

SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589

MEETING MINUTES
September 10, 2014

President Hasl called the meeting to order at 8:00 p.m.

The members present were: Ian Carnow, Paula Chamoun, Jim Hasl, Laura Parisi, Jean Reidy, Ann Westerman and Christine Williamson-Canavan.

Liz Mignardi was absent.

Library Director Patricia Miller and Councilman Clinchy were also in attendance.

Approval of Minutes

Mrs. Westerman made a motion to approve the minutes of the meeting held on August 13, 2014 as submitted. All were in favor.

Announcements and Correspondences

The Library will have a table at the Somers Chamber of Commerce Celebrate Somers event at the Towne Centre at Somers on Saturday, September 13, from 10:00 a.m. to 2:00 p.m.

WLS will be hosting a Legislator Breakfast at their headquarters on September 18 at 8:15 a.m.

A Bedford Hills resident dropped off a complimentary notepad sample that she designs and prints. Mrs. Miller sent her a thank you.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #9, Somers Library Vouchers and Gift Fund analysis were distributed. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #9, dated September 10, 2014 in the amount of \$90,947.81, which included voucher numbers 80585 to 80603. All were in favor.

The contractual amount spent this past month was \$15,036.95 and \$10,266 or 58% of this discretionary spending, went to the business of the Library (books, reading material, etc.). The largest expenditures were: Best Plumbing Tile and Stone (heating pumps) \$6,019; Baker and Taylor Books (books and library materials) \$3,129; and NYSEG (electricity) \$1,455. Payroll and benefit charges were \$73,156.34. Total Library spending for all accounts was \$90,947.81.

Additional monies are going to be needed to do further work on the heat pumps. Assistant Building Inspector Tom Tooma will speak to Carl Fanelli of CF Air about it.

Since the Library budget doesn't accommodate for these large capital expenses, Councilman Clinchy asked if there is anything in the NYS Library Law that restricts these types of expenditures with library budget money. Mr. Hasl will research further.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report. A staff meeting was not held in August.

Request - Rebekkah Smith Aldrich, Outreach Services Coordinator at the Mid-Hudson Library System and editor of JLAMS (the peer-reviewed journal of the Library Administration and Management Section of the New York Library Association) asked Val Herman and Mrs. Miller to contribute to an article spotlighting the Somers Seed Library in the upcoming Fall Sustainability issue.

Battle of the Books - Betsy Bishop and Tara Ferretti are prepping their two teams for the first annual Westchester Battle of the Book to be held in Scarsdale on October 18.

Fire Alarm Inspection - On August 25, CIA Security performed its onsite annual fire alarm inspection.

Computers - With the help of A-Amp electricians and Joe Maurantonio, WLS network technician, all 6 public access computers in the adult section were moved to the center of the room, using the heavy 6-cubicle furniture from the Reading Room. This offers many advantages: all adult public pc's and public printer are grouped together thus looking organized, removing the heavy cubicle furniture from the Reading Room allows us to use this room for additional programs when the program and conference rooms are in use, and it allows for further consolidation and maximum use of available building space.

Heating System - On September 2, Carl Fanelli of CF Air and Chip Tucci, automation specialist tested the heating system with the two new circulating pumps. Everything worked and we are ready for the cold season.

Outside Faucet - The outside faucet in the patio area is leaking. Mrs. Miller called Bee and Jay plumbers to examine it. They will replace the stem which is worn out.

Public Service Announcement Screens - The Rotary-sponsored psa screens are mounted in their respective locations (lobby and behind the circulation desk). Doug Abdelnour, NEW (North East Westchester) Rotary member, is in the process of programming the screen layouts. He will meet us this week to review updating the information. We thank Doug and the NEW Rotary for their generous contribution of materials and installation/maintenance.

Glassdoor - Val Herman and Mrs. Miller attended a Glassdoor webinar and decided to add the link to the Library's website as it offers much useful information to those looking for jobs.

Katonah Museum Exhibit - On August 20, Mrs. Miller attended a docent-led tour of the Iceland Exhibit at the Katonah Museum, a private tour for the local Rotary clubs.

Summer Reading Ice Cream Party - On August 27, Town Supervisor Rick Morrissey kicked off the Summer Reading Program Finale Ice Cream Party. Many thanks to the Children's Librarians and Board members who obtained donated ice cream from Cold Stone and various prizes for the children who participated in the Summer Reading Program.

Primary – The Library hosted the Board of Elections during Primary Elections on September 9.

Statistics – Statistics for reading, overdrive and circulation were distributed.

Somers Library Foundation

The 5K Race/Walk will be held on September 14 and all is in order.

Friends of the Somers Library

Mrs. Miller reported that sketches of the new circulation desk were shared at the last Friend's meeting and all seemed to be pleased, and there were a few comments and questions.

NEW BUSINESS

Paid Tutors Tutoring in the Library – There have been some issues with paid tutors tutoring in the Library. Mrs. Miller will check with some other libraries to see how they handle this. The discussion will continue at the October meeting.

The meeting was adjourned at 8:45 p.m. The next meeting will take place on Wednesday, October 8, 2014 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director
Town Board
Town Clerk

Director of Finance
Friends of the Somers Library
Somers Library Foundation