

**SOMERS LIBRARY BOARD OF TRUSTEES**  
**PO Box 443**  
**Somers, NY10589**

**MEETING MINUTES**  
**February 11, 2015**

President Hasl called the meeting to order at 7:40 p.m.

The members present were: Ian Carnow, Paula Chamoun, Jim Hasl, Liz Mignardi, Laura Parisi, Jean Reidy, and Ann Westerman.

Councilman Tom Garrity and Library Director Patricia Miller were also in attendance.

**Approval of Minutes**

Mrs. Chamoun made a motion to approve the minutes of the meeting held on January 14, 2015 as submitted. All were in favor.

**Announcements and Correspondences**

**Library Advocacy Day** – This year's Library Advocacy Day will take place on February 25.

**Town Pool** – The Town Board will hear a proposal for a Town Pool at the Town Board meeting tomorrow evening. Mr. Hasl plans to attend.

**Treasurer's Report**

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #2, Somers Library Vouchers and Gift Fund analysis were distributed. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #2, dated February 11, 2015 in the amount of \$88,373.02, which included voucher numbers 81933 to 81966. All were in favor.

The contractual amount spent this past month was \$15,520.82 and \$9,755.82 or 63% of this discretionary spending, went to the business of the Library (books, reading material, etc.). The largest expenditures were: Baker and Taylor (library books) \$5,025, A-Amp Electric Corp. (building lighting) and Schindler Elevator Corp. (elevator contract) \$1,267. Payroll and benefit charges were \$72,852.20. Total Library spending for all accounts was \$88,373.02.

A motion was made by Mrs. Westerman to take \$1,650 out of the Gift Fund to cover the balance of services for Living Quarters Interior Design LLC. This is authorized as a pre-pay which will be included on the March abstract. All were in favor.

**Budget Modifications:**

A motion was made by Mrs. Westerman to decrease Library Fund 005.9060.0800 Health Insurance in the amount of \$11,000 and increase Library Fund 005.7410.0400 Contractual Expense in the amount of \$11,000 to cover the large building repair expenses. All were in favor.

A motion was made by Mrs. Westerman to decrease Library Fund 005.9060.0800 Health Insurance in the amount of \$500.00 and increase Library Fund 005.9045.0800 Life Insurance in the amount of \$500 to cover an overage in the life insurance. All were in favor.

## **DIRECTOR'S REPORT AND STAFF MEETING MINUTES**

All Trustees received a copy of Mrs. Miller's Monthly Report, as well as the Staff Meeting Minutes of January 21, 2015.

**Personnel** – Elizabeth Bishop requested a change in status from full-time Children's Librarian to regular part-time Children's Librarian effective January 20, 2015. All appropriate civil service paperwork has been processed. The remainder of her work will be picked up by Myles Robert, Substitute Librarian in the Children's Department.

**2015 Goal** – A goal for 2015 is to continue collaborations with community groups and to continue the goal (mission) of establishing the Library as the educational and recreational center of Somers.

**Circulation and Reference Desks** – The new circulation and reference desks have been installed. The last piece is the top, which will be placed on Monday, February 16. Mrs. Miller thanked the Board for all their help with seeing this project to fruition. A dedication and reception will take place during National Library Week in April.

### **Somers Library Foundation**

Plans are well underway for the next fundraiser luncheon on April 22. It was suggested that a pitch for Foundation Board membership take place and that there also be a display board listing the next project the Foundation will sponsor for the Library. Mr. Carnow will update the Master Plan and report back with a project recommendation.

### **Friends of the Somers Library**

The Friends membership drive is underway and going well. All were most pleased with the new circulation and reference desks.

## **NEW BUSINESS**

**Library Marketing Piece** – Mrs. Reidy has been a Library Trustee since 1964. If anyone can think of ways in which to use this as a marketing piece for the Library, she is on board to help in any way she can.

**Adjustment For Out of Scope Services** – A discussion took place regarding how to handle an adjustment for out of scope services for Living Quarters Interior Design LLC. Mr. Carnow will research further.

**Albany Update – Sustainable Funding** – The Starr Library in Rhinebeck, resubmitted a special district library bill on January 9 for the 2015 legislation session. They are meeting with their State Senator on February 13. Starr Library Board President Sally Hallenbeck will be providing Mr. Hasl with periodic updates on the status of the Rhinebeck library bill.

**Eagle Scout Project** – Boy Scout Peter Ferretti will be invited to attend the March meeting to discuss his Eagle Scout Project planned for the back patio area of the Library.

The meeting was adjourned at 9:10 p.m. The next meeting will take place on Wednesday, March 11, 2015 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary  
Somers Library Board of Trustees

cc: Library Board of Trustees  
Library Director  
Town Board  
Town Clerk  
Director of Finance  
Friends of the Somers Library  
Somers Library Foundation