

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



**SOMERS TOWN BOARD
SPECIAL MEETING/WORK SESSION
THURSDAY, APRIL 7, 2016 6:30pm
www.somersny.com
6:30PM – Executive Session & 7:00pm Special
Meeting/Work Session**

6:30pm – Executive Session – Contract Negotiations.

7:00PM – **SPECIAL MEETING:**

A. PLEDGE OF ALLEGIANCE:

1. Somers Crossing:
 - a. Accept amended FEIS as complete.
 - b. Authorize circulation of same.
 - c. Extend comment period to May 2, 2016.
 - d. Authorize an additional \$7,900.00 escrow for Tim Miller for review of the Somers Crossing Project and authorize Supervisor to execute request from Tim Miller Associates.

WORK SESSION:

PUBLIC COMMENT

Please limit your comments to no more than 3 minutes.

B. PARKS & RECREATION: No additional business.

**SOMERS TOWN BOARD
SPECIAL MEETING/WORK SESSION
THURSDAY, APRIL 7, 2016 6:30pm**

C. TOWN BOARD:

1. Discussion with Mr. Tom Bregman, Energize NY
2. Solarize Westchester/5KW Solar Panel
3. MicroGrid NYS Prize – Mike Blum.
4. Consider resolution urging the Westchester County Executive and Westchester County Board of Legislators to not approve the proposed change in the Terminal Use Agreement at Westchester County Airport until all concerns raised by the Supervisor and Town Board of the Town of Rye have been addressed.
5. National Organ Donor Day – Northern Westchester Hospital Competition – Thursday, October 6, 2016.
6. Combine July Work Session & Regular Meeting to July 14, 2016 and
Combine August Work Session & Regular Meeting to August 4, 2016.
7. Request by the Bureau of Fire Prevention to have any road surface servicing three or more homes be assigned a road name by the Town for easily identifiable vehicle access.

D. FINANCIAL: - No additional business.

E. HIGHWAY:

1. Accept low bids for 2016 Highway Materials for the category of 16A and 16B catch Basins per March 28, 2016 memo from Tom Chiaverini, Superintendent of Highways.

F. PERSONNEL:

1. Current Vacancies:

Somers Energy Environment Committee
Affordable Housing Board (3 – unexpired 2 year terms ending 7/11/2015)
Parks & Recreation – (1 – 3 year terms) ending 3/9/2019

**SOMERS TOWN BOARD
SPECIAL MEETING/WORK SESSION
THURSDAY, APRIL 7, 2016 6:30pm**

2. Upcoming Vacancies:
3. Acknowledge resignation of Mr. Joseph Mirra, Road Maintainer from the Somers Highway Department effective March 25, 2016.
4. Rescind March 10, 2016 resolution acknowledging the resignation of Mr. Gary Friedman from the Parks and Recreation Board and acknowledge request to “not seek reappointment” to the Parks and Recreation Board.

G. PLANNING & ENGINEERING: - No Additional business.

H. POLICE: - No additional business.

I. PROPOSED CONSENSUS AGENDA:

1. Authorize the following per March 28, 2016 memo from Steven Ralston, Superintendent of Parks and Recreation:
 - a. Accept with gratitude \$2,400 donation from the Somers Women’s Club to be used for scholarships for Day Camp participants.
 - b. Permission to go to bid for Summer Camps Trip Transportation.
2. Acknowledge April 27, 2016 as International Noise Awareness Day.
3. Announce Annual Roadside Litter Clean up – April 3rd – April 30, 2016.
4. Authorize the Supervisor to execute the following:
 - a. Agreement with Garden State Fireworks in the amount of \$10,000.
 - b. Annual IT Consultant Agreement with RDM Computer Consultants.
 - c. Somers Water Quality Improvement Program Proposal by Woodard and Curran in the amount of \$8,000.00
 - d. Professional Engineering Services Proposal, Route 6 Water Main Connection.
 - e. Professional Engineering Services Proposal, Hidden Meadows Construction Phase.
 - f. Change of Use Application Form for the Van Tassell House Nutrition Program.
 - g. Application for Purchase Advantage Card for Acme Stores for the Nutrition Department.

**SOMERS TOWN BOARD
SPECIAL MEETING/WORK SESSION
THURSDAY, APRIL 7, 2016 6:30pm**

5. Authorize release of the following driveway bonds, per March 14 & 15 memos from Tom Chiaverini, Superintendent of Highways:
 - a. \$ 140.00 JVD Industries, for 28 Equestrian Park Drive – 27.20-1-12
 - b. \$ 500.00 Cambareri, 9 Jean Way – 17.12-2-24
 - c. \$1,000.00 C&C Land Co, 19 Lounsbury Dr.
6. Authorize purchase of 14 passenger van with one wheelchair at a cost of \$55,554 from Shepard Bros. Inc. and authorize Supervisor to execute Purchase Order.
7. Authorize budget modifications per April 1, 2016 memo from Supervisor Rick Morrissey
8. Accept Erosion Control Bond for Tree Preservation and Stormwater Management and Erosion and Sediment Control Permit in the amount of \$500.00 from Ram Star Realty – 39 Moseman Avenue 36.08-1-74.
9. Request to purchase Town Owned Property – 11 Geranium Drive 5.15.3.44 by Mr. John Curry, refer to Parks, Engineering, Highway and Open Space Committee for review and comment.
10. Request to purchase Town Owned Property – “Bud Court” by Rena Riccardi, refer to Parks, Engineering, Highway and Open Space Committee for review and comment.

2016 CALENDAR

April 7, 2016	7:00pm	Town Board Work Session
April 14, 2016	7:00pm	Public Hearing: Residency Requirement for Part Time Police Officers. Town Board Regular Meeting
May 5, 2016	7:00pm	Town Board Work Session
May 12, 2016	7:00pm	Town Board Regular Meeting
June 2, 2016	7:00pm	Town Board Work Session
June 9, 2016	7:00pm	Town Board Regular Meeting

4/4/2016 10:04 AM

Z:\Supervisor\bsherry\Barbara\My Documents\agenda\2016 Agenda\April 7, 2016 Work Session.docx



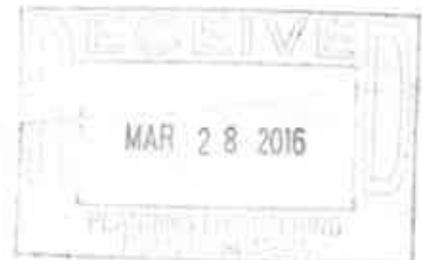
STATE OF NEW YORK
OFFICE OF THE ATTORNEY GENERAL

DIVISION OF SOCIAL JUSTICE
ENVIRONMENTAL PROTECTION BUREAU

ERIC T. SCHNEIDERMAN
ATTORNEY GENERAL

March 23, 2016

Ms. Syrette Dym
Director of Planning
Town of Somers Planning Dept.
335 Route 202
Somers, NY 10589



Re: Somers Crossing
Requesting a 3 Week Extension
for Submitting FEIS Comments

Dear Ms. Dym,

The Watershed Inspector General's Office has been involved with the Somers Crossing project since October 2, 2013, when we submitted comments on the scoping document. Our office also submitted technical comments on the draft environmental protection statement (DEIS) for the Somers Crossing project on April 17, 2015.

We received the Final Environmental Impact Statement (FEIS) for the Somers Crossing project on March 17, 2016. The "Notice of Completion of Final EIS" document that accompanied the FEIS specified that written comments would be accepted until April 7, 2016 at 4:00pm. This three week window does not give us the time we need to conduct a thorough technical evaluation of the project. We are requesting a three week extension, from April 7 to April 28, 2016 to submit our technical comments. Please let us know in writing whether our request has been granted. Thank you for your consideration.

Respectfully submitted,

Charlie Silver

Charles Silver, Ph.D.
Watershed Inspector General Scientist
Environmental Protection Bureau
Office of the Attorney General
The Capitol
Albany, NY 12224-0341

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
385 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Syrette Dym, AICP
Director of Planning
sdym@somersny.com

March 24, 2016

Mr. Charles Silver, Ph.D.
Watershed Inspector General Scientist
Environmental Protect Bureau
Office of the Attorney General
The Capitol
Albany, NY 12224-0341

Dear Mr. Silver,

The Town of Somers is in receipt of your request to Extend the Comment Period on the Somers Crossing FEIS by three weeks from the Town Board approved April 7, 2016 closing of comment period to April 28, 2016.

At the direction of the Town Supervisor, on behalf of the Town Board of the Town of Somers as Lead Agency, I have been authorized to allow you and your office an extension of the FEIS comment period until April 28, 2016.

Very truly yours,

Syrette Dym, AICP
Director of Planning

Z:\PE\Town Board\Somers Crossing - Boniello\FEIS\Agency Comments\Comment Time Extension for WIG.docx

Barbara Sherry

From: Syrette Dym
Sent: Friday, April 01, 2016 10:36 AM
To: Rick Morrissey
Cc: Barbara Sherry; Marilyn Murphy
Subject: FW: Somers Crossing SEQR Review
Attachments: boniello somers proposal4 addl work.pdf

Rick – This is the requested agreement for additional escrow for Tim Miller and Associates, as I indicated would be coming when we spoke yesterday. Does this need to get approved by the Town Board? If so, we to have Barbara put it on the Town Board agenda for approval next week.

So as of this request the additional SEQR review escrows that we need Gus to pay that he has not yet paid are the following:

- TRC – Traffic (Brian Dempsey)- \$7,900 additional approved by TB Resolution March 4, 2016
- Woodard & Curran – Just submitted escrow request for \$5,500 (no resolution needed since they are Town Consultants)
- Tim Miller Associates – Fred Wells – new attached request for \$7,200 – which probably needs to go on Town Board Agenda for April 7, for a resolution of approval

I will discuss getting this Tim Miller item on the agenda with Barbara. When we get the resolution, I will ask you to sign the agreement and my office will submit it to Gus. We will follow up and get paid on all these other escrows.

Syrette Dym, AICP
Director of Planning
Town of Somers
335 Route 202
Somers, NY 10589

914-277-5366 (phone)
914-277-4093 (fax)
sdym@somersny.com
www.somersny.com

From: Frederick P. Wells
Sent: Thursday, March 31, 2016 5:02 PM
To: Syrette Dym
Cc: Marilyn Murphy
Subject: Somers Crossing SEQR Review

As discussed, attached is our request for additional escrow to finish the SEQR review of Somers Crossing.

Frederick P. Wells, RLA
Senior Vice President – Senior Planner – Registered Landscape Architect – LEED Green Associate

Tim Miller Associates, Inc.
Planning - Landscape Design - Traffic - Wetlands & Ecology
Hydrogeology - Economics - Project Management - Permitting

**TIM
MILLER
ASSOCIATES, INC.**

10 North Street, Cold Spring, NY 10516

www.timillerassociates.com

March 31, 2016

Ms. Syrette Dym, Town Planner
Somers Town Hall
335 Route 202
Somers, NY 10589

RE: SEQRA Review Services: Boniello Land and Realty, LTD - Somers Crossing Application

Dear Ms. Dym:

We regret to advise you that we have exhausted our budget for review of the Somers Crossing SEQR documents and respectfully request that additional escrow be obtained in the amount of \$7200.00 from the applicant for us to properly complete the scope of work assigned to us.

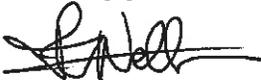
We have endeavored to work within the original budget for our work, and I believe we could have done so were it not for certain additional unanticipated efforts required of us during the course of the project. In particular, we spent additional time in DEIS scoping, review of landscape aesthetics issues of concern to the Town, and reviews of multiple submissions of the DEIS and FEIS.

Having finished preparation of draft findings that are now being reviewed by you and the Town's attorney, additional work will be needed to revise and finalize the draft findings prior to the Town Board's consideration. Also as you know, additional effort will be needed in our coordination with the Town, Town's consultants and the applicant to review an FEIS addendum which will add responses to Riverkeeper comments recently received, and to appropriately address the FEIS addendum and forthcoming comments of the WIG in the findings.

Authorization below will serve as acceptance of this request.

We are grateful to be asked to provide professional services to the Town of Somers in the review of this project.

Sincerely yours,



Frederick Wells
Senior Vice President
TIM MILLER ASSOCIATES, INC.

Accepted

Date

Barbara Sherry

From: Denise Schirmer
Sent: Friday, February 19, 2016 11:14 AM
To: Barbara Sherry
Subject: Energize NY - April 7 Town Board Work Session Agenda

Info on Tom Bregman

<http://energizeny.org/energize-ny-staff>

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Energize NY Staff, Officers and Service Providers

[Energize NY Commercial](#) | [Energize NY Finance](#) | [Energize NY Municipal](#) | [Energize NY Residential](#) | [Management Team](#) | [Communications and Technology](#) | [Advisors](#)

COMMERCIAL TEAM

ROBERT FISCHMAN, Director of Energize NY Commercial. Robert brings three decades of professional experience in the building industry, having directed more than \$500 million in capital construction programs for commercial, residential, educational and cultural institutions, municipal facilities, research laboratories, hotels and athletic facilities. Robert holds a BS in Civil Engineering from Union College and a MS in Sustainability Management from Columbia University. [LinkedIn Profile](#).

JANA PETRIKOVA, Assistant Director of Energize NY Commercial. Jana is passionate about environmentally and socially responsible business practices and has seven years of experience working with businesses on sustainability issues. Jana also serves as the Program Manager at [Westchester Green Business Challenge](#), helping Westchester businesses implement sustainable practices into their business operations that save money and create a healthier working environment. Jana previously worked as a Data Analyst at CSRHUB, a B Corporation that offers sustainability and corporate social responsibility (CSR) ratings on over 15,000 companies from 130 different countries. Jana received her M.B.A. from the University of Massachusetts Amherst and her master's degree in Financial Management and Accounting from the University of Economy in Bratislava, Slovakia. [LinkedIn Profile](#)

MARK THIELKING, Executive Director of Energize NY and the Energy Improvement Corporation (EIC). Mark is also a member of the Energy Advisory Panel for the Town of Bedford, NY and Bedford's representative to [Sustainable Westchester](#). Mark previously was

Managing Director within UBS Investment Bank's Environmental Advisory Group (EAG), joining EAG from the bank's Fixed Income Department where he ran the US Dollar GSE Agency trading desk. Mark is a graduate of Boston University with a BA in Economics. [LinkedIn profile.](#)

FINANCE TEAM

MARK THIELKING, Executive Director of Energize NY and the Energy Improvement Corporation (EIC).

