

SOMERS LIBRARY BOARD OF TRUSTEES
PO Box 443
Somers, NY10589

MEETING MINUTES
November 12, 2014

President Hasl called the meeting to order at 7:55 p.m.

The members present were: Ian Carnow, Paula Chamoun, Jim Hasl, and Christine Williamson-Canavan.

Library Director Patricia Miller was also in attendance.

Approval of Minutes

Mr. Hasl made a motion to approve the minutes of the meeting held on October 8, 2014 as submitted. All were in favor.

As a follow up to the discussion last month about funds, it has been clarified that the Library Board of Trustees does in fact have the only and total control of the fund balance.

Announcements and Correspondences

There will be an unveiling of the new Library PSA screens on November 20, from 6:30 to 7:00 p.m. Light refreshments will be served. All are invited to attend.

90% of the 2014 Local Library Services Aid was received. The total was \$4,833.

The following in memory donations were made to the Library: \$25 - Skip Reiss, \$50 – Allan Damon, and \$250 – Helen Reid. Mrs. Miller mailed acknowledgements.

Treasurer's Report

The Treasurer's Report was presented. Copies of the Abstract of Audited Vouchers #11, Somers Library Vouchers and Gift Fund analysis were distributed. Mr. Hasl made a motion to approve the Abstract of Audited Vouchers #11, dated November 12, 2014 in the amount of \$65,743.24, which included voucher numbers 81055 to 81088. All were in favor.

The contractual amount spent this past month was \$15,903.11 and \$13,757.67 or 87% of this discretionary spending, went to the business of the Library (books, reading material, etc.). The largest expenditures were: Baker and Taylor Books (books and library materials) \$5,614; NYSEG (electricity) \$1,191; and Overdrive (electronic library materials) \$1,011. Payroll and benefit charges were \$49,840.13. Total Library spending for all accounts was \$65,743.24.

DIRECTOR'S REPORT AND STAFF MEETING MINUTES

All Trustees received a copy of Mrs. Miller's Monthly Report, as well as the Staff Meeting minutes of October 29.

PDLA Meeting – Mrs. Miller attended the Public Libraries Directors Association meeting on October 16. At this meeting, the Westchester Library System presented a grant-funded collaborative program called TIPS (Tele-health Intervention Programs for Seniors) whereby seniors can check their vital signs (*blood pressure, pulse, blood oxygen levels and weight*) with the help of a trained technician and regularly send this information to a nurse. Mrs. Miller expressed an interest in offering this

service at the Library.

Battle of the Books – The Library participated in the first Westchester “Battle of the Books” competition with two very enthusiastic teams. The pre-teens and teens are anxious to compete again next year!

League of Women Voters – Mrs. Miller attended the League of Women Voters lunch on October 30 where Joel Seligman, President and CEO of Northern Westchester Hospital spoke. He gave Mrs. Miller the Northern Westchester Hospital’s medical librarian’s contact info.

NY Library Association Annual Conference – On November 6 and 7, Mrs. Miller attended the NYLA Annual Conference. Rich Harwood of the Harwood Institute for Public Innovation was an excellent keynote speaker. In addition, she heard noted authors Steven Kellogg, Patricia MacLachlan, Gary Shteyngart, and Julia Spencer Fleming. Mrs. Miller attended sessions on Library Sustainability (Rebekkah Smith-Aldrich/Malcolm Hill), NYS Health Care Exchange, Digital Tools (Clive Thompson), Fundraising Through Annual Appeals, Selecting Self-Published Authors, Legal Issues for Public and Association Libraries (Ellen Bach), 21 More Ideas for 21st Century Libraries, and Libraries as a Digital Media Creation Hub.

Friend’s Program – The Friends of the Somers Library, sponsored M&M Productions’ theater presentation of “Painting Churches”, to a standing room only crowd in the Library Program Room on November 9.

Collection’s Development – Tara Ferretti is working on the Summer Reading Collection. She is going through the shelves to see what we have, what is missing, what is in storage and whether there is a copy in the Young Adult Collection. Mrs. Ferretti is also considering developing a Classic Collection.

Statistics – Statistics for reading, overdrive and circulation were distributed.

Somers Library Foundation

There was no report given as Mrs. Mignardi was absent.

Friends of the Somers Library

Since Mrs. Reidy was not present, no report was given.

OLD BUSINESS

2015 Budget – On October 20, Mr. Hasl, Mrs. Miller and Mrs. Westerman met with the Town Supervisor to discuss the 2015 budget and all went well. The budget was also discussed with the Town Board on October 24, with much success as well.

Circulation and Reference Desk Update – On October 15, Sabrina Piazza presented four possible choices for facing the Circulation and Reference Desks, based on past discussions. The one unanimous choice was presented to the Foundation and to the Friends who are funding the project. Via an email vote, the Foundation voted to move ahead and support the project, including additional costs. The Friends also voted on November 5 to support the project. Both groups supplied deposit checks.

The meeting was adjourned at 8:40 p.m. The next meeting will take place on Wednesday, December 10, 2014 at 7:30 p.m. in the Library.

Respectfully submitted,

Denise Schirmer, Secretary
Somers Library Board of Trustees

cc: Library Board of Trustees
Library Director
Town Board
Town Clerk
Director of Finance
Friends of the Somers Library
Somers Library Foundation