

**SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589**

**MEETING MINUTES
November 13, 2013**

President Hasl called the meeting to order at 7:40 p.m.

The members present were: Ian Carnow, Jim Hasl, Liz Mignardi, Laura Parisi, Jean Reidy, Ann Westerman, and Christine Williamson-Canavan.

Paula Chamoun was absent.

Library Director Pat Miller was also present.

Approval of Minutes

Mr. Hasl made a motion to approve the minutes of the monthly meeting held on October 9, 2013 as submitted. All were in favor.

Announcements and Correspondence

Moving forward, the approved Library Board meeting minutes will be sent to our WLS representative Edris Scherer.

Tomorrow is the WLS 54th Annual Meeting at 6 p.m. in White Plains. The keynote speaker is Bruce Nussbaum, a Professor of Innovation and Design at Parsons New School for Design.

Mrs. Mignardi is working on planning a luncheon for Mr. Kehoe.

A compliment was received from another library regarding the Somers Library's e-newsletter.

Thanks were received from a homebound patron for the assistance she receives in getting books from the Library.

Mrs. Parisi participated in a recent webinar and found it very useful.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #11, the Somers Library Vouchers and Gift Fund were distributed. Mrs. Westerman made a motion to approve the Abstract of Audited Vouchers #11, dated November 13, 2013 in the amount of \$69,229.92, which included voucher numbers 77692 to 77718. All were in favor.

The contractual amount spent this past month was \$13,777.16 and \$11,251.75 or 92% of this discretionary spending, went to the business of the Library (books, reading material, etc.). The largest expenditures were: Baker and Taylor Books (books and library materials) \$5,745; NYSE&G (electricity) \$2,073; and Staples (supplies and toner) \$1,170. Payroll and benefits charges were \$55,452.76. Total Library spending for all accounts was \$69,229.92.

A review of the Budget Hearing with the Town Board was given and discussed.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report, as well as the Staff Meeting Minutes of October 30.

Tour of Library – Newly elected Town Councilman William Faulkner will be touring the Library tomorrow.

Overdrive Advantage Account – The Library just started an Overdrive Advantage account (e-book titles for Somers residents) and Mrs. Miller attended a meeting to review the ordering/reports front-end on October 11 at Westchester Library System.

Boiler – The boiler/burner computerized controls are not functioning. Assistant Building Inspector Tom Tooma is requesting proposals/costs from HVAC vendors to either repair or replace the controls.

Librarian Intern – All is working out well with the new Librarian Intern Tara Ferretti.

Friends Sponsored Concert – The Friends sponsored a Cole Porter concert on October 27. Registrations exceeded fire code, so the Friends agreed to fund a second concert on Nov 10 to handle the overflow. The program room capacity is becoming an issue as also seen at this year's Halloween program on October 29, which had over 170 attendees.

Circulation Statistics – The monthly circulation and Overdrive statistics were distributed and reviewed.

REPORTS FROM STANDING COMMITTEES

All agreed that there will be a transition from the current Committee structure to identifying a few achievable goals for the entire Board to work on. Depending on the goal, residents may be asked to participate as well. If an issue/concern does occur, it will be dealt with immediately by those Trustees who are available at that time. All agreed that the first goal to begin work on immediately is exploring sustainable funding for the Library. Mr. Hasl will contact consultant Rebekkah Smith Aldrich to assist in this process.

Somers Library Foundation

The 5K Walk/Run was a terrific success raising \$8,000, which was \$2,000 more than last year. Foundation President Mrs. Corbett and Mrs. Mignardi, Foundation Board Member also held two fundraiser dinners that netted almost \$1,000. Mr. Carnow will speak at the next Foundation meeting on December 4 at 8:00 p.m. in the Library about the three tier project proposal. After a project is chosen, grants will be researched. Mr. Hasl will also attend this meeting.

Friends of the Somers Library

Foundation Board President Rose Corbett spoke at the Friends meeting to clarify the function of the Foundation. It is also quite possible that the Friends and the Foundation may co-sponsor a project to benefit the Library. The Friends are also concerned about the Program Room capacity. Mr. Hasl will attend the Friend's December meeting on the 4th at 1:30 p.m.

NEW BUSINESS

Nominating Committee – Mr. Carnow will serve as the Chair of the Nominating Committee and Mrs. Mignardi and Mrs. Williamson-Canavan are the members.

Trustee Criteria Search – All agreed that there is no rush on selecting a Trustee to fill Mr. Kehoe's unexpired term. The focus will be on defining a skill set needed and once the criteria are set, a community search can begin.

Hoopla – A new service is being offered through Midwest Tapes for one week on-line movie rentals and Mrs. Miller would like to get the Library involved. Only Somers residents would be eligible. A contract has to be signed and if not satisfied can cancel within 60 days. A marketing plan will be created to promote this offering. All agreed this would be a great addition to the Library.

The meeting was adjourned at 9:55 p.m. The next meeting will take place on Wednesday, December 11, 2013 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director
Town Board
Town Clerk
Director of Finance

Friends of the Somers Library
Somers Library Foundation