MICHAEL CASTRACAN, Director of Underwriting. Mike has more than 18 years experience as a municipal bond credit analyst, assessing the creditworthiness of municipal issuers, with an emphasis on utility credits, including public power entities. He has previously worked for Kroll Bond Rating Agency, Fitch Ratings, and MBIA Insurance Corporation. Mike holds a JD from the Delaware Law School and an MBA from Pace University.

MUNICIPAL TEAM

ELYSSA ROTHE, Director of Municipal Membership & Member Services. Prior to joining Energize NY, Elyssa represented energy efficiency incentive programs in various capacities since 2007, including as coordinator of NYSERDA's (New York State Energy Research and Development Authority) Energy \$mart Communities Program for Westchester and the Bronx. Elyssa also serves as the Secretary of the Board of Directors for SPARC Inc., a non-profit that provides therapeutic recreation to people with developmental disabilities. Elyssa has a BA from NYU in social entrepreneurship and completed NYU's Certificate Program for Fundraising in 2015.

RESIDENTIAL TEAM

THOMAS BREGMAN, Director of Energize NY Residential. Tom has led Energize NY's residential energy efficiency (EE) efforts since its inception in 2010. During his tenure, Energize NY has helped drive energy efficiency market transformation in northern Westchester using a community based approach and homeowner support tools that have increased the number of energy efficiency upgrades by almost 300%. Tom has over 20 years experience in corporate marketing and management, IT, environmental advocacy, political campaigns and high-tech starts ups. Tom has a BA in International Relations from SUNY Stony Brook and an MBA in Sustainability from Antioch University New England.

LAUREN BROIS, Assistant Director of Energize NY Residential. Lauren joined Energize NY in 2013 after having been a summer intern. She graduated from SUNY New Paltz with a BS in Education and minors in Environmental Studies and Visual Arts. At SUNY New Paltz, she was the Recycling Coordinator, working to educate students, staff, and faculty on proper recycling rules and the value of recycling through large scale events, consumption

demonstrations and interactive programs. Prior to joining Energize NY, Lauren taught a Kindergarten Enrichment class for pre-schoolers. On the weekends she is a Naturalist at Teatown Nature Preserve and enjoys visiting museums, traveling and taking photos.

MANAGEMENT TEAM

MARK THIELKING, Executive Director of Energize NY and the Energy Improvement Corporation (EIC).

KATHRYN HOENIG, Chief Operating Officer of Energize NY and Energy Improvement Corporation (EIC). Ms. Hoenig served on EIC's Board since its founding in 2011 until 2015, as well as on EIC's Audit, Governance and Finance Committees. Ms. Hoenig is a member of the Town of Bedford's Energy Advisory Panel. Prior to joining Energize NY, Ms. Hoenig provided consulting services to private investment funds, asset managers, brokerage firms, investment banks and other financial service companies with respect to a variety of regulatory, risk and operational issues. Prior to that, Ms. Hoenig was Executive Vice President for Corporate Strategy for Investment Technology Group (ITG), an independent research and execution broker and leader in electronic trading. From 1992 until 2002, Ms. Hoenig was a director and General Counsel of Hoenig Group Inc., a public financial services firm focused on global institutional brokerage and asset management. Ms. Hoenig holds a J.D. from New York University School of Law and an A.B. from Duke University.

DAN KILLOURHY, Treasurer. Dan has significant international experience in financial accounting and audit having worked for Siemens, the German electronics and manufacturing firm for over 18 years, most recently as Director of Operational and Financial Audit for North and South America. Dan also worked for several of the big 4 accounting firms, including PWC, earlier in his career. Dan has substantial experience directing compliance, operational and financial audits as well as significant fraud investigations. After leaving Siemens, Dan worked for the Public Integrity and Economic Crimes Unit of Westchester County, N.Y. as Investigator and Forensic Accountant. Dan is a CPA and holds an MBA in Finance. [Linkedin Profile](#)

COMMUNICATIONS AND TECHNOLOGY

HEATHER FLOURNOY, Director of Communications and Operations. Heather has 20+ years of experience working with mission-driven businesses, entrepreneurs and nonprofits to build community engagement and reputation. She has a passion for renewable energy, for people and the planet, with a special emphasis on food and water and human impact on the environment. She was previously co-owner of Really Social Strategies, a social media and grassroots marketing company, and is the founder of Katonah Green, an online

sustainable living network. She is chair of the Town of Lewisboro Sustainability Committee. [LinkedIn profile](#)

BOBBY VEIT, Office Manager and IT support. Bobby is a full time geek who has had a lifetime passion for technology. Computers and renewable energy are at the forefront of this unyielding obsession. Trained for twenty years in the corporate IT environment, before joining Energize NY, Bobby spent several years helping local Mom & Pop business with their technology and Internet concerns.

ADVISORS

JOSEPH M. DEL SINDACO, PACE Finance Advisor to Energize NY. Joe served as Executive Vice President and Chief Financial Officer of the New York Power Authority (NYPA) from 2004–2011, having been appointed by the Governor of the State of New York. From 1995–1999, Joe was the Chief Operating Officer of the Empire State Development Corporation. Prior to serving government on a state-wide basis, Joe was elected Councilman and later Supervisor of the Town of Bedford, New York. Joe holds an MBA Degree in Management from the Executive Program of the University of New Haven.

NORM JEN, Energy Coach, Energize NY Residential Program. Norm Jen has been teaching Building Performance Institute (BPI) certification classes and administering certification exams for the past five years. He holds several BPI certifications and is a HERS rater. When not teaching, Norm is a principal at the Jenesis Group, a local builder and general contractor with over 20 years of building experience. Norm has overseen the construction of over 150 homes in Westchester, Putnam and Manhattan. [LinkedIn](#).

JAMES S.J. LIAO, Portfolio Management Advisor for Energize NY. James is an experienced financial and banking executive with more than 35 years of hands-on experience in financial operations and management in banking, not-for-profit and Fortune 500 companies. He has been a Vice President in the International Leasing Division of Manufacturers Hanover Leasing where he had credit responsibility for its \$300+ million portfolio in London, Spain, Italy, Hong Kong, Korea and Indonesia; Manager at Touche Ross & Co. in its management consulting practice; Director in the Corporate Management Audit Group at Siemens Corporation; Executive Vice President of the Jockey Club; and Vice President of Finance and Administration of the Municipal Art Society.

PFM (Public Financial Management, Inc. ([PFM](#))), serves as Financial Advisor to the Energy Improvement Corporation. Laura Franke leads the effort as the head of PFM's Environmental Finance group. Laura joined PFM in 2011 after running her own independent financial advisory firm that focused on clean energy financing for municipal clients. Her practice includes development, structuring, credit presentation, funding selection assistance and management of Property Assessed Clean Energy (PACE) Programs in multiple states. Additionally, Laura works with municipal clients to evaluate and select appropriate debt,

incentives and special funding options for a variety of energy-related improvements, capital improvements, refundings and cash flow financing.

SRS (Sustainable Real Estate Solutions, Inc). is a service provider to Energize NY Commercial program. SRS's cloud-based energy finance underwriting software platform enables the multiple stakeholders (program administrators, building owners, contractors, capital providers and insurers) to underwrite energy efficiency and renewable energy projects that yield compelling investment returns. SRS clients include industry-leading energy finance programs such as the state of Connecticut's C-PACE program.

CONNECT WITH ENERGIZE ON LINKEDIN

Energize NY
2051 Baldwin Road - Suite 107
Yorktown Heights , New York , 10598
(914) 302-7300
info@energizeny.org

About Us

Energize NY is a community-based energy efficiency program operating within the Energy Improvement Corp (EIC), a New York State local development corporation. Our core mission is to provide energy efficiency and renewable energy benefits to New York property owners that help them save money and reduce energy waste in their buildings. Energize NY provides direct support, tools and PACE (Property Assessed Clean Energy) financing to help building owners access existing New York State Energy Research and Development Authority (NYSERDA) energy efficiency and renewable energy programs.

Contact Us

Energize NY
French Hill Elementary School
2051 Baldwin Road - Suite 107
Yorktown Heights, NY, 10598

(914) 302-7300
info@energizeny.org

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Barbara Sherry

From: Rick Morrissey
Sent: Thursday, March 31, 2016 5:10 PM
To: Barbara Sherry
Subject: Town Solar Pannel Location
Attachments: PR Solarize END local customizable template 2016 03 draft2.docx; ATT00001.htm

Barbara:

Please place on the April 7 agenda for discussion. Additionally, ask all Dept. Heads for suggestions as to where to locate the 5KW system with responses back by April 6..

Thanks,

Rick Morrissey, MPA

Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
Ph: 914-277-3637
Fax: 914-276-0082
supervisor@somersny.com
www.somersny.com

From: Richard Clinchy [mailto:richardclinchy@aol.com]
Sent: Wednesday, March 30, 2016 3:13 PM
To: Rick Morrissey; Tom Garrity; Anthony Cirieco; Bill Faulkner
Subject: Fwd: Draft customizable press release template for campaign end

Hi Fellas,

Here's a press release for your interest about the finale to the Solarize campaign. I'd imagine that SEEC will use the template, but I'm sure we can add to it if we find it necessary. One thing that we need to reach a decision about quickly is where to put the free 5kw system from Direct Energy on town property.

Thanks.

Richard Clinchy
Somers Town Board
RClinchy@SomersNY.com
914.248.6252

Begin forwarded message:

From: Nicola Coddington <nicola@abundantefficiency.com>
Date: March 30, 2016 at 1:03:45 PM EDT
To: Abby Furst <adfurst@gmail.com>, Alicia Molloy <alicia.b.molloy@gmail.com>, Chris Zaberto <czaberto@gmail.com>, Denise Schirmer <dschirmer@somersny.com>, Flo Brodley <Flo613@comcast.net>, Frank Maricic <fmaricic@me.com>, Jennifer Mebes-Flagg <jenmebes@gmail.com>, Joan Sepler <jsepler@hotmail.com>, Kathy Schreiber

<dksch2002@gmail.com>, Maxine Margo <maxinemargo@gmail.com>, Michael Blum <mblumnn49@gmail.com>, Richard Clinchy <rclinchy@somersny.com>, Dana Bye <dana.bye@directenergysolar.com>, Nina Orville <nina@abundantefficiency.com>

Subject: Draft customizable press release template for campaign end

Hi team,

As mentioned in our last call, here's a draft template for you to adapt to create your own press release regarding the end of your residential campaign. NYSERDA has approved the language that relates to them; we may still get some additional tweaks from EIC, but I'm sending it to you now so that you can get started on obtaining whatever quotes you wish to include from your community.

Also note the suggested types of photos you may wish to include; you are welcome to use ones on your Solarize website or additional ones from the Google drive.

Of course, since your campaign won't officially end till tomorrow, we'll need to await final numbers from DE Solar regarding # of contracts signed (and # of inquiries as well), for you to plug into the blanks.

Obviously, this is a generic template created for all the campaigns to adapt. In your case, the commercial end date is April 22. Don't hesitate to ask if you have questions about any other information suggested by the fill-in blanks. And Dana may have suggestions as well, based on past Solarize campaigns.

Nikki

Nicola Coddington

Abundant Efficiency

Nicola@AbundantEfficiency.com

<http://www.abundantefficiency.com/>

Office (914) 231-5094

Mobile (914) 325-0058



[substitute municipal logo & community's Solarize logo]



****DRAFT****

For Immediate Release

Contact:

[name, email, phone]

Solarize [NAME] Projects Shine

DATE, LOCATION, NY—

Thanks to Solarize , # homes in will be generating their own solar power in coming months. The Solarize campaign, which launched in October 2015, just concluded the residential part of its program, but commercial property owners still have until April to sign a contract for solar. Solarize is a community program created to encourage the growth of solar power by lowering the cost and simplifying the process.

These # homes will produce clean, renewable energy, significantly reducing the homeowners' electric bills and reducing demand from the electric grid. Over the previous 12 years, ## solar photovoltaic systems had been installed throughout ; with the addition of the new solar systems, the Solarize campaign will have more than [doubled, tripled, etc.] the number of solar homes in the community. More than homeowners requested information about the opportunity to install solar, and installers conducted more than site visits to evaluate homes' solar potential.

Solarize [NAME] was one of four Round 2 campaigns of Solarize Westchester; the [village, town, etc.] was competitively selected to participate in the state-supported program. Nina Orville, Program Manager of Solarize Westchester said, "The results from the current round of Solarize campaigns have surpassed our expectations. We are thrilled with the number of installations as well as the deep community engagement that has made these campaigns such a success. Elected officials, community volunteers and municipal staff partnered with the selected installers and the Solarize Westchester Team to provide the opportunity to their communities to install high-quality solar at a lower cost. There is clearly strong demand in Westchester County for the low cost clean energy that solar installations provide."

Orville emphasized the key role played by community volunteers, who worked hard both before and during the campaign to get the word out. They planned solar

workshops and other events, distributed flyers, leveraged their social networks, filmed interviews with solar installers, and much more. Each campaign was creative and distinct, reflecting the characteristics and culture of that community. About the experience, __, a member of the core team of Solarize __, said, “__.”

The support and active involvement of elected officials was also vital. __, the __[official] of ____[municipality], said, “_.”

[Insert additional quote/testimonial from happy contract signer if available]

[Insert additional particular statistics specific to community as desired]

Research shows that after a Solarize campaign ends, homeowners continue to install solar at rates greater than prior to a campaign. The more that homeowners can see solar on neighborhood roofs and talk to the solar homeowners about it, the more likely others are to think about getting it themselves.

Solarize Westchester is supported by the New York State Energy Research and Development Authority (NYSERDA) under Governor Andrew M. Cuomo's NY-Sun initiative. NY-Sun will invest up to \$1 billion in solar power through 2023 to significantly expand solar installations across the State, ultimately transforming New York's solar industry to become self-sustaining.

Owners of commercial property in ____ who are interested in finding out about their property's potential for solar and savings have until April __; they can learn more at www.SolarizeWestchester.com/NAME. More information about Solarize Westchester is available at www.SolarizeWestchester.com.

###

About Solarize Westchester: Solarize Westchester is one of several clean energy programs offered by [Energize NY](http://www.energize.ny.gov). The program includes two rounds of Solarize campaigns, each with four pre-selected communities (or coalitions of communities). In addition, Solarize Westchester includes a Solar-friendly Permitting and Zoning component to help Westchester municipalities implement processes and regulations that encourage residential and commercial installations of solar energy systems in a manner that is safe and consistent with local and state construction codes and zoning rules. Solarize Westchester is a collaborative effort with the following partner organizations: Abundant Efficiency, Croton Energy Group, Pace University Land Use Law Center, SmartPower, and Sustainable Westchester. For more information, visit the Solarize Westchester website at www.solarizewestchester.com.

