

SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589

MEETING MINUTES
December 9, 2014

President Hasl called the meeting to order at 8:00 p.m.

The members present were: Ian Carnow, Paula Chamoun, Jim Hasl, Liz Mignardi, Laura Parisi, and Ann Westerman.

Library Director Patricia Miller was also in attendance.

Approval of Minutes

Mrs. Chamoun made a motion to approve the minutes of the meeting held on November 12, 2014 as submitted. All were in favor.

Announcements and Correspondences

There were no Announcements and Correspondences this evening.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #12, Somers Library Vouchers and Gift Fund analysis were distributed. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #12, dated December 9, 2014 in the amount of \$59,813.48, which included voucher numbers 81370 to 81387. All were in favor.

The contractual amount spent this past month was \$9,440.67 and \$7,960.56 or 84% of this discretionary spending, went to the business of the Library (books, reading material, etc.). The largest expenditures were: Baker and Taylor Books (books and library materials) \$4,384; NYSEG (electricity) \$1,280; and Gale/Cengage Learning (library materials) \$1,026. Payroll and benefit charges were \$50,372.81. Total Library spending for all accounts was \$59,813.48.

A \$50.00 Gift Fund donation was made.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report. There was no Staff Meeting this month.

Substitute Librarian – A motion was made by Mr. Hasl to hire Myles Robert as a Substitute Librarian (L7410.4362) at a salary of \$25.54 per hour, effective December 9, 2014. All were in favor.

Carryover Vacation Days – A motion was made by Mr. Hasl for the following employees to carryover vacation days into 2015:

Edith Felis	11.23
Val Herman	16.12
Patricia Miller	21
Rosemary Schwabe	11
Margaret Widman	29.51

All were in favor.

A discussion will take place at the January meeting regarding a policy concerning carryover vacation days.

2015 Holiday Schedule – A motion was made by Mr. Hasl to approve the 2015 Holiday Schedule as submitted. All were in favor.

Public Service Announcement Screens Dedication – On November 20, a reception and an unveiling of the two public service announcement screens that were donated by the Northeast Westchester Rotary was held. Library Board, Foundation, Friends, Town Board members, and staff were invited. The Somers Record gave good press coverage.

Copies – The Westchester Library System installed a print release system so that the public will have to pay for printouts before staff will release jobs. Black and white printouts were raised to \$.15 per page. Color remains at \$.25 per page.

Public Vote – On December 4, Mr. Hasl and Mrs. Miller met with Jeanne Buck, Director of the Reed Library to discuss their public vote.

Information for Veteran's – The Veteran's Outreach of the Family Services Network asked to set up a table in the Library on December 8, 18 and 27 to distribute veterans' benefits information.

Somers Library Foundation

Mrs. Mignardi reported that the fundraiser luncheon will be on April 22, 2015. In addition, discussions are underway for the possibility of holding a Halloween event in the Mt. Zion Cemetery.

Friends of the Somers Library

The request for an M & M Production's program on December 28 at the Library was approved. Additionally, the Friends provided funding for the purchase of a new artificial Christmas tree with LED lights for the Library.

OLD BUSINESS

2015 Budget – During the budget proposal process, the Library Board requested \$1,131,081 for the 2015 budget, the Preliminary Budget, to be adopted on December 11, 2014, shows \$1,035,188.

Circulation and Reference Desk Update – The new circulation and reference desk project is moving along as planned. It should be installed by the end of January. Councilman Clinchy made arrangements for a dumpster for the removal of the old desks, free of charge, courtesy of City Carting.

NEW BUSINESS

Board Vacancy – A discussion ensued about filling the vacancy on the Board. Mr. Hasl will be in touch with Supervisor Morrissey.

Staff Holiday Treats – All agreed to provide home or store baked treats for the staff the days just before Christmas.

The meeting was adjourned at 9:15 p.m. The next meeting will take place on Wednesday, January 14, 2015 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director
Town Board
Town Clerk
Director of Finance
Friends of the Somers Library
Somers Library Foundation