

SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589

MEETING MINUTES
May 8, 2013

President Hasl called the meeting to order at 7:40 p.m.

The members present were: Ian Carnow, Jim Hasl, Bill Kehoe, Liz Mignardi, Laura Parisi, Jean Reidy, and Ann Westerman.

Christine Williamson-Canavan was absent.

Library Director Pat Miller and Councilmen Tony Cirieco and Rich Clinchy (arrived at 8:10 p.m.) were also present.

Approval of Minutes

Mrs. Mignardi made a motion to approve the minutes of the monthly meeting held on April 10, 2013 as submitted. All were in favor.

Announcements and Correspondence

Assemblyman Katz will be at the Library on June 14 at 12:00 noon to meet the Library Board of Trustees.

Mr. Hasl continues to try and attend at least one or two Library programs a month and encourages all to do the same. Most are funded by the Friends of the Somers Library. The program leaders are very knowledgeable; the programs are well attended and attract various audiences. It is also so much easier to hear the presentation with the new sound system that was generously donated by the Somers Library Foundation.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #5, the Somers Library Vouchers and Gift Fund were distributed. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #5, dated May 8, 2013 in the amount of \$93,531.22, which included voucher numbers 75842 to 75871. All were in favor.

The contractual amount spent this past month was \$40,050.81. There was \$1,000 spent from the Gift Fund. Last month, \$34,503.14 or 86% of discretionary spending, went to the business of the Library (books, reading materials, etc.). The largest expenditures were: WESTLYNX (all Westchester Library System services) \$27,401; Bayridge Fuel \$3,791; Baker and Taylor Books (books and library materials) \$3,314; and NYSEG \$1,151. Payroll and benefits charges were \$53,480.41. Total Library spending for all accounts was \$93,531.22.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report, as well as the Staff Meeting minutes from April 23, 2013.

Social Media – The social media numbers continue to be very impressive – Facebook has 547 followers; Twitter, 4,173 and 26,687 posts; and Pinterest 24,469 followers, which surpassed the number of the NY Public Library.

Donations – \$755 in donations have been received in memory of Skip Reiss, who was our representative on the Westchester Library System Board.

Sensory Garden – A local Girl Scout Troop is interested in planning a sensory garden in front of the Library after discussion with the Parks and Recreation Department.

Patron Donation – Patron Susanna Glidden donated a statue of a boy reading a book to the Library in memory of her mother. It will be securely placed in the front of the Library after discussion with the Parks and Recreation Department.

Library Funding Presentation – On October 2, Rebecca Smith-Aldrich will be speaking about library funding.

New Website – A portion of the new website home page was shared with all. It should be launched on June 1.

Parking Lot and Pathways – Both the parking lot and pathways in the park are complete and all are very pleased. There is also plenty of handicap parking right across from the Library. The lighting in the parking lot has not yet been installed, which is a big problem at night.

REPORTS FROM STANDING COMMITTEES

At the June meeting, Mrs. Parisi will present the Board with the Bylaws and Policy as well as the Public Relations Committees' priority updates. The work on the 2014 Budget proposal process to date will be shared by Mrs. Westerman in July and Mrs. Mignardi will give an update on behalf of the Technology Committee in August.

Building Committee Priority Update – The Committee, Mrs. Miller and staff members Mrs. DiSanto and Mrs. Herman met for about three hours one Sunday to create a master plan for the Library. Copies of the plan were reviewed and shared with all by Mr. Carnow. The thought process behind the plan is to maximize the interior of the Library in ways that will meet the changing needs of both the staff and the patrons. The Friends, Foundation and other community groups have offered funding for some projects and this plan can help facilitate that as well.

There are other capital improvements that are needed such as new windows, bathroom renovations, ceiling replacement, etc. Councilman Clinchy suggested that a list of those capital improvements needed be prioritized and submitted to the Town Board as part of

the 2014 budget process. Mr. Carnow asked the Trustees to spend some time reviewing the plan again and get back to him with any comments, suggestions, etc.

Somers Library Foundation

The Spring Bridge and Games Luncheon held on April 17 at the GlenArbor Golf Club in Bedford Hills was a terrific success. One hundred three ladies were in attendance and the Foundation raised over \$5,700. One of the Foundation Board members is contributing the difference for an even profit of \$6,000. A 5K Run will be held on September 29.

Friends of the Somers Library

A meeting was held on May 1. Staff member Jamie Reilly spoke about the four black and white and one color Nook that the Friends bought for the Library and Mrs. DiSanto spoke about the children's programs, many of which the Friends fund. All of Mrs. Miller's requests were approved. Representatives of the Friends will be present at the June 5 Kindergarten Bus Ride to give information about their organization to the parents.

NEW BUSINESS

Library Director II – By her work ethic, intelligence, competence and ability to lead the staff in the face of reduced budgets and staff reductions, Mrs. Miller has been a major force in the success the Library has achieved in serving our community. Therefore, it is Mr. Kehoe's pleasure to offer a resolution that, The Library Board of Trustees does hereby authorize the change in Mrs. Miller's title to Probationary Library Director II for a minimum of twelve weeks to a maximum of fifty-two weeks, at an annual salary of \$78,905.00 based on her certification by Westchester County Personnel. All were in favor.

Library Board of Trustee Vacancy – The Officers met to discuss the vacancy on the Library Board of Trustees. Those who submitted applications the last time a vacancy was available, will be considered and a decision made. This will be revisited in June.

The meeting was adjourned at 9:10 p.m. The next meeting will take place on Wednesday, June 12, 2013 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director

Town Board
Town Clerk
Director of Finance
Friends of the Somers Library
Somers Library Foundation