

SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589

MEETING MINUTES
August 14, 2013

President Hasl called the meeting to order at 7:40 p.m.

The members present were: Ian Carnow, Jim Hasl, Bill Kehoe, Liz Mignardi, Laura Parisi, Jean Reidy, and Ann Westerman.

Paula Chamoun and Christine Williamson-Canavan were absent.

Library Director Pat Miller was also present.

Approval of Minutes

Mr. Hasl made a motion to approve the minutes of the monthly meeting held on July 10, 2013 as submitted. All were in favor.

Announcements and Correspondence

A thank you card was received from Mrs. Stockwell for the farewell dinner that was held for her on July 19, as well as the pen and ink of the Library the Trustees gave her.

Mrs. Miller shared some complimentary correspondences she received from patrons both about her staff and programs.

Mrs. Stockwell donated two desks, a file cabinet and orchid plant to the Library for Mrs. Miller's office. She is very grateful.

The Summer Reading Ice Cream Party was held today and about 100 attended.

Thanks were extended to Cold Stone Creamery in the Somers Commons for donating the ice cream for this end-of-summer reading program party. A great time was had by all. In addition, recognition and thanks are extended to the following for supporting the Library's Summer Reading program: SIS PTA, Friends of the Somers Library, Katonah Museum of Art, Chili's in Somers Commons, Somers Diner, Burger Barn of Somers, Reis Park Concession Stand, Twist, and Pepsi.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #8, the Somers Library Vouchers and Gift Fund were distributed. A statement of year to date expenditures was distributed as well. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #8, dated August 14, 2013 in the amount of \$92,239.64, which included voucher numbers 77003 to 77021. All were in favor.

The contractual amount spent this past month was \$36,857.37 and \$34,485 or 89% of this discretionary spending, went to the business of the Library (books, reading materials, etc.). The largest expenditures were: Westlynx (WLS services); Baker and Taylor Books (books and library materials) \$4,544; and Enviro Waste (hydraulic oil spill clean-up, to be reimbursed by the Town). Payroll and benefits charges were \$53,387.37. Total Library spending for all accounts was \$92,239.64.

Budget Modifications:

A motion was made by Mrs. Westerman for approval of a budget modification to decrease the Library General Fund 005.7410.0400 – Serials (413E) and to increase the Library General Fund 005.7410.0400 – Building Repair (452). This was to cover overages in building repairs.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report, as well as the Staff Meeting minutes from July 31, 2013.

Hydraulic Oil Spill – The NY State Department of Environmental Conservation closed the spill case file on March 28, 2013, which had been opened on August 1, 2012 for the hydraulic oil spill.

Donation – Patron Suzannah Glidden donated a statue of a child reading a book to the Library in memory of her mother which will be placed outside the Program Room window. Custodian, Angelo DiLegge poured a foundation for the statue and beveled it to mount a plaque, also donated by Ms. Glidden.

Building Foundation – Earlier today, Assistant Building Inspector Tom Tooma met with the contractor who repaved the Reis Park parking lot, to get an estimate on a cost to fix the penetrations in the building foundation where water is leaking in.

Overdrive Advantage Account – The Library opened an Overdrive Advantage account in the attempt to fill the e-book holds for Somers residents in a quicker manner, as Somers is in the top 10 Westchester libraries using e-books from the general Westchester Library System holdings.

Circulation Statistics – There was an increase of 4,640 items circulated in August vs. July, a 24.2% increase.

REPORTS FROM STANDING COMMITTEES

Budget and Finance Committee – The Budget and Finance Committee will submit the budget proposal to the Board for their review on August 19 with a Board vote scheduled for August 21.

A Skype teleconference was held last week with the budget committee. The committee is meeting again in person on Friday, August 16. The budget is due to the Supervisor

by August 23.

Technology – Mrs. Mignardi was to submit a report on behalf of the Technology Committee this evening as well. It will be done in the near future. Mrs. Mignardi was happy to announce however that she is delighted with the new website and has had lots of positive feedback as well.

Somers Library Foundation

The 5K Trail Race/1Mile Family Fun Run will take place on September 29. On October 9, a farm to table themed cooking class will take place at the Heritage Hills Activities Center. A maximum of 75 tickets at \$10 each can be sold, with 25 being so to date.

Friends of the Somers Library

There was no report as the Friends did not meet.

NEW BUSINESS

There was no New Business this evening.

The meeting was adjourned at 8:25 p.m. The next meeting will take place on Wednesday, September 11, 2013 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director
Town Board
Town Clerk
Director of Finance
Friends of the Somers Library
Somers Library Foundation