

# **Somers Library Board of Trustees**

## **Organizational Meeting Agenda Wednesday, January 11, 2012 7:30 pm**

Meeting Called to Order – Barbara

**State of the Library 2011** - Barbara

**Board Organization:**

2012 Board Slate approved 12/14/11

Committee Assignments

Trustee Roster – sent via email

Board of Trustees meeting schedule for the year 2012 – sent via email

Special Meetings

**Finance:**

Current status of 2011 expenditures versus budgeted amounts

Authorize future year 2011 budget modifications, if necessary

December 31, 2011 encumbrances

General Fund Chart of Accounts and Adopted Budget for the year 2012

Adopt final budget for 2012

Local Library Service Aid funds

Set year 2012 mileage reimbursement (rate for use of personal cars on library business)

**Personnel:**

Salary Schedule for the year 2012, approved 12/14/11

Analysis of year 2012 substitute budget by function (Mrs. Miller)

Schedule of Employees' vacation days in excess of ten days carried into 2012, approved 12/14/11

2012 Holiday Schedule approved 12/14/11

2/7/12