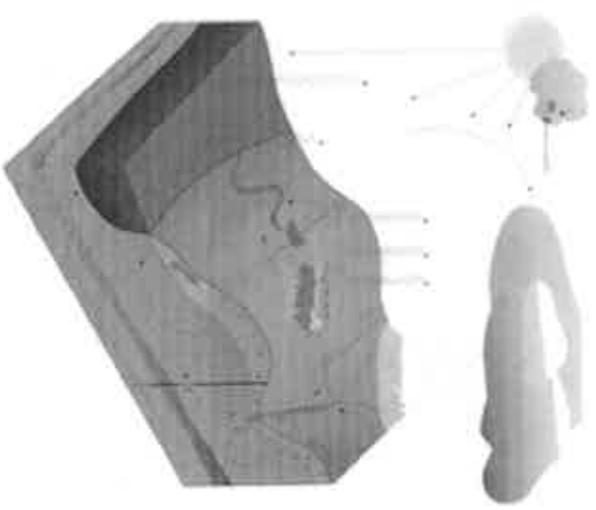


Presented by: Syrette Dym, AICP

May 5, 2016

Somers Hydrology

- Located within 4 watershed basins (NYC Watershed)
 - Amawalk Basin
 - New Croton Basin
 - Croton Falls Basin
 - Muscoot Basin
- 12 Subwatersheds
- 66 Stream Miles
- 3 Planned Lake Communities
 - Lake Lindolndale
 - Lake Purdy's
 - Lake Shenorock





Somers Water Quality

- Different areas of the community have different water quality concerns
 - Lake Shenorock (TSS/Phosphorus/Bacteria)
 - Muscoot River (TSS/Phosphorus/Wetland)
- The 4 watershed basins are phosphorus restricted.
 - Croton Watershed Phosphorus TMDL
- There are waterbodies on the state priority waterbody list due to concern with pathogens, metals, and nutrients.
- Waterbodies are also listed on the NYS DEC 303(d) list of impaired waters.



PHASE II STORMWATER PROGRAM REQUIREMENTS

(Minimum Control Measures)

1. **Public Education and Outreach**
2. **Public Participation/Involvement**
3. **Illicit Discharge, Detection and Elimination (IDDE)**
4. **Construction Site Runoff Control**
5. **Post-Construction Runoff Control**
6. **Pollution Prevention/Good Housekeeping**



Public Education and Outreach

2015/2016

Topics

- Construction Sites
- Illicit Discharge Detection and Elimination
- Green Infrastructure/Better Site Design/Low Impact Development
- Phosphorus, Silt, Sediment

Target Audiences

- Residential
- Contractors
- Developers
- General Public
- Board and Committee Members

Public Education and Outreach

2015/2016

Strategies Implemented

- Training of Construction Site Operators (4 Trained)
- Kiosks and Displays (0 Locations)
- TV Spot/Cable Access (Ongoing)

**Materials Available in Somers Town House, Somers
Library and on the Town Website.**



Public Education and Outreach

2015/2016

Evaluating/Measuring Progress

- Number of Applications now including low impact development/better site design elements is increasing.
- Information pamphlets and brochures are being picked up.

Public Involvement/Participation

2015/2016

Strategies Implemented

- Cleanup Events (1)
- Community Hotline
- Community Meetings (50 attendees)
- Public Hearings
- Annual Report posting on web and viewing via cable access channel.



Public Involvement/Participation

2015/2016

Evaluating/Measuring Progress

- Discussion of stormwater related issues at public meetings and public hearing participation continues.
- Bags of garbage collected during the Spring clean-up event were added to by additional bags collected from citizen initiated Somers Litter Task Force clean-up event.
- Education of Contractors at all construction sites (18) occurred.

Illicit Discharge, Detection, Elimination

2015/2016

Strategies Implemented

- All Outfalls Mapped (564).
- Five outfalls were dry weather screened.
- Building maintenance, parking lots, cross connections, and septic maintenance were targeted for inspection.
- No illicit discharges were found.