SUGGESTED PHOTOS to accompany release:

Photo: This is what going solar looks like [an attractive home in the community with solar panels]

Photo: Volunteers from the community had a key role in spreading the word [a photo from your campaign activities, e.g. of team members at an event]

Barbara Sherry

From: Denise Schirmer
Sent: Monday, March 14, 2016 9:23 AM
To: Barbara Sherry
Cc: Mike Blum
Subject: April 7 Town Board Agenda Item - MicroGrid NYS Prize

Hi Barbara,

Can you please put this item (MicroGrid NYS Prize) on the April 7 Town Board Work Session agenda? Mike Blum will be presenting. He has already discussed this with Rick.

Thank you.

Denise

Barbara Sherry

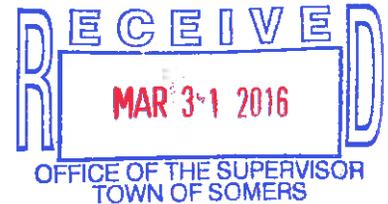
April Agenda
EC - TB
TC
TA
3/31/16
BP

From: Rick Morrissey
Sent: Thursday, March 31, 2016 11:27 AM
To: HVespia@townofryeny.com
Cc: Barbara Sherry
Subject: FW: Letter and Resolution from Supervisor Zuckerman
Attachments: Proposed County Legislation Modifying Westchester County Airport Terminal Use.pdf

Hope:

I will place the resolution on my Town Boards agenda for discussion.

Regards,



Rick Morrissey, MPA

Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
Ph: 914-277-3637
Fax: 914-276-0082
supervisor@somersny.com
www.somersny.com

From: Hope Vespia [
Sent: Wednesday, March 30, 2016 1:23 PM
To: Rick Morrissey
Subject: Letter and Resolution from Supervisor Zuckerman

Good Afternoon Supervisor Morrissey,

Town of Rye Supervisor Gary Zuckerman requested that I send his letter and certified Resolution to you regarding the Westchester County Airport.

Please feel free to contact him with any concerns.

Best regards,

Hope

Hope Vespia
Town Clerk
Town of Rye
222 Grace Church Street
Port Chester, New York 10573
Phone: 914-939-3570
Fax: 914-939-8926



TOWN OF RYE
222 GRACE CHURCH STREET
PORT CHESTER, NY 10573

TEL: 914-939-3075 · FAX: 914-939-1465
<http://www.townofryeny.com>

GARY J. ZUCKERMAN, ESQ.
SUPERVISOR

DEBORAH A. REISNER
CHIEF-OF-STAFF/CONFIDENTIAL
SECRETARY TO THE SUPERVISOR

TOWN COUNCIL
WILLIAM J. VILLANOVA
DEPUTY SUPERVISOR
ANTHONY BAXTER
LINDSAY A. JACKSON
THOMAS F. NARDI

March 23, 2016

Re: Proposed County Legislation Modifying the Westchester County Airport Terminal Use Agreement

Dear Fellow Elected Officials and Neighbors:

The Town of Rye, consisting of the Villages of Rye Brook, Port Chester and the Rye Neck section of Mamaroneck is concerned about the potential significant adverse impacts of a proposed change in the Terminal Use Agreement (TUA) at the Westchester County Airport.

The current TUA provides that the number of commercial flight passengers allowed to emplane and deplane at the airport is a total of 240 passengers per half hour, regardless of the time of day. This totals 11,520 per day, but there is a curfew in place from midnight to 6A.M. The proposed change would eliminate the count per half hour and replace it with a count per day. Thus the total number of passengers could be counted during peak times, resulting in many more flights or passengers during those times.

We acknowledge the importance of Westchester County Airport to its residents and the business community, yet we are concerned that this major change in operations is being offered without due consideration of potential impacts:

- The County is suggesting that this should be classified as an *Unlisted* action pursuant to SEQRA and suggests that a short Environmental Assessment Form and a Negative Declaration of significance is appropriate. We are of the view that the Airport is, by law, a Critical Environmental Area requiring that the action be classified as *Type I* requiring a Full EAF and a more comprehensive environmental review.
- We are concerned that this potential major change in operations is proposed seemingly without regard to the new Airport Master Plan, which we understand is to be unveiled within a few months. Is the Master Plan dependent on approval of the proposed change? We believe that it is important for the County to reveal its vision for the airport before consideration of such a major change and that any change be considered in the context of the Master Plan. To consider the Master Plan and the change to the TUA separately risks segmentation issues with regard to SEQRA.
- We also are concerned that any change to the TUA could impact the County's ability to maintain its current restrictions in light of the 1990 federal Airport Noise and Control Act ("ANCA") which

limited restrictions that communities may place on airports. The airport is "grandfathered" in that these restrictions, which are county policy, pre-date ANCA. We fear that any change might invalidate the County's ability to maintain restrictions on Airport operations and the County needs to receive authoritative assurance from the FAA that the changes contemplated would not invalidate all aspects of the TUA.

At our regular meeting held on Tuesday, March 15, 2016, the Rye Town Council approved the attached Resolution expressing concern with the proposed legislative modification of the TUA. Please review our Resolution and the proposed County legislation and make any concerns known to the County Executive and Board of Legislators, urging them to not approve the proposed change in the TUA until all of the concerns raised in this letter and the attached Resolution are fully addressed.

It would also be greatly appreciated if every community would approve a similar resolution supporting our position.

Thank you for your attention to this important matter. If you have any questions or concerns, please do not hesitate to contact me at gzuckerman@townofryeny.com.

Regards,



Gary J. Zuckerman,
Supervisor

March 15, 2016

RESOLUTION

**CONSIDERING A RESOLUTION EXPRESSING CONCERNS WITH
WESTCHESTER COUNTY'S PROPOSED LEGISLATIVE CHANGES TO
THE AIRPORT'S TERMINAL USE AGREEMENT**

On motion of Councilperson Villanova, seconded by Councilperson Baxter, the following resolution was adopted:

WHEREAS, prior Westchester County Executives and Boards of Legislators have historically maintained a firm policy position of *No Expansion at the Westchester County Airport* and went so far as to adopt resolutions to this effect dating back to at least 2003 to protect the County residents that are impacted by Airport activities; and

WHEREAS, despite the long-standing policy position of *No Expansion at the Westchester County Airport*, the County Executive has sent the Board of Legislators proposed legislation modifying the Terminal Use Agreement at the Westchester County Airport (the "Airport") which would drastically increase the long-standing limit on the number of commercial flight passengers allowed to enplane and deplane at the Airport from 240 passengers per half hour to 11,520 passengers per day; and

WHEREAS, the proposed legislation has been re-introduced to the Board of Legislators and it has been referred to the committees on Legislation, Infrastructure, and Environment; and

WHEREAS, the Town of Rye encompasses the Village of Rye Brook, the Village of Port Chester and the Rye Neck section of the Village of Mamaroneck and this proposed legislation is of significant concern to all of the residents of the Town of Rye and the County of Westchester who would be impacted by this airport expansion; and

WHEREAS, the net effect of this legislative change is to remove a legislatively-imposed policy of a half-hour passenger restriction and instead provide additional flexibility to the commercial airlines and the private Airport management company that contracts with the County in order to maximize and substantially increase their ability to add daily flights and increase the number of passengers as much as the market desires while utilizing the current four (4) gates within the current runway restrictions; and

WHEREAS, the County's position that 240 passengers per half hour simply equals 11,520 per day (240/half hour x 48) and impacts are minimal due to other restrictions at the Airport and terminal is seriously flawed based upon the following items:

1. The 11,520 passenger limit per day *surprisingly* includes an allocation of 3,120 passengers for the hours between 12:00 midnight and 6:30 A.M. when the County has previously instituted a *voluntary* curfew period and has made the policy decision not to encourage flights during that curfew period. This non-mandatory curfew is routinely already violated by airlines (171 times in November 2015, including 57 times by one airline);
2. Many more private planes and their passengers already use the airport. If this legislation is approved, this change will further dilute one of the few protections against additional flights and airport expansion. Commercial flights represent about 20% of the total flights at the Airport, and the Terminal Use Agreement already factors in approximately 65 "holiday" days when there are no restrictions on passenger limits. The airlines already have unrestricted limits on passengers approximately 18% of the year. The remaining "non-holiday" days simply place reasonable restrictions that spreads passengers throughout the days in order to limit the impacts on the County residents affected by the Airport traffic;
3. The Airport and terminal do not have the capacity to handle the number of passengers and flights they are seeking to add. For instance, in 2014 there were 1.4M passengers that utilized the Airport. 11,520 passengers per day would total 4.2M passengers in a year. At its peak (+/- 2008), the Airport had between 2.0- 2.5M passengers and there were serious impacts to traffic and parking;
4. The County is requesting the flexibility to have 11,520 passengers per day, yet at the same time, they state that they do not anticipate having 11,520 passengers per day because airlines prefer certain "prime" travel periods. The result is that the flexibility and control of the number of passengers and flights is placed solely in the hands of the airlines and the private airport management company that has a contract with the County in order to increase flights by utilizing all of the gates during any travel times that the market dictates there is interest in flying. If the proposed legislation is approved, the 11,520 passenger limit may likely become a largely irrelevant restriction;
5. Over the years the County has made improvements at the Airport terminal and gates, but has stated the improvements were not Airport expansions, and the construction was for necessary security enhancements and added modern convenience for the passengers. At the time of these projects it was often stated to local municipalities that the best protection against expansion is the passenger limit of 240 per half hour, the runway design, weight restrictions, and the number of gates (4). Now, the County is reversing the argument in their favor, stating that the facility has expanded to 40,000 sf since the time the 240 passenger limit was put in place, so the provision is superfluous and outdated;

6. The only significant additional parking to handle an increase in flights that has been added to the Airport is the off-site facility at the Purchase Park-to-Fly, the long-term viability of which, to our knowledge, is not determined by Westchester County;
7. The County has stated that another significant protection against expansion is the limit of four (4) gates, but if this is a self-imposed limit there is nothing prohibiting additional gates to be considered by the County at a later date;
8. Another significant protection for the municipalities in the region is the limits on the length of the runways and the airplane weight restrictions which limit the size of the planes and the distance they can travel. The County has stated that increasing the runway length is one of the items being *considered* for potential inclusion in an upcoming Airport Master Plan update anticipated by mid-year 2016;
9. Any discussion or consideration of changes to the passenger restrictions, runways, gates or other significant items should be reviewed in the context of the updated Airport Master Plan anticipated later this year in order to avoid any segmentation concerns with regard to SEQRA, and to review each modification in the context of the long-term goals of the local residents, the County and the Airport; and

WHEREAS, pursuant to Chapter 694 of the Laws of Westchester County , The County Board of the County of Westchester has found that certain areas within the boundaries of Westchester County have exceptional and unique characteristics which necessitate their designation as critical environmental areas, and

WHEREAS, Westchester County Airport and areas contiguous thereto, including the Town of Rye, have been so designated as a Critical Environmental Area (CEA), and

WHEREAS, the said Chapter 694 of the Laws of Westchester County also provide that *"any actions taking place wholly or partially within or substantially contiguous to such areas will be considered as Type I actions under the New York State Environmental Quality Review Act, thereby increasing the likelihood that environmental impact statements will have to be prepared for projects and/or actions commenced therein,"* and

WHEREAS, the SEQR Handbook of the NYS Department of Environmental Conservation provides that a full Environmental Assessment Form (EAF) must be submitted to the lead agency for all Type I actions and that a "short" EAF may never be used for Type I actions, and

WHEREAS, the current Environmental Resolution before the Board of Legislators

- a. classifies the action as an Unlisted Action contrary to the provisions of the Laws of Westchester County;
- b. contains a "short" Environmental Assessment Form (EAF) contrary to the regulations of the Department of Environmental Conservation;

- c. directs the Clerk of the Board of Legislators to issue a "Negative Declaration" determining that there is "no significant adverse impact on the environment" although its own attached narrative states that "environmental resources that may potentially be affected include air, traffic and noise which may also impact neighboring land uses" and
- d. contains no documentation or reasoning whatsoever to support any of the aforesaid.

NOW THEREFORE BE IT RESOLVED, that the Town of Rye firmly believes that Westchester County is not in a position to consider a Negative Declaration under SEQRA for this proposed legislation until such time that it has fully evaluated all of the environmental impacts that additional flights and passengers will bring to the Airport and surrounding region including the following items:

1. Impacts to the availability of on-site and off-site parking from the increase in passengers and flights;
2. Impacts of an increase in on-site and off-site traffic including on I-684, King Street, and Anderson Hill Road, especially during peak commuting hours;
3. Impacts on the water quality of the Blind Brook and Rye Lake/Kensico Reservoir as a result of the additional flights;
4. Impacts of additional de-icing fluid that would be utilized at the Airport and would enter the Blind Brook, which continues to be a significant problem for residents downstream from the Airport property as far south as Westchester Avenue;
5. Additional noise impacts and a reduction in air quality as a result of the additional flights;
6. Since the Airport has been designated by the County as a Critical Environmental Area (CEA), the potential impact of any Type I or Unlisted Action on the environmental characteristics of the CEA is a relevant area of environmental concern and must be evaluated in the determination of significance under SEQR;
7. Impacts to the FAA Z instrument overlay zones that radiate out from the airport as a result of any increase in flights, noise and/or types of aircraft at the Airport as a result of this legislation. These zones also affect development in the surrounding municipalities, in that they limit the type of development that may be located within these zones;
8. Other impacts of the additional flights, especially considering that in 2014 there were 1.4M passengers at the Airport and at the proposed limit of 11,520 passengers per day there would be 4.2M passengers per year not including the potential for additional passengers on the unrestricted +/- 65 holiday day periods. The potential for these passenger totals to far exceed any actual prior peak years ever experienced at the Airport is high, and as such, these impacts need to be fully evaluated;

9. Whether any of the identified considerations and impacts would trigger the need for an Environmental Impact Statement to be prepared to fully address any significant impacts of the proposed legislation; and

BE IT FURTHER RESOLVED, that while the Rye Town Council acknowledges that the Westchester County Airport serves a very important purpose for the residents and corporations in Westchester County and the surrounding region who depend upon the convenience of this regional airport, they are equally concerned about the impacts of the additional flights and number of passengers that would occur as a result of the proposed legislative changes to the Terminal Use Agreement; and

BE IT FURTHER RESOLVED, that the proposed legislation has far reaching impacts that require further environmental study and evaluation that should not be expedited and should instead be reviewed in the context of the update to the Airport Master Plan anticipated later in 2016; and

BE IT FURTHER RESOLVED, that the proposed legislative changes provide far too much flexibility for the airlines and the private airport management company that contracts with the County and have the potential to seriously impact the residents in the surrounding region; and

BE IT FURTHER RESOLVED, that prior to making any changes to the Terminal Use Agreement, the County should seek a written legal opinion from their counsel regarding whether making significant changes to the Terminal Use Agreement impacts any existing grandfathered protections included in this Agreement; and

BE IT FURTHER RESOLVED, that the Town Council is eager to continue to work with the County Executive, the Board of Legislators, the airline representatives and any other impacted municipalities to seek alternative ways of addressing problems currently experienced by the airlines and the airport management staff in a way that would seek to both support the Airport and limit impacts to the residents in the region; and

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to the County Executive, the Board of Legislators, the Westchester County Airport Advisory Board, and other municipalities in the region urging them to consider the impacts of this proposed legislation on the residents and property owners within their jurisdictions.

