

## **Reis Park Pavilion Permit Application**

Use of this facility is limited to the residents of the Town of Somers, Somers-based businesses and accompanying guests. The fee is based on the number of participants in the group using the pavilion. Please review all regulations before filing the application.

All applications are subject to review and approval by the superintendent of parks and recreation. Upon approval, a copy of the permit will be issued to you.

The applicable fee and **SECURITY DEPOSIT** are due at the time of application. The security deposit must be submitted on a separate check made payable to Town of Somers. If the applicant has complied by leaving the premises clean, with all refuse removed, and the pavilion key (if applicable) returned, **ONLY THEN WILL THE SECURITY DEPOSIT BE RETURNED**. The permit holder will be personally liable for any costs incurred that may exceed the security deposit amount of \$150.

### **2014 FEE SCHEDULE**

<b>Groups under 25 people</b>	<b>\$40.00</b>
<b>Groups of 25-74 people</b>	<b>\$70.00</b>
<b>Groups of 75-99 people</b>	<b>\$100.00</b>
<b>Groups larger than 100 people</b>	<b>\$130.00</b>
<b>Company/Corporate rate</b>	<b>\$200.00</b>
<b>Security Deposit (Separate check)</b>	<b>\$150.00</b>

### **Note:**

- Dates for use are at a premium, therefore refunds will not be considered
- Only one permit will be issued per date
- Groups of 50 or more are limited to Mon – Fri 9 a.m. –5 p.m. and all day Sunday, from April through June and September through November.
- Permits will not be issued for weekday and Sunday use during the six week summer day camp period.

## **Reis Park Pavilion Permit Regulations**

- 1) Permit only grants exclusive use of the Reis Park Pavilion, all other areas of park remain open to the public.
- 2) The applicant/leader of the group will be responsible for the conduct of all participants and must be on-site at all times. Participants must be familiar with, and adhere to, all State and local laws. Park rules and regulations are affixed to the front of the pavilion. Abuse of the rules may result in forfeiture of future reservation of the pavilion. **Alcohol and dogs are strictly prohibited.**
- 3) Permit holders must clean up the area before the termination of the activity. If tables are moved, they must be returned to their original location under the pavilion. The use of nails, staples, tacks, pushpins, etc. on the pavilion posts is prohibited.
- 4) All trash must be removed from the premises by the permit holder.
- 5) There is a permanent grill located on the far side of the pavilion. Please make sure that all charcoal fires are completely extinguished before the end of your activity.
- 6) Parking is allowed in marked spaces only. No vehicles are allowed on the walkways to the pavilion. Parking for parties of more than fifty participants Monday through Friday from 9 a.m. to 5 p.m. will be allowed in the middle and upper lots only.
- 7) In the event of cancellation, please inform the Recreation office as soon as possible. Many times a wait listed group will be able to use the facility. Fees are non-refundable.
- 8) In case of emergency, call the New York State Police at 911. For non-emergency issues, call the New York State Police at 277-3651.
- 9) The Town of Somers Department of Parks and Recreation reserves the right to cancel any permit, with a refund of all fees paid, if questions arise regarding the validity of the intended use or if the facility is needed for a Town-sponsored event.

**MAINTENANCE OF THE PARK FACILITIES IS PERFORMED BY THE TOWN OF SOMERS DEPARTMENT OF PARKS & RECREATION. YOUR COOPERATION IN KEEPING THE PARK CLEAN AND ATTRACTIVE IS APPRECIATED.**

REIS PARK PAVILION PERMIT APPLICATION

Name of group	Number in group	Type of function
Date of event	Time	
Permitte Name (first/last)		
Home Phone	Cell Phone	Email
Mailing address		
Street Address (if different from above)		
Organizations, churches, businesses & schools must provide a Certificate of Insurance with general liability combined single limits of one million dollars (\$1,000,000.00) for bodily injury and property damage, and include in the description that the Town of Somers is listed as an additional insured for the date of use of the park. Certificate attached Y___ N___ ON FILE___		

**I agree to the following terms and conditions**

To be in attendance at all times during the function

Dates for use of Reis Park are at a premium. **Therefore, refunds will not be considered.**

To remove all refuse accumulated by my group upon departure from park.

Following permittee's use of the pavilion the premises will be inspected. If the permittee has complied by leaving the premises clean and in good order, **with all refuse removed**, and the key returned, then the **SECURITY DEPOSIT** of \$150.00 will be returned. **OTHERWISE IT WILL BE FORFEITED.**

All other park rules (affixed to the front of the Reis Park pavilion) must be observed and enforced.

The undersigned is over 21 years of age and has read the regulations for the use of the facility. The undersigned on behalf of himself/herself and/or the above-named organization agrees to abide by the regulations and to defend, indemnify and hold the Town of Somers, its officials, agents and employees harmless from and against any and all claims, suits, damages, and /or liabilities arising out of the use of the facility. It is further agreed that all claims against the Town for any damage or injury arising out of the use of the facility are hereby waived and released, and that the Town will be reimbursed for the cost of any damage or breakage arising out of the use of the facility

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

To be completed by Parks and Recreation Department Staff Authorized by

Date