Illicit Discharge, Detection, Elimination

2015/2016

Strategies Implemented

- Storm sewershed mapping has been completed.
- Information is available via GIS.
- 50% of staff in relevant positions/departments have received IDDE training.
- Town developed and adopted a septic system notification of maintenance and repair law.
- There were 928 septic systems cleaned and inspected from March through December 2015. Although information is not available at this time for the first quarter of 2016, if it is similar to that of the first quarter of 2015 at 141, it would be a total of 1,069 septic systems cleaned during the reporting period.

Illicit Discharge, Detection, Elimination

2015/2016

Evaluating/Measuring Progress

- Number of illicit discharges detected/eliminated is zero due to staff education, inspection, tracking and reporting.**
- Reporting and record keeping continues to improve.**

Construction / Post-Construction Control

2015/2016

Strategies Implemented

- SWPPP (Stormwater Pollution Prevention Plan) review procedures are in place
- 13 SWPPP's reviewed during reporting period
- Procedure to receive public comments (5) is in place
- Contractors are provided education and training about the local SWPPP process.

Construction Site Stormwater Runoff Control

2015/2016

Strategies Implemented

- 5 Construction projects authorized for disturbance of one acre or more.
- 5 Active construction projects disturbing one acre or more in Town.
- All active construction sites were inspected.
- All active construction sites were inspected more than once.
- All inspectors use an approved plan consistent with the NYS Construction Stormwater Inspection Manual.
- The public has access to SWPPPs.



Construction Site Stormwater Runoff Control

2015/2016

Evaluating/Measuring Progress

- All construction projects submitted SWPPPs and the reporting forms used by the Engineering Department were revised to be consistent with the State reporting forms.
- Stormwater control and associated BMPs (Best Management Practices) continues to be a focus regarding project approval.

Post-Construction Stormwater Management

2015/2016

Strategies Implemented

- 10 infiltration basins, 50 open channels, and 10 other practices inspected and maintained.
- 266 area Catchbasins inventoried, inspected and maintained.
- Not using GIS to track post-construction BMPs
- Local Law, Comprehensive Planning, Zoning and Planning Board review procedures have been used to implement low impact development/better site design elements.

Post-Construction Stormwater Management

2015/2016

Strategies Implemented (Continued)

- Somers is a member of CKWIC (Croton Kensico Watershed Intermunicipal Coalition) which developed a 5-Year Regional Stormwater Retrofit Program approved by NYSDEC and a member of EOHWC (East of Hudson Watershed Corp.) which is an LDC (Local Development Corporation) formed to implement those projects.
- 114 CKWIC Stormwater Retrofits were implemented.

Evaluating/Measuring Progress

- The new catchbasin reporting procedure that was previously instituted is still being utilized.
- New reporting procedures for other stormwater BMP maintenance should be implemented.



Stormwater Management-Municipal Operations

2015/2016

Operations/Activities/Facilities and Self-Assessment

- Street Maintenance
- Winter Road Maintenance
- Salt Storage
- Municipal Construction and Land Disturbance
- Winter Road Maintenance
- Right of Way Maintenance
- Parks and Open Space
- Municipal Buildings
- Stormwater System Maintenance
- Vehicle and Fleet Maintenance
- Etc.

Stormwater Management-Municipal Operations

2015/2016

Strategies Implemented

- Due to zero use of sand, no parking lots were swept
- Road sweeping yielded 52 cubic yards of material
- Inspected and cleaned 266 catch basins
- Inspected and cleaned post construction control practices
- Spot weed control in beds were the only herbicide applications.
- Last stormwater management trainings held 04/30/2015
- One municipal employees received training
- 50% of municipal employees who need training received it

Stormwater Management-Municipal Operations

2015/2016

Evaluating/Measuring Progress

- Reporting procedures for municipal departments responsible for good housekeeping have been altered to ensure maintenance of Town facilities and maintenance activities are accounted for.
- Highway Department is computerized but would be more efficient if data entry occurred in the field.

