

SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589

MEETING MINUTES
May 14, 2014

President Hasl called the meeting to order at 7:45 p.m.

The members present were: Ian Carnow, Paula Chamoun, Jim Hasl, Liz Mignardi, Laura Parisi, and Ann Westerman.

Jean Reidy and Christine Williamson-Canavan were absent.

Library Director Patricia Miller was also in attendance.

Approval of Minutes

Mr. Carnow made a motion to approve the minutes of the meeting held on April 9, 2014 as submitted. All were in favor.

Announcements and Correspondences

Resident Dr. Landesman donated a magnifying reader to the Library and will also be giving a class on how to use it.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #5, Somers Library Vouchers and Gift Fund analysis were distributed. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #5, dated May 14, 2014 in the amount of \$71,644.72, which included voucher numbers 79369 to 79395. All were in favor.

The contractual amount spent this past month was \$19,626.82 and \$11,450.59 or 60 % of this discretionary spending, went to the business of the Library (books, reading material, etc.). The largest expenditures were: United Metro Energy Corp. (fuel) \$4,745; Baker and Taylor Books (books and library materials) \$3,688; and Dutchess Environmental (environmental work) \$2,142. Payroll and benefits charges were \$52,017.90. Total Library spending for all accounts was \$71,644.72.

\$400 was donated by the Patrick Casabona Foundation and two Awe computer desks were purchased to replace the old typewriter desks by the Children's Librarians.

Mrs. Mignardi suggested that the CIT online bank be researched as a possibility for investing some of the Gift Fund money.

\$3,100 of the Library Budget has been set aside for any HVAC work that needs to be done at the Library as part of a maintenance agreement the Town now has.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report, as well as the Staff Meeting Minutes from April 29.

Somers Library Foundation

Mrs. Miller attended the Somers Library Foundation luncheon and game afternoon on April 23.

"Building Our Base"

A "Building Our Base" campaign is underway and the Library is making a conscious effort to reach out to community groups. For example, the Children's Librarians are collaborating with the schools and the Somers Historical Society and Mrs. Miller and the Foundation are working with the Rotary Club and Chamber of Commerce. Any ideas or contacts are welcomed.

New Computers

Two new computers were purchased for the Library Director and catalog walkup station to replace those that had a Windows XP operating system, which Microsoft is no longer supporting.

Bathrooms

The bathroom floor tiles and grout are being repaired and cleaned.

Internship

Young Adult Librarian Tara Ferretti will begin her internship shortly and will assist with re-cataloging, labeling and weeding the adult biographies.

iPad/iPhone Training

The iPad/iPhone Training classes give participants an opportunity to learn how to navigate the operating system and all is going well. Mr. Carnow suggested that a lesson in iTunes be given.

Hudson Bells Concert

The Hudson Bells will be giving a concert on Sunday and a full house is expected.

Personnel

A motion was made by Mrs. Mignardi to hire William Christiano as a Caretaker (L7410.4366) at a salary of \$13.52 per hour, effective May 12, 2014 to temporarily cover the responsibilities of Angelo DiLegge during his medical leave. All were in favor.

A motion was made by Mrs. Parisi to hire Katharine Chung as a Substitute Librarian (L7410.4362) at a salary of \$25.54, effective May 13, 2014. All were in favor.

WLS Integrated Library System Committee

Mrs. Miller is currently serving on the WLS Integrated Library System Committee and has read seven vendor's RFP's and scored them based on the matrix developed by the Committee. A follow up meeting will be held on May 20.

WLS Book and Author Luncheon

On April 11, Mrs. Miller attended the WLS Book and Author Luncheon. Josh Hanagarne, author of "The World's Strongest Librarian" and Randy Lewis, author of "No Greatness Without Goodness" were the speakers and they were excellent. The Friends of the Somers Library sponsored the WLS journal ad.

Somers League of Women Voter's Book and Author Luncheon

Mrs. Miller attended the Somers League of Women Voter's Book and Author Luncheon on May 8. The four engaging and local authors who spoke were: Darci Chan, Gil Reavill, Robert Stava and Jean Zimmerman.

Somers Rotary Club

On May 8, Mrs. Miller attended the Somers Rotary Club's pizza reception and reading of selected high school student's works that were accepted into their annual "On My Mind" publication. They donated a copy of the 2014 edition to the Library.

Somers Library Foundation

The luncheon fundraiser was a terrific success. 113 people attended and about \$8,000 was raised, primarily through the Silent Auction.

Friends of the Somers Library

There was no report in Mrs. Reidy's absence.

NEW BUSINESS

New Circulation and Reference Desks Updates

Mr. Hasl brought the Board up to date on some recent correspondences with the Friends and Foundation regarding a new Circulation and Reference Desk.

A motion was made by Mr. Carnow that the Friends will spend up to \$30,000 against the cost of a new Circulation Desk and the Foundation will spend up to \$20,000 against the cost of a new Reference Desk. The final aesthetics of each installation will be decided by the members of the Library Board of Trustees. All were in favor.

The meeting was adjourned at 8:55 p.m. The next meeting will take place on Wednesday, June 11, 2014 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director
Town Board
Town Clerk
Director of Finance
Friends of the Somers Library
Somers Library Foundation