ROLL CALL

AYES: Councilpersons Nardi, Baxter, Villanova and Supervisor Zuckerman

NOES: None

ABSENT: Councilperson Jackson

Dated: March 15, 2016

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss:
TOWN OF RYE)

I, Hope B. Vespia, Town Clerk of the Town of Rye, New York, do hereby certify that I have compared the foregoing copy with a copy of the Resolution adopted by the Town Board of the Town of Rye, at a meeting held on March 15, 2016 at which time a quorum was present, and that the same is a true and correct transcript of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of Rye, New York, on this 16th day March, 2016.


Hope B. Vespia
Town Clerk

Barbara Sherry

From: Rick Morrissey
Sent: Wednesday, March 16, 2016 3:24 PM
To: Seligman, Joel; mschiliro@northcastleny.com; supervisor@lewisborogov.com; mkmayor@att.net; Robert Greenstein (RGREENSTEIN@mynewcastle.org); supervisor@yorktownny.org; supervisor@bedfordny.gov; Warren Lucas; rlyman@townofpoundridge.com
Cc: Barbara Sherry
Subject: RE: Organ Donor Day Competition - October 6

*April Agenda
SC -
TBTC TA*

Joel:

I will bring this up at our April 7th Town Board. I can't imagine that Somers would not be a top contender in this effort.

Rick

Rick Morrissey, MPA

Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
Ph: 914-277-3637
Fax: 914-276-0082
supervisor@somersny.com
www.somersny.com

From: Seligman, Joel [mailto:joel.seligman@northcastleny.com]
Sent: Tuesday, March 08, 2016 11:52 AM
To: mschiliro@northcastleny.com; supervisor@lewisborogov.com; mkmayor@att.net; Robert Greenstein (RGREENSTEIN@mynewcastle.org); supervisor@yorktownny.org; supervisor@bedfordny.gov; Warren Lucas; Rick Morrissey; rlyman@townofpoundridge.com
Cc: Seligman, Joel
Subject: Organ Donor Day Competition - October 6
Importance: High

Town Supervisors of Northern Westchester:

At the February NWH President's Council a few people came up with a novel crazy idea. As you may know, we at NWH are passionate about encouraging citizens to register as potential organ donors. New Yorkers are dying every single day, needlessly, because we have the lowest organ donation rates in the country!

October 6 is National Organ Donor Day. The idea was to create a fun competition between the various Towns of Northern Westchester to see which Town can register the greatest number of organ donors that day. (we haven't yet come up with the prize)

What we are imagining is setting up an organ donor registration table at each participating Town Hall for that full day. It would be staffed by people from the hospital, the organ donor network (LiveONNY), perhaps an organ recipient or two and perhaps a few representatives of the Town. Perhaps we can add some screening programs or a farmer's market. It would be a day for education and registration – pretty simple model.

With so few details known as yet, I am just inquiring whether you would consider suggesting that your Town participate – I'm trying to gauge the general interest level.

Please give me some sense of your level of interest at this early stage. Many thanks and best regards,

Joel

Joel Seligman
President & CEO
Northern Westchester Hospital
400 E. Main Street
Mt. Kisco, NY 10549

Warning: This e-mail message and any files transmitted with it may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any electronic transmission. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disseminate, distribute, print, or copy any part of this message if you are not the intended recipient. The sender and any of its subsidiaries each reserve the right to monitor all e-mail communications through its networks.

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*April Agenda
EC-TBTC TA
4/4/16 by*

Telephone
(914) 277-8228
Fax
(914) 277-3790

BUREAU OF FIRE PREVENTION

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
ANNEX
337 ROUTE 202
SOMERS, NY 10589

EFREM CITARELLA
CHIEF



MEMO TO: Town Board

FROM: Bureau of Fire Prevention

RE: Private Roads – Revised

DATE: April 4, 2016

In the past, the Somers Volunteer Fire Department has responded to calls for both fire and medical on private roads and in more instances than not, it was an extremely difficult task to locate the exact dwelling where the emergency was. At our Bureau meeting on March 9, we discussed this issue and the Bureau of Fire Prevention proposes that moving forward any private road servicing three or more houses be assigned a road name by the Town for easily identifiable emergency vehicle access.

Highway Department

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

Town of Somers

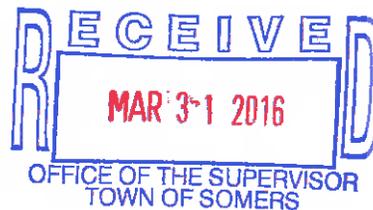
WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

THOMAS E. CHIAVERINI
Superintendent of Highways

LOUIS N. NOTO, JR.
Deputy Supt. of Highways

*April Agenda
EC-TBTC TA
3/31/16 bp*



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: THOMAS E. CHIAVERINI
SUPT. OF HIGHWAYS

DATE: MARCH 28, 2016

RE: 2016 MATERIAL RE-BIDS

I recommend that a resolution be passed accepting low bid for 2016 Highway Materials for the category of 16A and 16B Catch Basins.

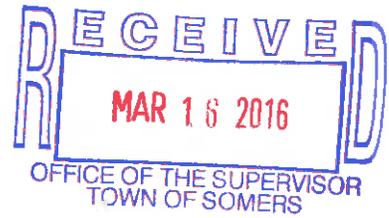
if you should have any questions please feel free to contact me.

THOMAS E. CHIAVERINI
SUPT. OF HIGHWAYS

cc: Town Clerk

April Agenda
EC-TB TC TA FW
3/16/16 bp

Joseph Mirra



Tom Chiaverini
Town of Somers
250 Route 100
Somers, NY 10598

Dear Mr. Chiaverini,

This is to inform you that I have accepted a position with the Village of Ossining Water Department. I want to thank you for my time here at the Highway Department.

This new position will require me to begin employment on March 28, 2016 therefore my last day of work here will be March 25, 2016

Thank you,

Joseph Mirra

A handwritten signature in blue ink that reads "Joseph Mirra".

TEL: 914-277-3323
FAX: 914-277-3960

TOWN CLERK'S OFFICE

Town of Somers

WESTCHESTER COUNTY, N.Y.

Town House
335 Route 202
Somers, N.Y. 10589

PATRICIA KALBA
TOWN CLERK

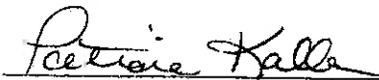


RESOLUTION

RESOLVED, that the Town Board does hereby acknowledge the resignation of Gary Friedman from the Parks and Recreation Board per e-mail dated February 23, 2016 from Gary Friedman.

I hereby certify that the foregoing copy of resolution was unanimously adopted by the Town Board of the Town of Somers at a Regular Meeting held on March 10, 2016.

Dated: March 14, 2016


Town Clerk

Cc: Supervisor
Director of Finance
Parks and Recreation Board
Gary Friedman

Barbara Sherry

File

P&R Board

From: Steve Ralston
Sent: Monday, March 07, 2016 2:39 PM
To: Barbara Sherry
Subject: FW: Parks & Rec Board

Steve Ralston

Superintendent
Parks and Recreation
Town of Somers
Phone (914) 232-8441
Fax (914) 232-8548

From: GaryLawPC@aol.com
Sent: Tuesday, February 23, 2016 4:10 PM
To: Rick Morrissey; Bill Faulkner; Anthony Cirieco; Tom Garrity; Richard Clinchy; Rick Morrissey
Cc: Steve Ralston;
Subject: Parks & Rec Board

Dear Supervisor Rick and Town Board Members:

Thank you for your letter asking if I was interested in being considered for reappointment to the Parks & Recreation Board.

After due consideration, I have decided not to seek reappointment to the Board.

It has been my pleasure to serve on this board for approximately 14 years. I have served with some great people, whose only objective was to determine what was best for the residents of Somers. I have served under 2 great Superintendents, Sylvia and Steve, and a great Chairman in Jim Papa. Our relationship with the Supervisor and Town Board members has always been a relationship that "got things done".

I am very proud of our Board's accomplishments such as Tusker Trax camp, Van Tassel fields and playground, scoreboards, Angle Fly, strengthening the relationship with the School district, the end of SYSA and beginning of SYSO, and the many upgrades to our Parks and programs.

I am certain with the leadership of Steve and Jim, and the dedicated members of the Parks and Recreation Board, the Board will continue to serve the people of Somers as the BEST Board in Town.

Thank you, Gary

Gary A. Friedman

Somers Department of Parks & Recreation

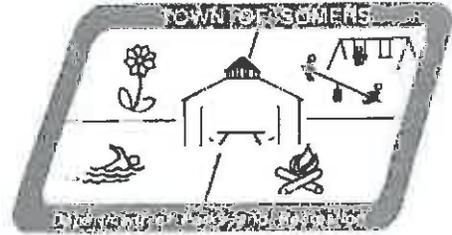
PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

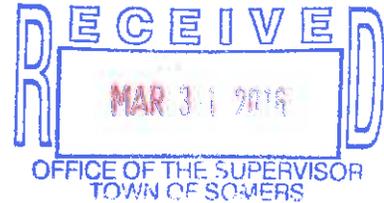
FAX: (914)-232-8548

Steven Ralston
Superintendent

*April Agenda
EC - TBTC TA
3/31/16 BR*



March 28, 2016



To: Town Board

From: Steven Ralston 
Superintendent of Parks and Recreation

Re: Request for Approval

Request permission to accept with gratitude a \$2,400.00 donation from the Somers Women's Club to provide scholarships for Day Camp participants.

C: Town Clerk
Park Board
Director of Finance

Somers Women's Club

P O Box 108
Somers, NY 10589



March 20, 2016

Somers Department of
Parks and Recreation
Reis Park
Somers, NY 10589

This donation is being made by the Somers Women's Club to sponsor four summer camp tuitions. These funds are earmarked for a specific family of 4 children.

Thank you for providing opportunity for the children of Somers to enjoy a summer camp program.

Very truly yours,

Marie Sugar, Treasurer
swc@somerswomensclub.com

Enclosure

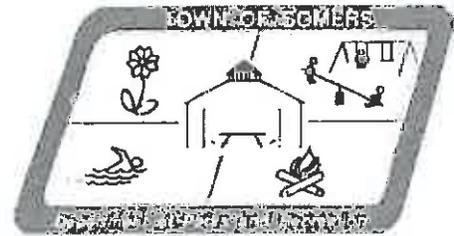
Somers Department of Parks & Recreation

PO Box 46 Somers, New York 10589

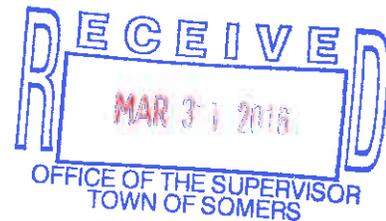
OFF: (914)-232-8441

FAX: (914)-232-8548

Steven Ralston
Superintendent



March 28, 2016



To: Town Board

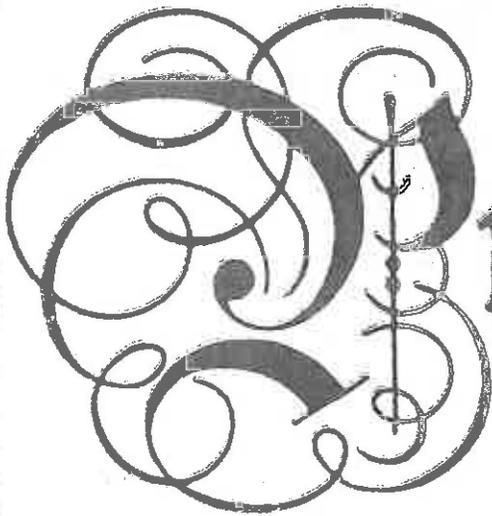
From: Steven Ralston 
Superintendent of Parks and Recreation

Re: Request for Approval

Request permission to go to bid for Summer Camps Trip Transportation.

C: Director of Finance
Town Clerk
Park Board

Office of the Supervisor
Somers, New York



Proclamation

Whereas, *Noise Awareness Day*, sponsored by *The League of the Hard of Hearing*, is being observed in the Town of Somers and throughout the world on the twenty-third day of April 2013, and

WHEREAS, exposure to excessive noise can and does permanently damage hearing, and excessive noise is also detrimental to the quality of life, for New Yorkers. The League for the Hard of Hearing and the New York City Department of Environmental Protection (DEP) have developed a public/private partnership that is working with many city agencies to address noise related problems that impact on the quality of life in our city and towns, and

WHEREAS, New Yorkers and visitors are already noticing lower noise levels on the streets and in public places, we can all help by being good neighbors, by reporting excessive noise and by refusing to put ourselves, our neighbors and our children in danger of permanent hearing loss,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Somers in recognition of this important initiative, does hereby proclaim Wednesday, April 23, 2013 in the Town of Somers as "NOISE AWARENESS DAY".

Given Under My Hand and Seal this _____ Day of _____

SUPERVISOR





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[Parks & Rec.](#)
[Senior Services](#)
[Forms](#)

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Town of Somers Roadside Cleanup

[Printer-Friendly Version](#)



ANNUAL SPRING TOWN-WIDE CLEAN UP Sunday, April 3rd through Saturday, April 30, 2016

“Official” Orange garbage bags and gloves are available at:

- **Somers Lions Club Pancake Breakfast: Sunday, April 3rd at Somers High School (9:00 AM to 12:00 PM)**
- **Somers Town House: Monday thru Friday: (9:00 AM to 4:30 PM) or call: 914-277-3637. Bags & gloves available now!**
- **Somers Library: (check www.somerslibrary.org for hours) or call: 914-232-6717. Bags & gloves available now!**

VOLUNTEERS NEEDED!