Additional Watershed Improvement Strategies

2015/2016

Strategies Implemented

- Education program to address phosphorus is in place
- Deliverables from County Outreach and Education Program
- 100% of the Towns conveyance system has been mapped, additional features have been mapped.
- A stormwater conveyance system inspection and maintenance plan program is in place and will be expanded.
- Program to track on-site wastewater treatment systems that have been inspected and maintained under development.
- Post-construction program is in place
- 5-Year Retrofit program is underway
 - Year 1 - 68 Projects; 64 completed
 - Year 2 - 21 Projects; 19 completed; 2 in construction
 - Year 3 - 46 Projects; 22 completed; 3 in construction
 - Year 4 - 79 Projects; 6 completed; 6 in construction
 - Year 5 - 23 Projects; 3 completed; 3 in construction
 - Year 6 - 9 Projects; 0 completed
- Turf management program policy has been instituted

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2 0 1 6

This cover page must be completed by the report preparer.
Joint reports require only one cover page.

SPDES ID

N Y R 2 0 A 4 0 5

Choose one:

This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

Name of MS4

T o w n o f S o m e r s

OR

This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Name of Single Entity

OR

This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

SPDES ID

N Y R 2 0 A

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2 0 1 6

Provide SPDES ID of each permitted MS4 included in this report.

SPDES ID
N Y R 2 0 A

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 1 6

Name of MS4

SPDES ID
N Y R 2 0 A 4 0 5

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP),
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name

Title

Address

City State Zip

eMail

Phone County

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2016

Name of MS4

SPDES ID
N Y R 2 0 A 4 0 5

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name
C r o t o n K e n s i c o W a t e r s h e d I n t e r -

Partner/Coalition Name (con't.) SPDES Partner ID - If applicable
m u n i c i p a l C o a l t i o n N Y R 2 0

Address
3 3 5 R o u t e 2 0 2

City State Zip
S o m e r s N Y 1 0 5 8 9 -

eMail
s d y m @ s o m e r s n y . c o m

Phone Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No
(9 1 4) 2 7 7 - 3 6 3 7

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1
- MM2
- MM3 O n - S i t e W a s t e w a t e r S y s t e m s
- MM4
- MM5 R e t r o f i t P r o g r a m
- MM6

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

Conveyance System Mapping (IX3); Onsite Wastewater Inspection and Maintenance Program (IX3b) and Stormwater Retrofit Program (IX5b).

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9,

2	0	1	6
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Name of MS4

T	o	w	n	o	f	S	o	m	e	r	s
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SPDES ID

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Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

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Partner/Coalition Name (con't.) SPDES Partner ID - If applicable

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City State Zip
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eMail
i n f o @ e o h w c . o r g

Phone
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Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1
- MM2
- MM3
- MM4
- MM5

R	e	t	r	o	f	i	t	P	r	o	g	r	a	m
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- MM6

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

Stormwater Retrofit Program (IX5b).

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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SPDES ID

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3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

Construction Site Operators Trained

Trained

				4
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Direct Mailings

Mailings

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Kiosks or Other Displays

Locations

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List-Serves

In List

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Mailing List

In List

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Newspaper Ads or Articles

Days Run

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Public Events/Presentations

Attendees

			5	0
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School Program

Attendees

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TV Spot/Program

Days Run

			3	1
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Printed Materials:

Total # Distributed

			2	5
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Locations (e.g. libraries, town offices, kiosks)

S	o	m	e	r	s		T	o	w	n		H	o	u	s	e			
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Other:

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Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Incorporation of low impact development techniques and best management practices into applications regarding environmental permits, site plans and subdivisions. Education regarding phosphorus impacts to water quality from septic systems and lawn/landscaping practices is also included in permit decisions.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Planning and Engineering Department undertakes environmental determinations, and reviews applications for environmental permitting (steep slopes, wetland, stormwater & erosion and sediment control, land disturbance, etc.) and land development (subdivisions and site plans). Since the implementation of the Town's outreach and education program, these submissions include consideration of water quality best management practices and low impact development techniques.

C. How many times was this observation measured or evaluated in this reporting period?

		5	0
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town increasingly uses our website and cable access T.V. channel to get the message out. E-blasts are also utilized. A new schedule of activities is to be produced.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2016

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID
N Y R 2 0 A 4 0 5

2. URL(s) con't.:

Please provide specific address(es) where notice(s) can be accessed - not home page.

