

SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589

MEETING MINUTES
February 12, 2014

Vice President Parisi called the meeting to order at 7:45 p.m.

The members present were: Ian Carnow, Paula Chamoun, Laura Parisi, Jean Reidy, Ann Westerman, and Christine Williamson-Canavan.

The members absent were: Jim Hasl and Liz Mignardi.

Library Director Patricia Miller was also in attendance.

Approval of Minutes

Mrs. Williamson-Canavan made a motion to approve the minutes of the organizational meeting held on January 8, 2014 as submitted. All were in favor.

Mr. Carnow made a motion to approve the minutes of the meeting held on January 8, 2014 as submitted. All were in favor.

Announcements and Correspondence

Mrs. Miller sent a thank you card to Steve Saturn. His mother recently passed and he donated one of her painted canvases to the Library.

A thank you was also sent by Mrs. Miller to Mr. Roberto of the Putnam County Savings Bank for once again sponsoring the Library book marks.

Both Mrs. Mignardi and Mrs. Parisi have been reappointed as Board Trustees.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #2, Somers Library Vouchers and Gift Fund analysis were distributed. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #2, dated February 12, 2014 in the amount of \$94,892.71, which included voucher numbers 78495 to 78526. All were in favor.

The contractual amount spent this past month was \$18,018.08 and \$6,857.81 or 38% of this discretionary spending, went to the business of the Library (books, reading material, etc.). The largest expenditures were: United Metro Energy Corp. (fuel) \$4,860; NYSE&G (electric) \$3,388; and Baker and Taylor Books (books and library materials)

\$2,438. Payroll and benefits charges were \$76,874.63. Total Library spending for all accounts was \$94,892.71.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report, as well as the Staff Meeting minutes of January 28.

Personnel:

In order to maintain the best possible customer service to the patrons of the Library, in addition to fulfilling the requirements of Civil Service, the following motions were made:

A motion was made by Mrs. Williamson-Canavan to promote Jane Rothschild from Part-time Library Clerk (L7410.4331) to Part-time Senior Library Clerk (L7410.4313) at an hourly rate of \$17.50 per hour, replacing Edith Felis. All were in favor.

A motion was made by Mr. Carnow to promote Anne Dehn from Substitute Library Clerk (L7410.4362) to Part-time Library Clerk (L7410.4331) at an hourly rate of \$15.00 per hour, replacing Jane Rothschild. All were in favor.

A motion was made by Mrs. Reidy to move \$14,668 from the Substitute Budget Line (L7410.4362) to Part-Time Library Clerk budget line (L7410.4335). All were in favor.

A motion was made by Mrs. Reidy to promote Diane Montero-Heyert from Substitute Library Clerk (L7410.4362) to Part-time Library Clerk (L7410.4335) at an hourly rate of \$15.00. All were in favor.

Stepping Back in Time Program – A new collaboration with the Somers Town Historian Doris Jane Smith began on Monday, January 13 for 6 weeks, teaching youngsters about local history through books, crafts and more.

Earlier today Mrs. Miller met with Somers Historical Society representative Grace Zimmerman. They will be presenting their Sound and Story Project program, also about past Town history, in April.

Hoopla – Hoopla launched on February 3. All are encouraged to check it out on our website. Come see us at the Library with any questions you might have.

Bathrooms – Repainting of the Library bathrooms is a work in progress.

Somers Library Foundation

The next Foundation event is on April 23 at Glen Arbor. The cost is \$40 and includes a luncheon and an afternoon of games. Registration is now underway.

At their last meeting, the Foundation agreed to fund the re-design of the Library lobby.

Friends of the Somers Library

The Friends have agreed to fund the renovation of the circulation/information desks. Mr. Carnow submitted sketches and the project is in the design phase.

NEW BUSINESS

There was no New Business this evening.

The meeting was adjourned at 9:00 p.m. The next meeting will take place on Wednesday, March 12, 2014 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director
Town Board
Town Clerk
Director of Finance
Friends of the Somers Library
Somers Library Foundation