Please [sign up](#) to "Keep Somers Clean"

1. Please use caution when cleaning the roadways.
2. Always walk *facing* traffic when picking up litter.
3. Wear brightly colored clothing (preferably neon).
4. Leave the full orange garbage bags securely closed and on the side of the road.

The Somers Litter Task Force would like to extend a sincere "Thank you" to *City Carting, The Kearney Group, Forbes Insurance Agency, Mobil Route 100 Market and Arles Automotive* for their financial support.

[SIGN UP HERE](#)



For more information or questions, please contact the Town of Somers at (914) 277-3637.

Thank you in advance for helping us to **Keep Somers Clean**

*April Agenda
EC - TB TC TA
3/19/16
Bis*

THIS AGREEMENT is made on this 9th day of March, 2016, between GARDEN STATE FIREWORKS, INC., hereinafter known and designated as The Party of the First Part; and

Town of Somers NY herein after known as the designated Party of the Second Part.

WITNESSETH: For and in consideration of all mutual covenants and agreements hereinafter entered into, the Party and Parties hereinafter agree as follow:

1. The Party of the First Part agrees to furnish to the Party of the Second Part at Reis Park, RT. 138 On the 25th day of June, 2016 in a location to be designated by the Party of the Second Part and approved by the Party of the First Part, an exhibition of fireworks.
2. The Party of the First Part agrees to pay all expenses for the freight and cartage for the said display, all necessary labor and equipment, and experienced Pyrotechnic Operators to discharge the said display.
3. See Page 2
4. The Party of the First Part agrees to supply to the Party of the Second Part, insurance coverage in the amount of FIVE MILLION DOLLARS for liability and/or property damage. The Party of the First Part agrees to hold harmless the Party of the Second Part from all claims, legal fees incurred from the operations of the Party of the First Part. The Party of the Second Part agrees to hold harmless the Party of the First Part of all and any claims, legal fees incurred outside the operations or the control of the Party of the First Part.
5. The Party of the Second Part agrees to furnish ample security or police protection and barricades to prevent any persons from coming into the safety zone area designated for discharging said fireworks display. With the exception of conditions stated in paragraph 4 above, the Party of the Second Part also agrees to assume sole responsibility for spectator safety, including seating, lighting, and ground surfaces, and agrees to conduct an inspection of the site approximately 24 hours in advance of the display to ensure a safe spectator environment.
6. The Party of the Second Part agrees to produce any and all permits which may be required by municipal authorities for the discharging of the said fireworks display at their own expense.
7. The Party of the Second Part agrees that any and all publicity, media coverage, announcements, and advertising shall name GARDEN STATE FIREWORKS, INC., as the primary contractor for the said display.
8. See Page 2
9. Upon delivery of the said display, the full balance for the contract amount shall be paid to the Pyrotechnic Operator in a sealed envelope either before or immediately following the discharging of the display.
10. Total contract amount \$10,000.00 United States Dollars.

WITNESS:

Frances Desmo

GARDEN STATE FIREWORKS, INC.

BY

August Santore

WITNESS:

TOWN OF SOMERS N.Y.

BY

1

GARDEN STATE FIREWORKS

PO BOX 403
Middletown, NJ 07946

FAX

To:	Barbara Sherry	From:	Fran
Fax:	914-276-0082	Pages:	3
Phone:		Date:	3-9-16
	• Re: Contract 6-25-16		

Urgent **For Review** **Please Reply** **Please**
Recycle

Thank you,

Fran Desmelyk

April Agenda
C-TO, TA, Finance
Orig - TC
T.A.
3/11/16

RDM Computer Consultants, Inc. Annual Service Agreement

3 Bisbee Lane South Salem, NY 10590

10.4.15

Town of Somers
335 Route 202
Somers, NY 10589

Executive Summary

RDM Computer Consultants, Inc. will provide Town of Somers with small business computer consulting services. In consideration for your one year commitment, which starts on January 1st 2016 and ends December 31st 2016, RDM will provide IT consulting, network, file server and desktop support for Town of Somers computer system.

As part of the contract, RDM will provide one scheduled full day service call per month to update the file servers and desktops with the newest service packs, updates, virus protection, and spyware definitions. The service call will also include installing any software updates, training, as well as troubleshooting any network, file server and desktop issues. Telephone and email support is also included. Cost of the contract is \$1,350 per month for the 2016 calendar year.

RDM will provide remote access to the file servers and desktops via a virtual private network or remote desktop application to troubleshoot and resolve issues that occur on a daily basis. After hours and emergency service is available for the duration of the contract. These services are billable at the current hourly rate.

For specific figures and terms of our agreement, signed by you and I, please refer to the attached Letter of Engagement.

Terms

A) Minimum Charges – One hour minimum for on-site service, after hour service, emergency service, and remote support.

B) Terms for Services - Client agrees to bear full responsibility and reimburse RDM for any and all collection costs incurred due to Client's non-payment or late payment of fees and other costs enumerated herein. Such collection costs may include but are not limited to, attorney fees and court costs.

C) Rate Lock – Hourly billing rate will be held at \$140 for desktop and server service through 2016.

D) Software Licensing – RDM does not support unlicensed software. Client represents that all installed software is licensed. In the event that Client has any unlicensed software on premises, Client is responsible for notifying RDM of such so that a remediation plan can be prepared and implemented to assist Client in achieving 100% license compliance.

E) Recruiting or Hiring of RDM Staff and Contractors – Client agrees to not recruit or hire or retain any RDM staff and/or outside contractors for employment or work of any kind, either as an employee or an independent contractor, except through RDM during the duration of RDM's servicing client and for a period of 12 months thereafter.

F) Sanctity of Administrator Password – Client agrees that all reasonable attempts will be made to ensure only authorized and properly trained Client employees are privy to the current administrator password(s). RDM recommends that a minimum of two Client employees, but no more than three, be entrusted with this responsibility. In addition, Client agrees that these authorized employees who have access to administrator password(s) will be available for both initial and ongoing training with RDM staff.

G) Risk of Data Loss -- Client assumes all risk of data loss from any and all causes or in any way related to or resulting from the repair or service of computer hardware, software or other equipment by RDM. Client agrees to bear full responsibility for all data backup prior to any repair or service of computer hardware, software or other equipment by RDM. Client hereby releases RDM from any claim or liability related to data loss for any reason whatsoever.

H) Computer Viruses – RDM agrees to take all reasonable measures to protect Client's computer systems from computer viruses, including installation and maintenance of the latest versions of anti-virus software. Client assumes all risk of computer viruses and will not hold RDM responsible. Client is responsible for the costs of consulting time and materials required to remove any computer viruses.

D) Indemnification -- Client shall indemnify and hold harmless RDM from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of any kind, including reasonable attorney's fees, caused by or arising out of, or contributed to, in whole or in part, by reasons of any act, omission, professional error, fault, mistake or negligence of RDM, its employees, agents, representatives or subcontractors in connection with or incidental to the performance of this agreement.

J) Jurisdiction -- The laws of The United States of America and the state of New York shall govern this agreement, its terms and conditions. Client agrees that the proper forum for any claim arising under this agreement shall be in the state of New York.

K) Termination of Contract – The contract may be cancelled at any time by either party although there will be no refunds for early termination for clients who wish to prepay or pay on an annual basis.

L) Equipment – Client is responsible for the cost and replacement of all hardware components that are not covered under the original manufacturer warranty including servers, workstations, printers, routers, etc. RDM will assist in the repair and replacement of such items either during a scheduled on site visit or during a paid service call.

M) Software – RDM will support all Client software including Microsoft Windows operating systems, Microsoft Office, Antivirus, etc. that are installed on file servers and workstations. Third party and custom software will also be supported. Access to the vendor's support staff may be necessary and support contracts with these vendors is highly recommended.

Principal Contacts

A) Primary Financial Contact (authorized signer) – Tammi Savva

B) Primary Technical Contact (Client on-site project manager, responsible for prioritization of projects and tasks, authorization to schedule work and act on-behalf of Primary Financial Contact) – Tammi Savva

C) Billing Contact (invoices will be sent to this person at address listed above) – Tammi Savva

Enforceability of Surviving Parts

A) Modification or Amendment – No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

B) Entire Understanding – This document and any exhibit attached constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

C) Unenforceability of Provisions – If any provision of this Agreement, or any portion thereof, is held to be invalid and un-enforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

Approval

Please sign below to indicate your approval and return (2) copies at your earliest convenience. An executed copy will be returned to you within 7 days.

Client Acceptance

Signature

Print Name

Date

RDM Computer Consultants, Inc. Acceptance

Signature *Raymond Maggi*

Print Name *RAYMOND MAGGI*

Date *3.8.16*

Barbara Sherry

April Arcade

*SC-48 TETA
PWA ENG T
TECH
2/19/16
Lip*

From: Joe Barbagallo
Sent: Thursday, February 18, 2016 12:52 PM
To: Rick Morrissey
Cc: Steve Robbins; rbaroni@prodigy.net; Steve Woelfle; Barbara Sherry
Subject: FW: 2016-02-18 Water Quality Improvement Program Proposal
Attachments: 2016-02-18 Water Quality Improvement Program Proposal.pdf

Hi Rick. I have attached the scope of work and fee estimate for the work to develop the storm and septic maintenance program which we have called the Somers Water Quality Improvement Program. The reason for the renaming, which we surely can discuss, is that the overall funding and our study was focused on improving water quality and not just septic/sewage. By defining the program in this way, we think it will keep the spotlight off stormwater while giving the Town the greatest flexibility to include the O&M of stormwater retrofit projects that are focused on improvements in water quality. I will be happy to discuss with you and the Board in March.

This proposal is eligible for reimbursement through the County. I suspect the Town would get full reimbursement, unless the County starts splitting hairs about the inclusion of stormwater in the event it is not accepted for inclusion in the program. I think that risk is low, but the Town should be aware of the potential risks before authorizing us to work on this project. I'm travelling to New Mexico, but can come by next Thursday to discuss if you see that as helpful.

In addition to this proposal, we are working on two others that I would like the Town Board to consider in March. Both of them are paid for with non-Town monies: 1. Adams Loop (to be paid by Somers Realty) and 2. Windsor Road Water Main Extension (to be paid for by the County). These two proposal require agreements that Roland is working with the County and Linda Whitehead on. I expect to get you copies of those proposal on March 1 in preparation for the Work Session. Again, I will be happy to come to the work session to present and discuss. I am not sure if Roland received the IMDA from the County for review yet, but I have checked in with Anthony Zaino who said about a month ago it was forthcoming. Me, Linda and Roland spoke about the MDA for Somers Realty, and she is taking the first draft of that. I am not aware of the present status. We recognize that neither effort would proceed until the funding and agreements are in place.

Thank Rick, and if you need to talk to me over the next week, please send me an email with your availability and I'll reach out to you from New Mexico (I'm there on business).

Thanks,
Joe

-----Original Message-----

From: Steve Robbins
Sent: Thursday, February 18, 2016 12:10 PM
To: Joe Barbagallo < >
Subject: 2016-02-18 Water Quality Improvement Program Proposal

Joe,

See attached for the SWQIP proposal.

- Steve

Hand Delivered

February 18, 2016



Rick Morrissey, Supervisor
Town of Somers
335 Route 202
Somers, NY 10589

Re: Proposal for Professional Services
Water Quality Improvement Program Development

Dear Rick:

Woodard & Curran is pleased to present the Town of Somers with this proposal for professional services related to the implementation of recommendations from the May 2015 Wastewater Study. Below please find our Project Background and Scope of Services.

Project Background

The Town of Somers retained Woodard & Curran to perform a Wastewater Study for the Lake Shenorock area with the goal of identifying options to improve water quality within the New York City Watershed, and specifically the Amawalk Reservoir. Phosphorus and coliform bacteria were identified as the two primary water quality concerns. Based on the analyses performed as part of the Study, and through consultation with the Town Board, Lake Shenorock community, New York City Department of Environmental Protection (NYCDEP) and Westchester County, a recommended plan for water quality improvement was developed, including the following key elements:

- Community Maintenance and Education;
- Investigation and repair of illicit connections to the stormwater system;
- Lake Rehabilitation; and
- Implementation of a Septic Maintenance and Repair Program

As water quality improvement was the focus of the Study, the Town is seeking to establish a town-wide Somers Water Quality Improvement Program (SWQIP) to address septic maintenance and repair as well as other projects focused on reducing pollutants of concern identified in the Study. Funding is available for the SWQIP, including program development and administration, through the funds established by the NYCDEP for EOH Water Quality Funds, currently managed by Westchester County, and contingent on final recommendation and approval from the Northern Westchester Watershed Coalition, NYCDEP, and Westchester County.

Scope of Services

Woodard & Curran will assist the Town of Somers with the development of the SWQIP, including additional discussions and review of funding applicability for the other recommended water quality improvement plan elements. Project work will be conducted in three phases, as described below. All work will be conducted in accordance with the current Master Services Agreement between the Town of Somers and Woodard & Curran.



Phase 1 – Review of Neighboring Plans and Funding Mechanisms

As part of Phase 1, Woodard & Curran will review and summarize existing septic maintenance and repair funding programs previously funded by NYCDEP. Key program elements and decisions for the Town of Somers will be identified and summarized in a letter report format and presentation to the Town Board. In addition, we will continue discussions with the NYCDEP and Westchester County regarding the applicability of EOH Water Quality Funds for aspects of the recommended Water Quality Improvement Plan that are less clearly eligible for funding than septic maintenance and repairs. All elements of the proposed plan will have a positive impact on water quality in Lake Shenorock and the NYCDEP Watershed, but the availability of grant funding for all of them needs additional discussion. We will work with the approval authorities for a comprehensive program approach that improves water quality in Lake Shenorock and the NYCDEP watershed. The outcome of these discussions will be included in the summary letter report.

Phase 1 is anticipated to take four to six weeks, and will be conducted for a lump sum fee of \$8,000.

Phase 2 – Detailed Program Development

Following the presentation to the Town Board at the conclusion of Phase 1, Woodard & Curran will work with the Supervisor and Town Attorney, with regular reporting to the Town Board, on the development of a detailed plan for implementation of the Water Quality Improvement Program. Elements, including the septic maintenance and repair program components, anticipated to be included in this plan are:

- Program description;
- Applicable definitions;
- Program components (septic, stormwater, lake, etc.)
- Priority area(s);
- Program eligibility;
- Eligible costs;
- Application process;
- Review process;
- Appeals process;
- Reimbursement process;
- Applicable standards; and
- Inspection procedures.