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s o m e r s N Y w e b d o c s / m i n a g e n d a

URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

0	4
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 /

2	9
---	---

 /

2	0	1	6
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4.b. For how many days was/will this report be posted?

3	6	5
---	---	---

If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

Yes No

If Yes, what was the date of the meeting?

0	5
---	---

 /

0	5
---	---

 /

0	1	6
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If No, is one planned?

Yes No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

Yes No

If No, is one planned for each?

Yes No

6. Were comments received during this reporting period?

Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Involvement in public hearing, submission of comments regarding development applications, participation in Town-Wide Clean-up, education of contractors at construction sites and education of applicants through environmental determination process and permitting process.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Twelve public hearings were held during the reporting period. Comments related to stormwater quality were made at each of them. The public hearings are related to site plan and preliminary and final subdivision approval, wetland permits and DEIS and FEIS approvals. There was no Earth Day celebration, but a townwide roadside cleanup was held from April 12-26, 2015, coinciding with the citizen initiated Somers Litter Task Force over a ten day period. A total of 351 bags of garbage

C. How many times was this observation measured or evaluated in this reporting period?

1	7	5
---	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue to disseminate information, conduct town-wide clean-up, continue contractor education on site and provide education to applicants for environmental permits.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.

Continue implementation of illicit discharge ordinance and form septic system maintenance law. Maintain hotline to receive reports related to illicit discharges.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Town had no llicit discharges during the reporting period. There were no calls to the hotline. The Town does have a septic system maintenance law, consistent with what was approved by DEC. There were 928 septic systems cleaned and inspected from March through December 2015. Although information is not available at this time for the first quarter of 2016, if it is similar to that of the first quarter of 2015 at 141, it would be a total of 1,069 septic systems cleaned during the

C. How many times was this observation measured or evaluated in this reporting period?

	3	6	5
--	---	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue to use the hotline and field inspections to detect illicit discharges. When such discharges are found, they will continue to be reported and filed with the County Health Department. During the 2016-2017 reporting period, the Town will continue to obtain septic system monitoring data.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

	1	3
--	---	---

4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

		5
--	--	---

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- Notices of Violation #

					1
--	--	--	--	--	---

 No Authority
- Stop Work Orders #

--	--	--	--	--	--

 No Authority
- Criminal Actions #

--	--	--	--	--	--

 No Authority
- Termination of Contracts #

--	--	--	--	--	--

 No Authority
- Administrative Fines #

--	--	--	--	--	--

 No Authority
- Civil Penalties #

--	--	--	--	--	--

 No Authority
- Administrative Orders #

--	--	--	--	--	--

 No Authority
- Enforcement Actions or Sanctions #

--	--	--	--	--	--
- Other #

--	--	--	--	--	--

 No Authority

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
---	---	---	---	---	---	---	---	---

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

		5
--	--	---
 2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

		5
--	--	---
 3. What percent of active construction sites were inspected during this reporting period? NT

1	0	0
---	---	---

 %
 4. What percent of active construction sites were inspected more than once? NT

1	0	0
---	---	---

 %
 5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT
 6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT
- If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2016

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID

N Y R 2 0 A 4 0 5

Name of MS4/Coalition

6. con't.:

Submit additional pages as needed.

● MS4/Coalition Office

Department

P l a n n i n g a n d E n g i n e e r i n g

Address

3 3 5 R o u t e 2 0 2

City

S o m e r s

N Y

Zip

1 0 5 8 9 -

Phone

(9 1 4) 2 7 7 - 5 3 6 6

● Library

Address

R o u t e 1 3 9

City

S o m e r s

N Y

Zip

1 0 5 8 9 -

Phone

(9 1 4) 2 3 2 - 5 7 1 7

○ Other

Address

City

Zip

-

Phone

() -

○ Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
---	---	---	---	---	---	---	---	---

7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The measurable goal was to require each development project to submit an approvable stormwater pollution prevention plan. Twelve construction projects were reviewed and seven projects were approved before the Planning Board. Each of these projects plus an additional one required the submission of a SWMPP. In addition, the reporting forms used by the engineering technician are those that were revised to be consistent with the state reporting forms.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

All application submissions included a SWMPP as required in accordance with the Somers Town Code. SWMPP's for projects currently under construction are used to monitor construction.