Phase 2 is anticipated to take four to six months, and will be conducted for a lump sum fee of \$25,000. At the conclusion of Phase 2, Woodard & Curran will present the plan to the Town Board, and meet with Westchester County to confirm acceptability and the next steps for final approvals and implementation. Meetings beyond those with the Town Board and Westchester County (i.e. – Westchester County Board of Legislators), are not anticipated nor included in this proposal at this time.

Phase 3 – Additional Plan Elements Implementation

At this time, only the development of the Water Quality Improvement Program is proposed to be conducted. Following additional discussions as part of Phase 1, Woodard & Curran will inform the Town of additional elements of the water quality improvement plan that can be reimbursed with EOH Water Quality Funds and propose a separate scope of services for the development of implementation plans for those elements.

(signatures next page)

Sincerely,

WOODARD & CURRAN ENGINEERING P.A. P.C.



A handwritten signature in black ink, appearing to read 'J. Barbagallo', written over a faint circular stamp.

Joseph C. Barbagallo, P.E., BCEE
Principal

Via Regular US Mail

March 2, 2016



Rick Morrissey, Supervisor
Town of Somers
335 US-202
Somers, NY 10589

Re: Professional Engineering Services Proposal
Route 6 Water Main Connection

Dear Rick:

Woodard & Curran is pleased to provide the Town of Somers with this proposal for Professional Engineering services related to the design of a new 10-inch cement lined, ductile iron water main on State Route 6 between Windsor Road and Mahopac Avenue. Below please find our Project Understanding and proposed Scope of Work.

PROJECT UNDERSTANDING AND APPROACH

The Town intends to install a new 10-inch cement lined ductile iron water main on State Route 6 between Windsor Road and Mahopac Avenue. The goal of this project is to connect the Windsor Farms water district with the Amawalk-Shenorock water district to provide additional redundancy in the system. Currently, there is no connection between the two districts. The scope of work includes approximately 1,900 linear feet (L.F.) of new 10-inch water main along Route 6 between Windsor Road and Mahopac Avenue and a below-grade vault with a pressure-reducing valve (PRV).

This work will be completed in accordance with the Terms of the agreement between the Somers Realty Developer and the Town. Per this agreement the work, including design, permitting, and construction oversight, as well as the construction of the project itself, will be funded by Somers Realty up to an agreed-upon amount. This amount is estimated to include the total project cost at this time. Although contingency is included in this estimate, the actual price may vary depending on the bidding conditions at the time of the bid as well as changes that may be needed to address permitting requirements.

SCOPE OF WORK

Phase 1 –Field Investigation and Preliminary Design

Phase 1 will include field investigations and survey to define existing site conditions, discuss the project with involved agencies, and develop the design basis and major design components of the proposed improvements.

Woodard & Curran will retain the services of a licensed boring sub-consultant to advance up to twelve (12) borings along the proposed alignment on Route 6. Borings will be performed to 1.5 times the depth of bottom of the proposed depth of trench, to confirm the depth to groundwater, classify existing soil characteristics, and determine if any rock removal will be required. If rock is encountered, confirmatory borings will be done 5 feet from the refusal boring. Pavement damaged by this work will be restored to existing conditions.



Wetlands along the route will be delineated and flagged. Woodard & Curran will retain the services of a surveyor to collect boring locations, wetland flags, and any additional infrastructure or site features not previously collected for the project area.

Permits for roadway opening and survey activities along Route 6 will be required from the New York State Department of Transportation (NYSDOT) and will be obtained by Woodard & Curran and its subcontractors. A maintenance and protection of traffic plan will be prepared for review by NYSDOT and included with the permit application.

Due to the borings in wetland buffers, a Wetland and Watercourse Permit may be required from the Town of Somers. The borings will not result in any direct impacts to wetlands nor will they cause permanent disturbance of the wetland buffers.

Preliminary project discussions will be held with the Town of Yorktown, Northern Westchester Joint Water Works, New York State Electric and Gas, and NYSDOT to inform them of the project and coordinate any conflicts or needs of the respective agencies prior to the initiation of design development.

We anticipate the Field Investigation to be completed within 8 weeks following project authorization, and project discussions and conceptual design to take another 6 weeks.

Phase 2 – Design Development

Information collected under Phase 1 will be used to prepare 40-scale base plans for the design. Plans and technical specifications will be developed. The design will include new 10-inch cement lined ductile iron pipe, isolation valves, hydrants, and a PRV vault. Communication and controls systems will be designed to integrate the new PRV with the Water Department's existing SCADA system. Woodard & Curran will provide a 50% Design submittal to the Town of Somers for review. Comments from the 50% Design review will be incorporated into a 100% Design submittal for use in permitting activities.

A Final Design submittal will be prepared following issuance of construction permits for use by the Town to publicly bid and award the project.

Woodard & Curran will also provide an Opinion of Probable Construction Cost (Engineer's Estimate) with the 50%, 100%, and Final Design submittals. This estimate will be prepared from computed quantities and recent bid prices received for similar projects.

Woodard & Curran will submit the Final Design to the Westchester County Health Department (WCHD), along with the required application, Engineer's Report, and Application Fee. The budget assumes one (1) plan revision and a memorandum response to comments from the WCHD.

In addition to WCHD permitting, the following permits are anticipated to be required for this project:

1. Town of Somers Wetland and Water Course Permit – The proposed water main alignment crosses a wetland area. The possibility of a directional drill water main installation will be evaluated to mitigate direct wetland impacts. Wetland buffer impacts during construction are likely, but will not result in permanent disturbance to the buffers.
2. New York State Department of Environmental Conservation (NYSDEC) Protection of Waters Permit – The proposed water main alignment crosses a type A(T) stream
3. New York State Department of Transportation (NYSDOT) Permit – Route 6 is a state road, and thus will require State DOT permitting



Phase 2 will include coordination with regulatory agencies and preparation of permit applications for the WCHD permit plus the three permit applications listed above. A SEQR review is not currently anticipated to be included as it is a Type II action under Section 617.5(c)(11): "extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list." Woodard & Curran will consult with the Town's counsel, and if a SEQR review is required, a change order may be required to prepare an Environmental Assessment Form.

A maintenance and protection of traffic plan for construction activities will be prepared for review by NYSDOT and included with the permit application.

We anticipate the 50% Design to be completed in approximately four (4) weeks after the Field Investigations. The 100% Design will be completed and permit applications submitted within four (4) weeks of the receipt of comments from the Town. The Final Design to be completed within two (2) weeks of the receipt of comments from the regulatory agencies.

The following deliverables are included under Phase 2:

- 50% Design Submittal: Drawings and Specifications
- Final Design Submittal: Drawings and Specifications (10 hard copies, plus a PDF-format)
- Opinion of Probable Construction Cost (Engineer's Estimate).
- WCHD Permit Application.
- Freshwater Wetlands Permit Application.
- NYSDEC Protection of Waters Permit Application.
- NYSDOT Permit Application.

Phase 3 – Bid Phase Services

Woodard & Curran will assist the Town of Somers with the procurement of a contractor to complete the construction of the project. The following work items will be completed under this phase:

- Facilitate a pre-bid meeting with the Town of Somers and prospective bidders.
- Address Contractor's questions before, during and after the pre-bid meeting.
- We will provide input on addenda to Contract Documents to address Contractor questions, or to clarify the Contract Documents to facilitate the bid process.
- Assist in the evaluation of bids, insurance documents, references, etc. and providing a recommendation of award to the Town of Somers.
- It is assumed that the Town of Somers will advertise and administer the bid process, including distribution of plans and tracking of plan holders. The budget does not include costs associated with this work.
- The budget assumes a 4 week bid period. If additional effort is required in the event of a bid protest, or contractor negotiations, Woodard & Curran will inform The Town of Somers of any additional budget authorizations required to assist with those services.



Phase 4 – Construction Administration and Resident Engineering

During the Construction Phase, Woodard & Curran shall provide full time construction oversight to facilitate contractor coordination and document the contractor's activities. The Woodard & Curran inspector will observe the construction progress on a daily basis and prepare inspection and activity logs. Based upon the on-site observations and coordination with Town of Somers staff, Woodard & Curran will review and recommend payments to the contractor for work completed. Change orders will be administered, if required. Woodard & Curran will inform WCHD when the required testing will be conducted and of test results. At the conclusion of the construction period, Woodard & Curran will document conditions observed during Woodard & Curran's inspections, prepare Record Drawings and file for Construction Completion with WCHD.

When the PRV is installed, Woodard & Curran will coordinate with the contractor during startup and integrate the new PRV into the Water Department's existing controls system.

We have assumed that the project will be constructed over a three (3) month period, and full time construction oversight will be required for 40 hours per week for the 14 week construction period.

PROPOSED FEES SUMMARY AND PROJECT SCHEDULE

Phase	Proposed Fee	Type	Anticipated Phase Duration
1 – Field Investigations	\$66,380	Lump Sum	14 weeks
2 – Design Development	\$74,335*	Lump Sum	10 weeks, plus Town and Agency review time
3 – Bid Phase Services	\$9,165*	Time and Materials	5 weeks
4 – Construction Administration and Resident Engineering	\$112,715*	Time and Materials	2 months
Project Total	\$262,595*		

* Estimated, to be confirmed after completion of Phase 1 and as noted above and not to be exceeded without prior approval.

This work will be conducted on a lump sum basis with monthly progress billing as a percentage of project completion, in accordance with our most recent Terms and Conditions with the Town of Somers.

Sincerely,

WOODARD & CURRAN ENGINEERING P.A. P.C.

Joseph C. Barbagallo, P.E., BCEE
Principal

Steven C. Robbins, P.E., LEED AP
Project Manager

SEEN AND AGREED:

Rick Morrissey Date
Supervisor, Town of Somers, NY

Via Electronic Mail

March 2, 2016



Rick Morrissey, Supervisor
Town of Somers
335 US-202
Somers, NY 10589

Re: Professional Engineering Services Proposal
Hidden Meadows Construction Phase

Dear Rick:

Woodard & Curran is pleased to provide the Town of Somers with this proposal for Professional Engineering services related to the bidding and construction administration of a new 10-inch cement lined, ductile iron water main on Windsor Road between Brianna Lane and State Route 6. Below please find our Project Understanding and proposed Scope of Work.

PROJECT UNDERSTANDING AND APPROACH

As part of the Hidden Meadows project, a water main extension was designed to extend water service from the existing terminus of the Windsor Farms Water District to the proposed Hidden Meadows Development. This water main extension, Route 6 road widening, and wastewater pump station have been designed and permitted by the Hidden Meadows project team and will be funded through a Westchester County HIF grant. As such, Westchester County and Hidden Meadows that the Town take the lead on administering the construction contract. The terms of this agreement will be outlined in an Intermunicipal Developer Agreement (IMDA), which is in the process of being developed and executed. Woodard & Curran will assist the Town with this aspect of the Hidden Meadows project as described in the Scope of Work. As will be outlined in the IMDA, all fees for this work will be paid for by either the County or Hidden Meadows, and not the Town.

SCOPE OF WORK

Phase 1 – Bid Documents Preparation

Woodard & Curran will review the design prepared by the Hidden Meadows Developer to confirm concurrence with the approach and the Town's design standards. With the design drawings and technical specifications from the developer's team, Woodard & Curran will prepare a procurement package for use by the Town in bidding. Two meetings with the Town and the developer's team are anticipated during this phase. The developer will be responsible for final permitting and will be the Engineer of Record for the design.

Phase 2 – Contractor Procurement

Woodard & Curran will assist the Town of Somers with the procurement of a contractor to complete the construction of the project. The following work items will be completed under this phase:

- Facilitate a pre-bid meeting with the Town of Somers and prospective bidders.
- Address Contractor's questions before, during and after the pre-bid meeting, with technical answers being required by the Developer's engineer.



- Work with the Developer's engineer to provide input on addenda to Contract Documents to address Contractor questions, or to clarify the Contract Documents to facilitate the bid process.
- Assist in the evaluation of bids, insurance documents, references, etc. and provide a recommendation of award to the Town of Somers.
- It is assumed that the Town of Somers will advertise and administer the bid process, including distribution of plans and tracking of plan holders. The budget does not include costs associated with this work.
- The budget assumes a 4 week bid period. If additional effort is required in the event of a bid protest, or contractor negotiations, Woodard & Curran will inform The Town of Somers of any additional budget authorizations required to assist with those services.

Phase 3 – Construction Administration and Resident Engineering

During the Construction Phase, Woodard & Curran shall provide full time construction oversight of the Route 6 road widening, wastewater pump station, and water main installation to facilitate contractor coordination and document the contractor's activities. The Woodard & Curran inspector will observe the construction progress on a daily basis and prepare inspection and activity logs. Based upon the on-site observations and coordination with Town of Somers staff, Woodard & Curran will review and recommend payments to the contractor for work completed. Change orders will be administered, if required, and coordinated with the Developer's engineer. Woodard & Curran will inform WCHD when the required testing will be conducted and coordinate with the Developer's engineer for joint oversight of the testing. The Developer's engineer will visit the site periodically to stay apprised of construction progress and documentation sufficient to maintain records to prepare Record Drawings and file for Construction Completion with Westchester County Health Department.

We have assumed that the water main will be installed over a three (3) month period, and full time construction oversight will be required for 40 hours per week for 14 weeks.

PROPOSED FEES SUMMARY AND PROJECT SCHEDULE

Phase	Proposed Fee	Type
1 – Bid Documents Preparation	\$15,000	Lump Sum
2 – Contractor Procurement	\$12,000	Lump Sum
3 – Construction Administration and Resident Engineering	\$141,000	Time and Materials
Project Total	\$168,000	

This work will be conducted on a lump sum basis with monthly progress billing as a percentage of project completion, in accordance with our most recent Terms and Conditions with the Town of Somers.

(signatures next page)

Sincerely,

WOODARD & CURRAN ENGINEERING P.A. P.C.



Joseph C. Barbagallo, P.E., BCEE
Principal

Handwritten signature of Steven C. Robbins in black ink.

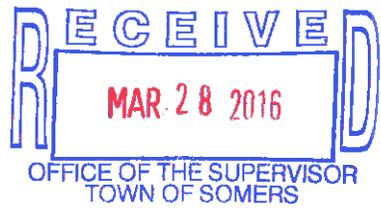
Steven C. Robbins, P.E., LEED AP
Project Manager

SEEN AND AGREED:

Rick Morrissey
Supervisor, Town of Somers, NY

Date

April Agenda
SC-TB-TC-TA
Finance
3/28/16 ksp



Westchester County
Change of Use Application Form

Property Information

- 1. Property Name: Van Tassell House
Property Location (provide full address): 100 Primrose Street, Katonah State: NY Zip: 10536
Tax Map # (Sec.Blk..Lot): 27.12 - 2 - 2 Municipality: _____
- 2. Property Owner Name: Town of Somers
Mailing Address : 335 Route 202 Somers State: NY Zip: 10589
Telephone: Home: 914-276-0082 Work: _____ Cell: _____
- 3. Property Use: Mixed Use Industrial Commercial Other - describe: Town Senior Center/ Recreation
- 4. Is the property located on NYC Watershed: Yes No
- 5. Facility Name (if different): Van Tassell Park
Facility Owner/Lessee: Town of Somers
Facility Address (if different): _____ State: _____ Zip: _____

Existing Onsite Wastewater Treatment System (OWTS) /Water Supply Information

- 6. Is there an OWTS approved by WCDH: Yes No WCDH File #: S9483 Attach copy of WCDH approval
- 7. Does property have a NYSDEC SPDES permit? Yes No If Yes: permit # _____ Attach a copy of SPDES permit
- 8. Domestic water supply source: Public Private Well If Public Name _____
- 9. Is property located in a County Sewer District: Yes No If Yes, Name _____
- 10. Date septic tank last pumped: 2015
- 11. Was there any evidence of exposure or discharged septage onto ground surface reported on the Septic System Data Form (SSDF): Yes No NA (septic tank pumped prior to January 24, 2008)

Proposed Change of Use

12. Describe proposal see attached

- 13. Are there water meter records for the property: Yes No Attach copy of water records for one year
- 14. Is there a Food Service Establishment on premises Yes No If yes: Name: _____
- 15. Is it expected that the proposed change in use will result in an increase in flows to the existing OWTS: Yes No
- 16. Provide a copy of plans of building showing existing and proposed space.

II. PROPERTY OWNER (SIGNATURE REQUIRED)	FACILITY OWNER/LESSEE (SIGNATURE REQUIRED)
NAME <u>Rick Morrissey</u>	NAME _____
SIGNATURE _____	SIGNATURE _____
DATE _____	DATE _____

Change of use Proposal - Westchestergov
Town of Somers Nutrition Program
Van Tassell House
Program director, Barbara Taberer, 914-232-0807
98 Primrose Street, Katonah, NY 10536

August 15, 2015

The Nutrition Program at Van Tassell House currently holds permit to Operate SOFA Food service with the following conditions: No Cooking + No Food preparation. The program receives large containers of prepared food from the Yorktown Nutrition Program. As many as 182 meals daily. 120 are sent out to home bound clients. The rest are served at the Center. 62 is our max seating in the dining rooms. We would like to continue to order the cooked food for the bulk of the seniors. However, for on-site participants we would like to have the option to prepare fresh meals and incorporate local garden fruits and vegetables on days where time permits to compliment Westchester County Health and Wellness Initiative.

The Town seeks approval for cooking and prep to serve a maximum Of 62 participants.

Gallons per person – currently permitted per day for Van Tassell House – 830 gallons

- | | |
|---|-----------------------|
| 1. The Town of Somers employs four F.T. staff at the center | 4 x15 gallons = 60 |
| 2. Lunch is served once a day at 12 noon and cleaned up
once following that service. Maximum 62 diners in house
no more than 3 hours | 62 x 10 gallons = 620 |
| 3. Exercise classes, camp meetings and club meetings are
Scheduled at the House also. Groups are not permitted to use
the kitchen and generally do not stay more than 1 hour.
During the course of one day the max total participants in this
category would be 40. | 40 x 3 gallons = 150 |
| Max total daily | 820 = daily |

The kitchen has been renovated to accommodate requirements for cooking and prep.
A grease trap has been installed by a licensed professional technician and services for regular cleaning are in place.
A prep sink has been installed for use- food preparation only along with prep surface.
A three bay sink for washing pans/dishes has been installed.
A separate hand washing sink has been installed in the kitchen.

A commercial refrigerator is in place.

April Agenda EC - TBCTA 3/31/16 bjp

INTEROFFICE MEMORANDUM

TO: TOWN SUPERVISOR, RICK MORRISSEY AND MEMBERS OF THE TOWN BOARD
FROM: PROGRAM DIRECTOR, BARBARA TABERER
SUBJECT: ACME DIRECT PAY ACCOUNT
DATE: 3/31/2016
CC: TOWN CLERK AND FINANCE DIRECTOR

The Director of Adult Programs, respectfully requests permission to submit an application for a "Purchase Advantage Card". This card will permit the Nutrition staff to purchase items for the Adult Nutrition Program at local Acme stores and submit to Town of Somers for payment. Tax exempt status will be programmed into the card.

Application for Purchase Advantage Card

Required fields are indicated with an asterisk (*)

BUSINESS/ORGANIZATION INFORMATION

* Business/Organization Name [Please provide the full legal name of the business/organization entering into this Agreement.]

Town of Somers

* Address Line 1 335 Route 202

* Address Line 2 _____

* City Somers * State NY * Zip 10589

* Phone 914 - 2774394 Ext. _____

* Federal ID No. _____

Parent Company Name [If applicable, please indicate how you would like your parent business/organization name to appear on the card(s)]

BILLING INFORMATION

* Business/Organization Name [Please provide the name of the business/organization where you would like your billing statement to be mailed.]

Somers Nutrition Program

* Address Line 1 P.O. Box 236

* Address Line 2 _____

* City Lincolndale * State NY * Zip 10540

* Phone 914 - 232 - 0807 Ext. _____

* ORGANIZATION TYPE School Government Faith Based Business Other

* CARDS [Please indicate the number of cards your business/organization wishes to receive.] 1 2 3 4

* REQUESTED CREDIT LINE \$ 1,000

SALES TAX EXEMPTION [If your business/organization is entitled to a sales or use-tax exemption please provide your exemption/resale number.]

Presentation of the card alone is not sufficient documentation for a sales tax exemption. The Account Holder agrees to supply any additional forms or documents required under state law at the time of purchase or pay the applicable sales tax.

TRADE REFERENCES [Please provide information on two of your current charge accounts.]

* Name Shoprite Supermarkets, Inc

* Address 176 North Main Street

* City Florida * State NY * Zip 10921

* Phone 845 - 651 - 4411 Ext. _____

* Name _____

* Address _____

* City _____ * State _____ * Zip _____

* Phone _____ - _____ - _____ Ext. _____

By signing this application on behalf of your business, you agree to be bound by the Card Terms & Conditions which will accompany the card and will be effective if your application is accepted. On behalf of your business, you represent that (a) all information contained in this application is complete and accurate; (b) you are an authorized representative with authority to enter agreements; (c) your business is a commercial, non-profit or governmental entity; and (d) your purchases will be used only for business, commercial, agricultural, or organizational purposes and not for any personal, family or household purposes. You authorize Albertsons to use the information in this application to conduct a credit check and obtain information about your business from credit reporting agencies and other resources deemed appropriate in establishing, renewing, updating, or maintaining a card account with Albertsons, including for receiving or collecting on amounts owed.

* NAME OF PERSON REQUESTING ACCOUNT:

Rick Morrissey

* TITLE OF PERSON REQUESTING ACCOUNT:

Town Supervisor

FOR ANY QUESTIONS CONCERNING THIS APPLICATION PLEASE CONTACT THE STORE WHERE YOU RECEIVED THIS APPLICATION.
PLEASE SUBMIT ONLY ONE APPLICATION TO ONE STORE.

Highway Department

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

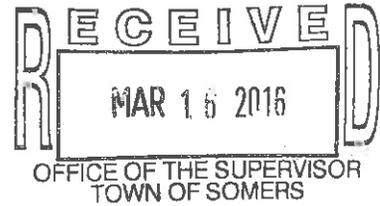
Town of Somers

250 RT. 100
P.O. BOX 281

WESTCHESTER COUNTY, N.Y.

THOMAS E. CHIAVERINI
Superintendent of Highways

LOUIS N. NOTO, JR.
Deputy Supt. of Highways



*April Agenda
EC-TBCTA
Fm
3/16/16 bsp*

MEMO TO: SUPERVISOR
TOWN BOARD

FROM: THOMAS E. CHIAVERINI
SUPERINTENDENT OF HIGHWAYS

RE: RELEASE OF THE DRIVEWAY BOND

DATE: MARCH 15, 2016

After final inspection of driveway located at 9 Jean Way Somers, NY 10589 Section 17.12 Block 2 Lot 24, I recommend release of bond in the amount of \$500 to Michael Cambareri and Heidi Cambareri of 9 Jean Way Somers, NY 10589

THOMAS E. CHIAVERINI
SUPT. OF HIGHWAYS

cc: Director of Finance
Town Clerk

**TOWN OF SOMERS
HIGHWAY DEPARTMENT**
TOWN HIGHWAY WORK PERMIT # D15-11



Date: 5/10/11

Thomas E. Chiaverini
Superintendent of Highways

Louis Noto
Deputy Superintendent of Highways

Job Address 9 Jean Way, Somers, NY

Section 17.12 Block 2 Lot 24

Owner's Name Micheal + Heidi Cambareni Contractor Name Cambo Construction Giuseppe Cambareni

Address 9 Jean Way Address 140 Byram Lake Rd.

City/Town Village Somers City/Town/Village Mt Kisco

State & Zip NY 10589 State & Zip NY 10549

Phone 914-276-0120 Phone 911-244-0477

Emergency Number 914-953-1163 Emergency Number 914-424-1527

Issued By [Signature] Date 5/10/11

Bond Release Process

Final Inspection By [Signature] Date 3/15/16

Record Release By _____ Date _____

Bond Released On _____
(Date)

2078



MICHELLE J. WILSON
REBECCA J. CAMPBELL
CITIBANK

May 1 2011

Pay to
the order of

TRUST OF MICHELLE J. WILSON

\$500.00

Five hundred and 00/100

Dollars

CITIBANK N.A.

300 374 3700
WWW.CITIBANK.COM

For Deposit Only

Michelle J. Wilson

Highway Department

Town of Somers

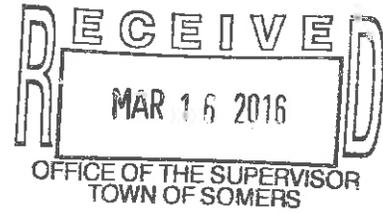
250 RT. 100
P.O. BOX 281

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

WESTCHESTER COUNTY, N.Y.

THOMAS E. CHIAVERINI
Superintendent of Highways

LOUIS N. NOTO, JR.
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: THOMAS E. CHIAVERINI
SUPT OF HIGHWAYS

RE: RELEASE OF THE STREET OPENING BOND

DATE: MARCH 14, 2016

After final inspection of street opening located on 28 Equestrian Park Dr. Katonah NY
I recommend release of bond in the amount of \$140.00 to 58A JVD Industries, Ltd
261 West Lincoln Ave. Mt. Vernon, NY 10550

THOMAS E. CHIAVERINI
SUPT. OF HIGHWAYS

cc: Director of Finance
Town Clerk

TOWN OF SOMERS
HIGHWAY DEPARTMENT
TOWN HIGHWAY WORK PERMIT # 509-14



Date: 9/4/14

Thomas E. Chiaverini
Superintendent of Highways

Louis Noto
Deputy Superintendent of Highways

Job Address 28 EQUESTRIAN PK

Section 2720 Block 1 Lot 12

Owner's Name ANGELA LOWERY Contractor Name 589 JUD INDUSTRIES

Address 28 EQUESTRIAN PK Address 261 W LINCOLN AVE

City/Town Village WATONAH (SOMERS) City/Town/Village MT VERNON NY

State & Zip NY State & Zip NY 10550

Phone 914 Phone 914

Emergency Number _____ Emergency Number SAME

Issued By [Signature] Date 9/4/14

Bond Release Process

Final Inspection By [Signature] Date 3/7/16

Record Release By _____ Date _____

Bond Released On _____ (Date)

507-14

TOWN OF SOMERS
APPLICATION FOR WORK ON TOWN HIGHWAY

To the Town Superintendent of Highways
Somers, New York 10589

Sec. 27.20 Blk. 1 Lot 12

Bond Calculation

Driveway _____ each at \$500 bond each = _____
Street Opening (asphalt area) 28FT square feet @ \$5.00 per square foot = 140.00
Shoulder _____ square feet @ \$1.00 per square foot = _____
Total Bond = _____
Application fee received by Catherine D. D'Amico Date 9/4/14

Application is hereby made for permission under the "Highway Permits" ordinance of the Town of Somers adopted September 19, 1991 by L.L. No. 5-1991 to enter upon, construct in or under or to place in or upon a town highway or a sidewalk within the said Town of Somers, as follows:

1. Applicant SBA JUD INDUSTRIES
2. Address 261 WEST LINCOLN AVE
City MT VERNON State NY Zip 10550
Contact PETE CR RAY Phone 914
3. Town Highway - Location _____
4. Work to be Commenced _____ Completed _____
5. Purpose of Application REPLACE CABLE
6. Environmental Determination YES _____ NO _____
7. Environmental Permits YES _____ NO _____ N/A _____

In consideration of the granting of the permit applied for, I agree to conform to all terms and conditions herein imposed, forming a part of such permit and to the provisions of the "Street Opening Ordinance" and to any special regulations or requirements that may be made from time by the Town Superintendent of Highways.

Peter T. Froese _____ 9/4/14 _____
Applicant Date
Approved by _____ 9/4/14 _____
Highway Superintendent Date

PAY TO THE ORDER OF

Town of Somers

One Hundred Forty and 00/100

Town of Somers

A TRAVELER'S CHECK FOR \$140.00

\$140.00

DOLLARS

[Handwritten Signature]

MEMO

26 Equusfield Park Rd - Katonah

03/2/2014

6787

Intracheck® Secure Check™ Debit on Back

Highway Department

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

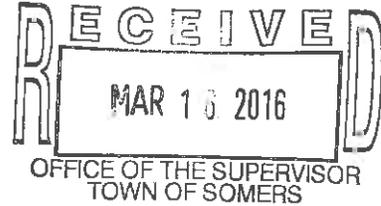
Town of Somers

250 RT. 100
P.O. BOX 281

WESTCHESTER COUNTY, N.Y.