C. How many times was this observation measured or evaluated in this reporting period?

1	7	5
---	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue to require submission of SWMPPs and use them to monitor construction. (ongoing)

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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Minimum Control Measure 5. Post-Construction Stormwater Management

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?

	# Inventoried	# Inspections	# Times Maintained									
<input type="radio"/> Alternative Practices	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>			
<input type="radio"/> Filter Systems	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>			
<input checked="" type="radio"/> Infiltration Basins	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td>1</td><td>0</td></tr></table>		1	0	<table border="1"><tr><td> </td><td>1</td><td>0</td></tr></table>		1	0
	1	0										
	1	0										
<input checked="" type="radio"/> Open Channels	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td>1</td><td>0</td></tr></table>		1	0	<table border="1"><tr><td> </td><td>5</td><td>0</td></tr></table>		5	0
	1	0										
	5	0										
<input checked="" type="radio"/> Ponds	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td> </td><td>0</td></tr></table>			0	<table border="1"><tr><td> </td><td> </td><td>0</td></tr></table>			0
		0										
		0										
<input type="radio"/> Wetlands	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>			
<input checked="" type="radio"/> Other	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>				<table border="1"><tr><td> </td><td>1</td><td>0</td></tr></table>		1	0	<table border="1"><tr><td> </td><td> </td><td> </td></tr></table>			
	1	0										

2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? Yes No

3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?

- Building Codes
- Municipal Comprehensive Plans
- Overlay Districts
- Open Space Preservation Program
- Zoning
- Local Law or Ordinance
- None
- Land Use Regulation/Zoning
- Watershed Plans
- Other Comprehensive Plan

Other:

P	l	a	n	n	i	n	g		B	o	a	r	d		p	e	r	m	i	t	t	i	n	g		p	r	o	c
---	---	---	---	---	---	---	---	--	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	---	--	---	---	---	---

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
 Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
 Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
 Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		1
--	--	---

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

	1	0
--	---	---

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town is improving its GIS capabilities and will be in a position to update mapping on an ongoing basis.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Hand held devices were not used, however the paper forms were utilized and some computer logging of information occurred. Two hundred sixty-six (266) catch basins were inspected and maintained by inside vacuum truck during the MS4 reporting period with a total of 79 cubic yards of material removed. Areas outside surrounding the catch basin and gutters were cleaned and yielded 85 cubic yards of material. . Roads were swept in southwest Somers and the Twin Knolls area and 52 cubic

C. How many times was this observation measured or evaluated in this reporting period?

		3	8
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue to inspect and maintain stormwater infrastructure throughout the town, focusing on priority watershed areas. Establish a computer tracking system for inspection and maintenance of BMPs (other than catch basins) for the Highway Department.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
---	---	---	---	---	---	---	---	---

Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>	
	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Bridge Maintenance.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Winter Road Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Salt Storage.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Solid Waste Management.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
New Municipal Construction and Land Disturbance..	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Right of Way Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Marine Operations.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hydrologic Habitat Modification.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Parks and Open Space.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Municipal Building.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Stormwater System Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Other.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
---	---	---	---	---	---	---	---	---

2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

				2
--	--	--	--	---
- Streets Swept (Number of miles X Number of times swept) # Miles

				3
--	--	--	--	---
- Catch Basins Inspected and Cleaned Where Necessary #

		2	6	6
--	--	---	---	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

			1	0
--	--	--	---	---
- Phosphorus Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Nitrogen Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

		1	5	.	5
--	--	---	---	---	---

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

				0
--	--	--	--	---

4. What was the date of the last training?

0	4	/	3	0	/	2	0	1	5
---	---	---	---	---	---	---	---	---	---

5. How many municipal employees have been trained in this reporting period?

	0	1
--	---	---

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

	3	0	%
--	---	---	---

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
---	---	---	---	---	---	---	---	---

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

To institute better reporting in the form of inspections and maintenance work by the Somers Highway Department, its contractors and the Somers Parks and Recreation Department.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Both Departments maintained appropriate records, The Highway Department information is computerized, however it would be more efficient to have the computerization take place in the field rather than through data entry in the office via "work tickets". All pertinent information is available for each stormwater activity that is undertaken.