THOMAS E. CHIAVERINI
Superintendent of Highways

LOUIS N. NOTO, JR.
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: THOMAS E. CHIAVERINI
SUPERINTENDENT OF HIGHWAYS

RE: RELEASE OF THE DRIVEWAY BOND

DATE: MARCH 15, 2016

After final inspection of driveway located at 19 Lounsbery Dr. Baldwin Place, NY 10505
Section: 5.13 Block: 1 Lot: 16 I recommend release of bond in the amount of \$1,000.00 to C&C
Land Company, LLC 19 Lounsbery Dr. Baldwin Place


THOMAS E. CHIAVERINI
SUPT. OF HIGHWAYS

cc: Director of Finance
Town Clerk

TOWN OF SOMERS
HIGHWAY DEPARTMENT
TOWN HIGHWAY WORK PERMIT # D 11-10



Date: 7-15-10

Thomas E. Chiaverini
Superintendent of Highways

Louis Noto
Deputy Superintendent of Highways

Job Address 19 Lounsberry
Baldwin Place NY-10505
Section 5.1.3 Block 1 Lot 16

Owner's Name Francis Ciano Contractor Name C+C Land Comp.

Address 19 Lounsberry Address _____

City/Town Village Baldwin Pl. City/Town/Village _____

State & Zip NY 10505 State & Zip _____

Phone 914- Phone _____

Emergency Number _____ Emergency Number _____

Issued By [Signature] Date 7/19/10

Bond Release Process

Final Inspection By [Signature] Date 3/15/16

Record Release By _____ Date _____

Bond Released On _____
(Date)

C & C LAND COMPANY, LLC.
19 LOUNSBERRY DR
BALDWIN PLACE, NY 11505

81104216

2248

Wisho

Laura of Samia
Core Howard

\$ 1000⁰⁰
cc

MAHOPAC
NATIONAL BANK
A Tristram Community Bank

19 Lounsbury Dr.

Frank

April
Agenda
EC - TBCTA
3/25/16
Fun
bop

INTEROFFICE MEMORANDUM

TO: TOWN SUPERVISOR, RICK MORRISSEY AND MEMBERS OF THE TOWN BOARD
FROM: PROGRAM DIRECTOR, BARBARA TABERER
SUBJECT: ADULT TRANSPORTATION PURCHASE ORDER
DATE: 3/25/2016
CC: TOWN CLERK AND FINANCE DIRECTOR

The Director of the Adult Nutrition/ Transportation Program, respectfully requests the Town Supervisor approve a purchase order # for one 2016, 14 passenger van with one wheelchair access. Total price due upon delivery - \$55,554

State contract # with FORD

Shepard Bros., Inc.

20 Eastern BLVD.

Canandaigua New York

LOT E BUSES : Dual Rear Wheel Cutaway 11 Passenger (10A/1WC)
New York STATE OGS Group 40523
Award Number: 22945
Contract Number: PC673145B

ORDER DATE: 3/17/16

PURCHASE ORDER # _____ (PURCHASE ORDERS MADE OUT TO: SHEPARD BROS., INC.)

NAME OF AGENCY: Town of Somers

ADDRESS: _____ DELIVERY ADDRESS (if different): _____

CITY: _____ CITY: _____

STATE: _____ STATE: _____

ZIP CODE: _____ ZIP CODE: _____

CONTACT: Barbara Taberer CONTACT: _____

PHONE: 914-232-0807 PHONE: _____

FAX: _____ FAX: _____

EMAIL ADDRESS _____ EMAIL ADDRESS _____

BASE VEHICLE

158" WHEEL BASE DUAL REAR WHEEL VEHICLE 10 PASSENGERS 1 WHEELCHAIR BASE VEHICLE CAPACITY

\$50,749.00 X 1 = \$50,749.00

Optional Equipment available directly under NYS Contract IFB

Additional Wheel Chair Restraint System	-\$643.00 X	=	\$0.00
Optional Wheel Chair Restraint System	-\$32.00 X	=	\$0.00
Continuous "L" Track	\$237.00 X	=	\$0.00
Raised Floor	\$3,352.00 X	=	\$0.00
Additional 3 Step Fold-away Seat	\$803.00 X	=	\$0.00
Change Auxiliary A/C To Roof Mounted Condensor	\$816.00 X	=	\$0.00
6 Camera Seon System	\$2,916.00 X	=	\$0.00
Reverse Camera	\$200.00 X	=	\$0.00
Spare Tire and Rim (Spare Tire And Rim Not Able to Be Stored on bus during operation)	\$325.00 X	=	\$0.00
Driver's Side Running Board	\$121.00 X	1 =	\$121.00

TOTAL VEHICLE QUANTITY	=	<u>1</u>
States's 80% Portion	=	<u>\$40,696.00</u>
Grantee's 20% Portion	=	<u>\$10,174.00</u>
NYS Contract Options Total	=	<u>\$121.00</u>
Total Grant Vehicle Base Price Plus State Contract Options	=	<u>\$50,870.00</u>
Total Non-Contract Optional Equipment (Requires a separate agency purchase order, NOT COVERED BY NYS GRANTS)	=	<u>\$4,684.00</u>
GRAND TOTAL	=	<u>\$55,554.00</u>

ADDITIONAL OPTIONS SELECTED FROM WORKSHEET PAGES	
UPHOLSTERY COLOR:	_____
LETTERING COLOR:	_____
STRIPING PACKAGE:	_____
FLEET NUMBER(S):	_____

OFFICE OF THE SUPERVISOR

Town of Somers

WESTCHESTER COUNTY, N.Y.

Telephone
(914) 277-3637
Fax
(914) 276-0082

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



April 1, 2016

AGENDA

TO: Town Board
FROM: Rick Morrissey
Supervisor
RE: Budget Transfers

Authorize the following Request for Budget Transfer of Funds.

FROM	TO	AMOUNT	REASON
Debt Service Fund – 003.9714.0007.0000 Open Space Interest	Debt Service Fund – 003.9714.0006-0000 Open Space Principal	\$20,000.00	Transfer required due to 2015 bond refunding.
Somers Sewer District – 040-9950- 0940 – Transfer to Capital Fund	Somers Sewer District – 040.81020.0400 – Sanitary Sewers Contractual Expense	\$8,588.40	Transfer due to reclass of water system modeling project to Sewer Contractual

Z:\Supervisor\My Documents\BUDGET MODIFICATION.docx

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
835 ROUTE 908
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com

Suzette Dym, AICP
Town Planner
sdym@somersny.com

*April send
3/14/16
EC-TBCTA
Feb
3/14/16
R/S*



Date: *MARCH 11, 2016*
To: Director of Finance T10(914)
From: Wendy Getting *WJG*
Senior Office Assistant



RE: **Erosion Control Bond**
Boniello/RAM STAR REALTY, LLC Tree Preservation and Stormwater
Management and Erosion and Sediment Control Permit
TM: 36.08-1-74

Attached is a check in the amount of \$500.00 posted RAM STAR REALTY, LLC., 39 Moseman Avenue, Katonah, NY 10536 in payment of an Erosion Control Bond.

Att.
cc: Town Board
Town Clerk

Barbara Sherry

From: Joseph Curry
Sent: Monday, March 28, 2016 1:35 PM
To: Rick Morrissey
Cc: Barbara Sherry; Tammi Savva
Subject: 5.15-3-45 aka 11 Geranium Drive

Good Afternoon Mr. Morrissey,

I hope all is well with you. My name is Joseph Curry & I live at 7 Geranium Drive for the past 2 years. I really like the Town & services provided to me are very good, in particular the Department of Public Works they do a great job at all times of day & night snow plowing.

The reason for my note is; I would like to make an offer to purchase the vacant lot 5.15-3-45 the Town currently owns that adjoins my 5.15-3-43. My intentions are to clean up the property there is a lot of under growth comprising of downed trees etc. I do not intend to build. I would like to offer \$1500.00. Please let me know if this is acceptable to the Town Board.

Thank you

Best Regards
Joseph Curry
7 Geranium Drive
Mahopac NY 10541

Barbara Sherry

From:
Sent: Tuesday, March 29, 2016 3:45 PM
To: Barbara Sherry
Subject: Re: 11 Geranium Drive

Ms Sherry,
Yes please proceed. Thank you
Sent via BlackBerry from T-Mobile

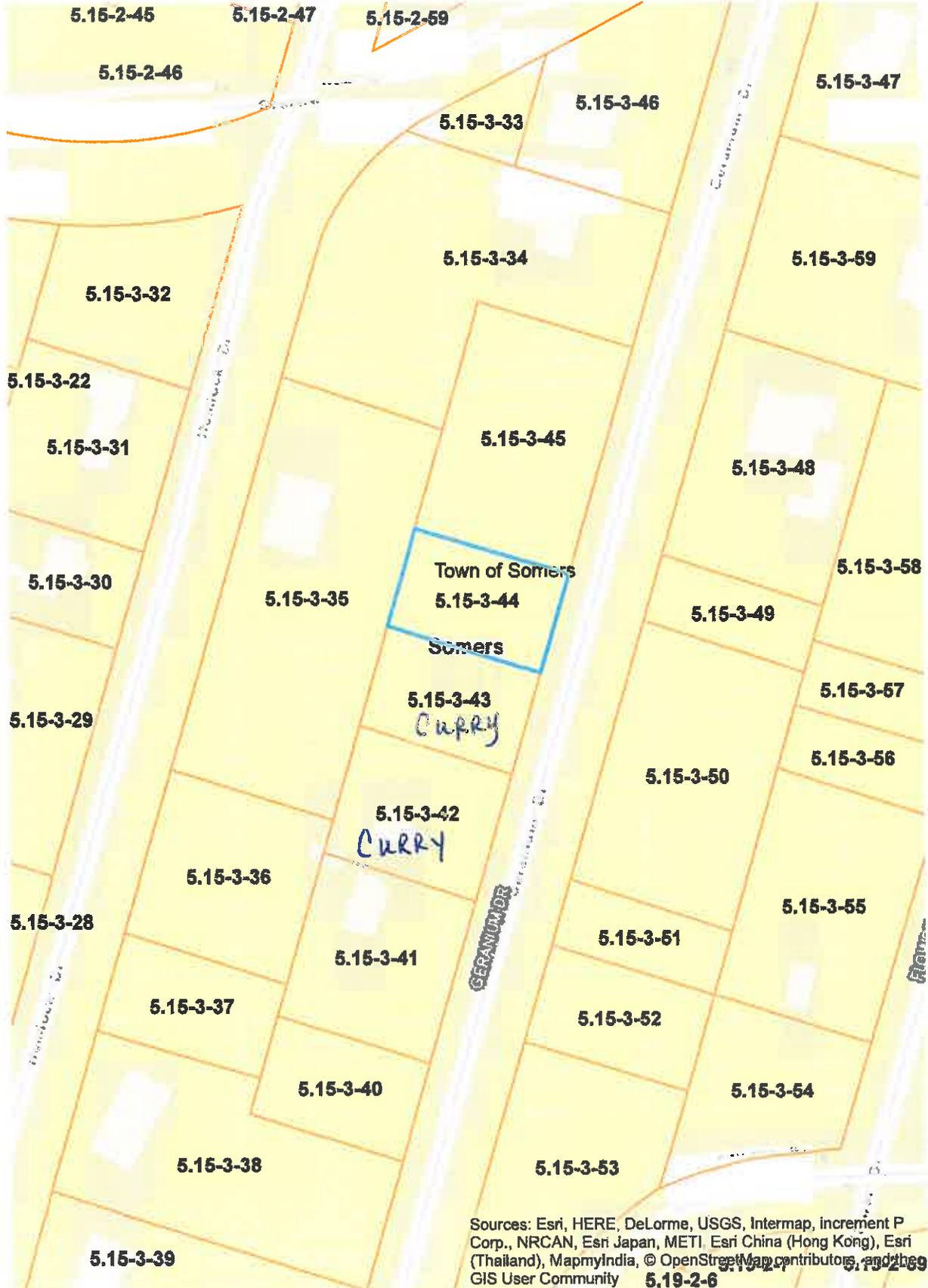
From: Barbara Sherry <bsherry@somersny.com>
Date: Tue, 29 Mar 2016 18:15:44 +0000
To: [joseph.morrissey@somersny.com](#)
Subject: 11 Geranium Drive

Good Afternoon Mr. Curry,

As previously stated by Supervisor Morrissey we are in receipt of your request to purchase 11 Geranium Drive. For you information, the Tax I.D. number for 11 Geranium Drive is 5.15-3-44 and not 45. If it is ok with you I will make the correction and we will continue forward with the process.

Barbara J. Sherry
Secretary to the Supervisor
Rick Morrissey, Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
phone: (914) 277-3637
fax: (914) 276-0082
bsherry@somersny.com

Request to Purchase Town Owned Parcel in Lincoln Dale Section 5.15-3-44, 11 Geranium Drive



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community 5.19-2-6

Barbara Sherry

From: Rena Riccardi <[redacted]>
Sent: Sunday, April 03, 2016 10:08 PM
To: Barbara Sherry
Subject: Fwd: Request to purchase "Bud Court"
Attachments: IMG_0189.JPG; IMG_0188.JPG; Survey.pdf; Riccardi Request to Purchase Bud Court.docx

Dear Barbara,

Attached please find, A letter to Rick Morrissey, Town Supervisor, requesting to purchase "Bud Court" (paper road), survey, and photos of same.

Please advise if you require anything additional.

Thank you.

Rena Riccardi
(914) 772-1005

----- Forwarded message -----

From: Rena Riccardi <[redacted]>
Date: Sat, Apr 2, 2016 at 3:13 PM
Subject: Photos of Bud Court
To: HOME <[redacted]>

Sent from my iPhone

Rena M. Riccardi
4 Juniper Drive
Lake Lincolndale, NY 10541

April 2, 2016

Rick Morrissey
Supervisor, Town of Somers
335 Route 202
Somers, NY 10589

Re: Request to purchase Bud Court (paper road)

Mr. Morrissey,

I recently spoke with Steven Woelfle, Town Engineer regarding my desire to purchase Bud Court, a paper road adjacent to the home/property I recently purchased. He felt my request was realistic and recommended I send a written request to you.

Purchasing Bud Court would allow me to complete and pave the preexisting circle driveway that currently sits, partially on Bud Court. Herewith, please find property survey and photos.

In the photo with the telephone pole near midline, between the shrub and the first fence post, is a preexisting (small gray stone) property marker showing approximately 10 feet of the preexisting circular driveway retaining wall on Bud Court.

The previous owners and now I, maintain the property. The road does not provide access to public land. My neighbor on the opposite side of Bud Court has no objection to my request to purchase the land.

I would like to offer \$1,000.00 to purchase said land.

I look forward to hearing from you regarding this request.

Thank you,
Rena M. Riccardi