C. How many times was this observation measured or evaluated in this reporting period?

		1	0
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue to work towards electronic conveyance of pollution prevention activities.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
---	---	---	---	---	---	---	---	---

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
NYC EOH Watershed			
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
Onondaga Lake Watershed			
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Greenwood Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Oyster Bay			
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
Peconic Estuary			
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
Oscawana Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
LI 27 Embayments			
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies? Yes No N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS? Yes No N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

--	--	--

 %

Estimate what percentage was mapped in this reporting period.

--	--	--

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	6
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Somers

SPDES ID

N	Y	R	2	0	A	4	0	5
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3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? Yes No N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

1	5
---	---

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? Yes No N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? Yes No N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? Yes No N/A

7b. How many projects have been sited in this reporting period?

		0
--	--	---

7c. What percent of the projects included in 7b have been completed in this reporting period?

		0
--	--	---

 %

7d. What percent of projects planned in previous years have been completed?

1	0	0
---	---	---

 %

No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? Yes No N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? Yes No N/A

MS4 Annual Report Form

This report is being submitted for the reporting period ending **March 9, 2016**

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID								
N	Y	R	2	0	A	4	0	5

- 9. Has your MS4/Coalition developed and implemented a program of native planting? Yes No N/A
- 10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding? Yes No N/A
- 11. Does your MS4/Coalition have a pet waste bag program? Yes No N/A
- 12. Does your MS4/Coalition have a program to manage goose populations? Yes No N/A

Town of Somers MS4 Report 2015-2016.

Full Narrative of Questions with Answers Partly Hidden in Hard Copy

MCM 1 Page 4 of 4 – Question 4.B.

The Planning and Engineering Department undertakes environmental determinations, and reviews applications for environmental permitting (steep slopes, wetland, stormwater & erosion and sediment control, land disturbance, etc.) and land development (subdivisions and site plans). Since the implementation of the Town's outreach and education program, these submissions include consideration of water quality best management practices and low impact development techniques. These techniques do not arise through the planning process, but rather from the onset of an application. Educational materials were disseminated.

MCM 2 Page 6 of 6 - Question 7. B.

Twelve public hearings were held during the reporting period. Comments related to stormwater quality were made at each of them. The public hearings are related to site plan and preliminary and final subdivision approval, wetland permits and DEIS and FEIS approvals. There was no Earth Day celebration, but a townwide roadside cleanup was held from April 12-26, 2015 coinciding with the citizen initiated Somers Litter Task Force clean up period. A total of 351 bags of garbage were collected from April, 2015 through November, 2015. Education of construction site operators occurred at all 14 active construction sites and there were over 175 inspections of these construction sites during the reporting period.

MCM 3 Page 4 of 4 – Question 12.B.

The Town had no illicit discharges during the reporting period. There were no calls to the hotline. The Town does have a septic system maintenance law, consistent with what was approved by DEC. There were 928 septic systems cleaned and inspected from March through December 2015. Although information is not available at this time for the first quarter of 2016, if it is similar to that of the first quarter of 2015 at 141, it would be a total of 1069 septic systems cleaned during the reporting period. Although information is not available at this time for the number of septic systems cleaned and inspected from March 2015 through the first quarter of 2016, if it is similar to that of the period from March 2014 to March 2015, it would be a total of 1,407 septic systems cleaned during the reporting period. These observations were monitored every day. The Town previously worked with DEC to secure a contract, hired a consultant and completed its own conveyance mapping and facilitated the initiation or completion of this process for CKWIC member communities during the prior reporting period.

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Hand held devices were not used, however the paper forms were utilized and some computer logging of information occurred. Two hundred sixty-six (266) catch basins were inspected and maintained by inside vacuum truck during the MS4 reporting period with a total of 79 cubic yards of material removed. Areas outside surrounding the catch basins and gutters were cleaned and yielded 85 cubic yards of material. Roads were swept in southwest Somers and the Twin Knolls area and 52 cubic yards of material was collected.